

# **BUSINESS PAPER**

## **ORDINARY MEETING**

**THURSDAY 2ND DECEMBER 2021**

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# WARREN SHIRE COUNCIL

## AGENDA - ORDINARY COUNCIL MEETING

2nd December 2021

**1. OPEN MEETING**

**2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

**3. CONFIRMATION OF MINUTES**

Ordinary Meeting held on Thursday, 28th October 2021.

**4. DISCLOSURES OF INTERESTS**

**5. MAYORAL MINUTE(S)**

Item 1      2016-2021 Council Term in Review    (A1-14) ..... Page 1

**6. REPORTS OF COMMITTEES**

Meeting of the Warren Local Emergency Management Committee held on  
Tuesday, 9th November 2021 ..... (E6-1)

Meeting of the Town Improvement Committee held on  
Tuesday, 16th November 2021 ..... (C14-3.17)

Meeting of the Sporting Facilities Committee held on  
Wednesday, 17th November 2021 ..... (S21-2.1)

Meeting of the Warren Public Arts Committee held on  
Monday, 22nd November 2021 ..... (C14-3.29)

Meeting of the Manex Committee held on Tuesday, 23rd November 2021 ..... (C14-3.4)

## Reports to Council

### REPORTS OF DELEGATES

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- Item 1 Meeting of the Central -West Orana REZ Regional Reference Group held on Thursday, 14th October 2021..... (C14-6.4)
- Item 2 General Meeting of the Country Mayors Association NSW held on Friday, 5th November 2021 ..... (C14- 5.5)
- Item 3 Annual General Meeting of the Country Mayors Association NSW held on Friday, 5th November 2021 ..... (C14- 5.5)

### POLICY

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Nil

### REPORTS OF THE GENERAL MANAGER

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- Item 3 Works Progress Reports – Infrastructure Projects (C14-71, G4-1) ..... Page 21
- Item 4 End of Term 2016 – 2021 Report (E4-40, E4-16, A1-14)..... Page 34
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- Item 7 Proposed Sale of Warren Airport Land to Macquarie Valley Ag Services Pty. Ltd. (A2-12) ..... Page 78

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- Item 4 Librarian’s Report on the Warren Shire Library Operations (L2-2) .. Page 7
- Item 5 Sale of Land – Lot 38 DP716354, Lots 59,60,61,62,63,64, & 65 DP872884 Deacon Drive Warren (S1-8.2/38, 59, 60, 61, 62, 63, 64 & 65) ..... Page 10

**REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES**


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**REPORTS OF THE MANAGER HEALTH & DEVELOPMENT**


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Item 2	Works Progress Reports – Health and Development Services (C14-7.3).....	Page 3

**7. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**

Nil.

**8. MATTERS OF URGENCY**

Nil.

**9. CONFIDENTIAL MATTERS**

Nil.

**10. CONCLUSION OF MEETING**

**WARREN SHIRE COUNCIL**  
**Mayoral Minute**  
**to the Ordinary Meeting of Council to be held at**  
**Council Community Room, Warren, on Thursday 2nd December 2021**

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**ITEM 1                    2016-2021 COUNCIL TERM IN REVIEW**

**(A1-14)**

**RECOMMENDATION:**

That the information to be received and noted.

This monthly Council Meeting marks the completion of this term of Council after five (5) years and three (3) months with the impact of Covid 19 having twice seen the local government elections being postponed.

I reflect as a Councillor for all of that time and as Mayor of Warren Shire Council for the past three years.

I believe that a considerable amount has been achieved by Warren Shire Council on behalf of our community during this term of Council and in the broader sense, I believe both Councillors and staff have sought to better Warren Shire Council during this same period.

We began with the well regarded Ashley Wielinga retiring as General Manager. We thank Ashley for his service to Warren Shire Council.

We welcomed Glenn Wilcox to the role of General Manager, a position he filled from 2018 until 2020. During Glenn's time in the position, we saw a concentration on the provision of Master Plans and significant improvement in the area of Policy and Procedure. Planning and work was undertaken to enhance our villages, the Airport, the Carter Oval Youth Sports Precinct, the Showground and Racecourse Complex and Water infrastructure with cross connection of our two (2) bore fields and enhanced firefighting ability.

It would be remiss not to recognise Glenn's significant contribution to the planning and construction of the Community Room, new offices and refurbishment of the Administration Building.

During Glenn's tenure, Rex Wilson OAM, stood down as Mayor and then from Council. We again thank Rex for his selfless contribution to Warren Shire Council.

Stephen Glen assumed the role of interim General Manager prior to the appointment of Gary Woodman, our current General Manager, to the role. I believe Gary has already made a valuable contribution toward making Warren Shire Council a better organisation.

As Councillors we acknowledge the contributions of all of our staff. I thank both the Divisional Manager Engineering Services, Rolly Lawford and the Manager Health and Development, Maryanne Stephens for the provision of advice at our monthly and committee meetings. I also particularly acknowledge the Divisional Manager Finance and Administration, Darren Arthur. The strength of Warren Shire Council is that it has a robust financial base, something to which Darren and his team provide conscientious oversight.

During this term of Council, we have been the grateful recipients of significant grant funding in the order of \$27 million for worthwhile projects. Our Infrastructure Projects Manager, Kerry Jones has been able to see that many of these projects are funded, planned and brought to

**WARREN SHIRE COUNCIL**  
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**ITEM 1**

**2016-2021 COUNCIL TERM IN REVIEW**

**CONTINUED**

fruition. I think of Macquarie Park , the solar lit Pedestrian Walkway from Macquarie Park to the Multi-Purpose Health Service and Calara House , the four (4) bay storage shed at Victoria Oval, the two (2) outdoor netball courts and half basketball courts at Victoria Oval, the final two (2) tennis courts now with synthetic grass surfaces, the synthetic bowling green at the Warren Golf Club, the much anticipated Skate Park, the refurbished Swimming Pool, the Splash Park and the shade structures at both the Pool and the Splash Park.

I also think of the development of the Airport with a refurbished gravel runway, pest proof fencing, fuel availability and the ability to now construct privately owned hangers.

Further, the development of the Showground Racecourse, with nine (9) user groups all benefiting is another project to be proud of. I particularly mention the Equestrian Arena and the P&A Society with their new pavilion.

The new \$6 million Sewerage Treatment Plant nears completion. In the water sphere, cross connection of our two (2) bore fields with the ability to connect into the river water system should the need arise is a further benefit to our Community.

More recently I believe the vital importance of our road network has been recognised with funding from Local Roads and Community Infrastructure Grants (Federal Government funded) being combined with successful Fixing Local Roads Grants (State Government funded) to obtain the maximum improvement to our roads for each dollar received. The Old Warren Road will be a beneficiary of this funding and the Ellengerah Road will be sealed to our eastern boundary.

The Extended Flexible Working Hours Agreement means greater efficiencies in terms of our road maintenance and construction.

We have seen the Villages of Nevertire and Collie enhanced.

The Wonbobbie Bridge was constructed.

This list is not exhaustive but suffice to say much has been achieved and it remains for the next Council to see a number of projects through to completion.

I formally recognise the three (3) Councillors not seeking re-election. I have earlier acknowledged former longstanding Mayor, Rex Wilson.

I thank Councillor Karlene Irving for her contribution to Warren Shire Council particularly in the area of Policy and Procedure and her enthusiasm for being a delegate to the Mining and Energy Related Councils and to the meetings pertaining to the Renewable Energy Zone. I also wish to pay tribute to our Deputy Mayor Councillor Brett Williamson. Twenty-six (26) years in Local Government is extraordinary. We as a Council and I in particular have valued his enormous contribution, especially in regard to the Airport, the Showground Racecourse, the Town Improvement Committee. the Warren Public Arts Committee and the Sporting Facilities Committee. Brett's clear thinking, sensible decision making and determination to get the best outcome possible have been hallmarks of his time on Council. I have valued his insights and opinions and his support, particularly when things weren't going as well as they might have.

**WARREN SHIRE COUNCIL**  
**Mayoral Minute**  
**to the Ordinary Meeting of Council to be held at**  
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**ITEM 1**

**2016-2021 COUNCIL TERM IN REVIEW**

**CONTINUED**

Not long after being elected to the positions of Mayor and Deputy Mayor, Councillor Williamson and I set goals in relation to Council and improving its performance and outcomes. Since then, we have sort to see these achieved. Our Wednesday afternoon meetings with the Senior Management Team enable constant updates and input into the day to day running of the organisation. Separately we sort the efficient running of Council's various Committees such that they brought meaningful and well considered recommendations to Council.

I thank all Councillors for their contributions to Warren Shire Council. Each of you has served with the Community at top of mind and all of you have been diligent and thoughtful in your work in Council and in Committees. I believe we leave the Warren Shire Local Government Area in an extremely sound position with wonderful infrastructure and an ability to continue to move ahead.

# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes

Attached are the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 9th November 2021.

### **RECOMMENDATION:**

That the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 9th November 2021 be received and noted and the following recommendation be adopted:

### **ITEM 9           GENERAL BUSINESS**

#### **REIMBURSEMENT OF WARREN SHIRE COUNCIL FOR COVID- 19 LEMC RESPONSE**

That action be taken in regard to NSW Health being made aware of their responsibilities when the lead Agency under the Consequence Management Guides. (CMG)



# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th November 2021 commencing at 9.33am

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**PRESENT:**

Rolly Lawford	Warren Shire Council (Chair)
Gary Woodman	Warren Shire Council
Maryanne Stephens	Warren Shire Council
Raymond Burns	Warren Shire Council
Samantha Midgley	NSW SES
Glenn Midgley	NSW SES
Angela Muir	FRNSW
Dez White	NWRFS
Les Fowler	RFS
John Moors	Warren MPHS

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**ITEM 1 APOLOGIES**

Apologies were received on behalf of:

Rebecca Byles – NSW Police Force

William Russell - NSW Police Force

Dianne McCormack – RaRMS Health

Angie Kelly – Local Land Services

Geoff Graham - Local Land Services

James Hammond – NSW Ambulance

Stephen Knight – F&R NSW

Lyn Harris – Warren MPHS

Brigid Rice – NSW State Emergency Services

**MOVED** Woodman/ Stephens that the apologies be accepted, and a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2 MINUTES**

**MOVED** Woodman/Muir that the Minutes of the meeting held on Tuesday, 10<sup>th</sup> August 2021 as circulated, be adopted as a true and correct record of that meeting.

**Carried**

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**ITEM 2.1 MINUTES**

**MOVED** Woodman/Muir that the Minutes of the Covid Catch Up meeting held on Monday, 6<sup>th</sup> September 2021 as circulated, be adopted as a true and correct record of that meeting.

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**ITEM 3 BUSINESS ARISING**


- Glenn Midgley from NSW SES mentioned that it was disappointing that volunteers at the first Covid Clinic held in Warren at the Warren Sporting and Cultural Centre were not supplied with food on the day and were left to fend for themselves.
-

# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th November 2021 commencing at 9.33am

- The General Manager agreed that the Clinic was put together with no lead from NSW Health leaving Warren Shire Council and supporting agencies to figure out what the process was on the go. Council are currently putting together supporting information to approach NSW Health (The lead agency of the event) to receive reimbursement for the Covid – 19 response and extra costs associated with the Covid Crisis since August 2021.

### ITEM 4 REMO REPORT



**CENTRAL & FAR WEST  
EMERGENCY MANAGEMENT REGIONS**

**REMO Report to LRC/LEMC  
November 2021**

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**RRC**  
The next Region Rescue Committee (RRC) meeting will be in Dubbo on Thursday 9 December 2021. This will be a face-to-face meeting with light lunch afterwards.

**REMC**  
The next Far West REMC was scheduled for Brewarrina on 23 November 2022. This is likely to be deferred till the normal meeting in February 2022. I will advise in due course.

The combine CW, FW and NE COVID-focused REMC is still being conducted every second Thursday whilst the COVID-19 Delta response and recovery is underway. The meetings are all virtual. If you desire an invitation, I can refer your request to the meeting organiser.

The 8am morning REOC briefing with LEOCONS and LEMOs is now weekly on Monday mornings. I can send invites to persons as requested.

The combined CW, FW and NE Region emergency Operations Centre (REOC) is still active but operating virtually. Deputy REOC Danny Sullivan is still in control in the REOC and operating out of the Dubbo Police Station Region Operations Centre (ROC). Any requests for assistance over and above your local capability may be made through your REMO.

I will be covering for the Northern end of the CW EM Region until the REMO role is filled. I will attempt to get to as many LEMC/LRC meetings as I can, especially as we withdraw to a more normal EM footing.

**OPERATIONS**  
Since early August this year I have been supporting the Region EOC in Dubbo. The REOC is now virtual. I will continue to support the REOC virtually out of Parkes until mid-December and then I will return to Broken Hill.

**REOC REPORTING**  
The REOC is still active and reporting to the SEOC weekly. Strategic Update Reports are due from all LEOCONS by 12 midday each Monday. Other Sitreps may be submitted to the #WRREOC as necessary.

**BORDER, QUARANTINE AND VACCINATION WORKERS CELEBRATION**  
NSW Government are hosting a celebration to thank Border, Quarantine and Vaccination workers next Monday 8 November at Qudos Bank Arena. The RSVP is 5 November. There are only 2000 spaces and booking is essential.

**LEOCONS**  
Bourke LGA welcomes Superintendent Tim Chinn as the LEOCON. Insp Peter Walton is the nominated Deputy LEOCON. Insp Kevin Day is the LEOCON for Brewarrina.

**AAR**  
After Action Reviews are to be organised by LEOCONS in each LGA in the state. AARs must be submitted to #WRREOC by 10 December 2021. AAR guides are being circulated for all LEOCONS.

**REMOs**  
I would like to welcome Andrew Elms to the REMO role in Bathurst. Andrew replaces the late Craig Bowra and will be looking after the southern end of the Central West EM Region. Andrew comes recently from the RFS and has diverse EM and training experience in RFS, Ambulance and NSW Health. Andrew retains Craig's same phone number - 0417 438 845, and his email address is [elms1and@police.nsw.gov.au](mailto:elms1and@police.nsw.gov.au).

REMO Kel Wise left the REMO role in Dubbo in early September and has moved to Resilience NSW. We will still see lots of Kel whilst he represents his new organisation. The Dubbo REMO role has been advertised. It is possible we may have a replacement in the Dubbo REMO Office before Xmas.

**TRAINING**  
ResNSW courses are now listed on the [emtraining.nsw.gov.au](http://emtraining.nsw.gov.au) website.

EM training has been cancelled for 2021. ResNSW are very keen to have face to face training reinstated. They are also changing their portfolio of on-line training courses and webinars. See ResNSW Quarterly Report.

Note: All courses must have at least 10 persons booked on them at least 2 weeks prior to the course or they will be cancelled. All participants must book onto each course, including each of the back-to-back courses. Prerequisites must be completed.

Next training planned is  
Bathurst – Introduction to Emergency Management – 1/2/2022

REMO Report to LEMC's Far West and Central WestPage 1 of 2

# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting  
held in the Community Room 115 Dubbo Street, Warren on  
Tuesday 9th November 2021 commencing at 9.33am

ITEM 4

REMO REPORT

CONTINUED



**CENTRAL & FAR WEST**  
EMERGENCY MANAGEMENT REGIONS

**REMO Report to LRC/LEMC**  
**November 2021**

Bathurst – Emergency Operations Centre Concepts – 2/2/2022

Other training courses are available around the state and the Central West.

#### EXERCISES

##### Conducted

Nil during Delta CV-19 outbreak.

##### Planning

**PORGERA** – Broken Hill ~~24/8/2021~~ – REMC Discussion Exercise. Ammonium Nitrate Explosion on a mine site. New date tba.

**AIRPORT** – Wentworth ~~15/10/2021~~ – Airport Field Exercise. New date tba.

**CULGOA** – Bourke and Brewarrina – new date 2/5/2022 – Cross LGA Field exercise. Minibus and Stock truck collision.

##### Proposed


TBA

Greg McMahon  
0427 662 493  
Far West Region Emergency Management Officer,  
3 November 2021

# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th November 2021 commencing at 9.33am

### ITEM 5 Resilience BSW Report



**Resilience  
NSW**

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Reference: FW/CWO

### Resilience NSW Report

#### Central West, Orana and Far West Local Emergency Management Committees

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**Report Period: Current 1/11/2021**

<b>1. ACTIVITY</b>	<p>Resilience NSW has had significant operational activity in the last 2 years across NSW with the combination of prolonged drought, the 2019/ 20 Bushfires from the North to the South of State, storm and flood damage in 2020 &amp; 2021 and then the onslaught of COVID in 2020.</p> <p>Resilience NSW has provided support for communities in all affected areas in all disasters and especially to families isolating across NSW from COVID including isolated discreet Aboriginal communities with the supply and distribution of food hampers for those testing positive with COVID in Wilcannia, Bourke, Walgett and Brewarrina and communities along the South West border including Wentworth and Balranald. Resilience NSW has also been assigned to coordinate and oversee the implementation of the 2020 Bushfire inquiry's recommendations.</p>
<b>2. CAPABILITY</b>	<p>In May 2020, former NSW RFS Commissioner Shane Fitzsimmons was appointed Commissioner for Resilience NSW. Since his appointment there has been significant expansion of Resilience staffing and capability. 6 Regions have been established throughout NSW including:</p> <ul style="list-style-type: none"><li>• Central West, Orana and Far West</li><li>• Riverina/ Murray</li><li>• Illawarra/ Shoalhaven/ South East</li><li>• Metropolitan Sydney</li><li>• North Coast Region</li><li>• New England/ North West/Hunter/ Central Coast</li></ul> <p>Far West, Central West, Orana are currently recruiting to fill the remaining 3 positions which will see a full contingent of 11 staff by the end of the year. This will provide significant assistance across the Region in all aspects of emergency management regarding Planning, Preparation, Response, Recovery and building resilience in communities.</p> <p>Resilience NSW has the mandate to lead a whole of Government approach to disasters by providing support to communities, agencies and non-government organisations.</p>
<b>3. PLANNING</b>	<p>Resilience has been tasked to review Local and Regional Community recovery plans and is currently revising documents to align with current State policies and programs and reflect the current COVID Public Health Order challenges. The Community Recovery plan project is due to be at a draft stage by mid-November and pending approval by the SERCON. There will be three piloted workshops with three LEMCs and before rolling out to all</p>

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# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th November 2021 commencing at 9.33am

ITEM 5

Resilience BSW Report

CONTINUED



Resilience  
NSW

OFFICIAL

LEMCs early in the new year. Resilience NSW will be helping LEMC's in developing their Recovery plans.

4. TRAINING

Resilience NSW as a registered RTO will be rolling out a new online Emergency Management package which should be available by December 2021 for all stakeholders in Emergency Management.

The program will be split into two courses.

1. Emergency management planning in NSW

The aim of this course is to explain emergency management planning in NSW including the legal framework for emergency management, how emergency management plans are developed and who is involved in the development.

2. Working together in the advent of an emergency

The aim of this course is to describe what happens and who is involved in the event of an emergency in NSW and what the recovery process looks like.

This course is designed as an online self-paced program consisting of 8 modules that you can complete in any order

*Emergency management planning in NSW*

Module 1: NSW Emergency Management Program – Induction

Module 2: What is the legal framework for emergency management?

Module 3: What is an EMPLAN?

Module 4: Who is responsible for emergency management planning?

Module 5: Who controls the response to an emergency in NSW?

Module 6: Which bodies are responsible for preparing to responding to or recovering from an emergency in NSW?

Module 7: What happens in an Emergency Operations Centre

Module 8: What happens after an emergency

5. OTHER

Resilience NSW plans to meet with all LEMCs in the new year to discuss future initiatives and outline the Recovery Planning process. All agencies involved in emergency management community should be assured that Resilience NSW's approach is to work collaboratively with partners and build on, not replace, existing planning initiatives.

6. ACTION

Nil

Submitted By: Simon Curry  
Senior Coordinator  
Far West, Central West & Orana

Date 1/11/2021

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# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th November 2021 commencing at 9.33am

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### ITEM 6          AGENCY REPORTS.

#### NSWRFS Report

- Fire season has commenced meaning Permits are required and notification is mandatory.
- The District has moved to Centralised Dispatch and Computer Aided Dispatch (CAD).
- Marthaguy's New Station is underway, the slab is down and progressing well.
- Warren's new Station has had some preliminary work done and is awaiting further funding.
- Current Staff Movements in the District Office;
  - Paul Metcalfe has moved to the District Managers role in New England Zone based at Armidale. Till a new full time, District Manager is appointed Dez White will be acting in the role for November and Michael Robinson will be acting in the role for December.
  - Mathew Apps and Jillian Butler have commenced roles with the North Western Area Command in Tamworth.
  - Vicky Hogland has now been made full time as our General Hand.
  - Luke Crotty will join the team in November as an Operation Officer L2.
  - Mark Mulheron will commence Long Service Leave late November.

#### Warren MPHS

- Visitors 2 per Day for 2 persons includes Children Over 12 years must be vaccinated and Under 12 years not vaccinated.
- Flu Vax proof is no longer required.
- All visitors and contractors must show proof of Covid 19 vax.
- Covid testing at facility is done on Monday, Wednesday & Thursday at 1400 to 1500 hrs. by appointment only.
- Road train drivers have been caught out coming down Dr Kater Drive, for testing drivers are asked to park on Udora Road.
- Staff have been undergoing FIT Testing for the correct mask size.
- RED ALERT is still in place and masks are still mandatory within facility for all. The facility is still in lockdown and entry is via the Main Entrance Only.

# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th November 2021 commencing at 9.33am

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### ITEM 7 CONTACT LIST UPDATE

- Update list as per changes to RFS.
  - Please send all correspondence for NSW RFS to northwestteam@rfs.nsw.gov.au
  - Add Warren MPHS Members – Lyn Harris, John Moors and Emma Freeth.
- 

### ITEM 8 MAJOR EVENTS

- Warren Twilight Races 10<sup>th</sup> December 2021
  - Possibly late March / early April 2022 motorcycle show at the Showground Racecourse.
- 

### ITEM 9 GENERAL BUSINESS

#### REIMBURSEMENT OF WARREN SHIRE COUNCIL FOR COVID- 19 LEMC RESPONSE

- Council will be contacting NSW Health to elevate some of the extra costs associated with the Covid – 19 Response. i.e., Extra cleaning/ setting up Covid Clinics.
- NSW Health being the lead Agency in the Covid -19 response there was an expectation that they were in charge of the Covid Clinics set up in Warren. This did not seem to happen, and many Agencies and Volunteers were left to try and organise themselves and cover those costs.
- Warren Shire Council attempted on numerous occasions to contact NSW Health for direction on what would be needed on the day of the Covid Clinics to no avail.
- As a direct result of the Covid- 19 Pandemic Council covered additional costs i.e staff set up for the various Covid clinics, additional LEMC Meetings were held, and additional cleaning took place in public areas.
- It is suggested that a further look be undertaken into the Consequence Management Guides where NSW Health are the lead agency, they need to be re assessed and NSW Health may need to be made aware of the obligations that are required when being a lead agency. It is understood that other agencies such as Fire and Rescue NSW and Rural Fire Service are much more aware of the requirements in these types of situations as they are more often in these situations. NSW Health may benefit from some guidelines from these other agencies.

#### RECOMMENDATION TO COUNCIL:

**MOVED** Fowler/ Muir that action be taken in regard to NSW Health being made aware of their responsibilities when the lead agency under the Consequence Management Guide. (CMG)

- Les Fowler from NSW RFS mentioned talks with the Town Services Manager Raymond Burns re Council possibly locking the gates on the Levee. All agencies agree that it would be detrimental for them to not have access to the levee in the event of an emergency as this is how they access a lot of areas around town. It was discussed that if the gates were to be locked a common key that all emergency services have be used to allow for easy access.
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WARREN LOCAL EMERGENCY MANAGEMENT  
COMMITTEE

**Minutes of Warren Local Emergency Management Committee Meeting  
held in the Community Room 115 Dubbo Street, Warren on  
Tuesday 9th November 2021 commencing at 9.33am**

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**ITEM 10      NEXT MEETING**

February 2022

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10:17AM**





# WARREN SHIRE COUNCIL

Minutes of the Town Improvement Committee  
Meeting held in the Community Room 115 Dubbo Street, Warren  
on Tuesday, 16th November 2021 commencing at 3.25pm

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**PRESENT:**

Councillor Kevin Taylor (Chair)  
Councillor Pauline Serdity  
Councillor Sarah Derrett  
Councillor Heather Druce  
Councillor Brett Williamson  
Gary Woodman (General Manager) Arrived Approximately 4.45pm  
Rolly Lawford (Divisional Manager Engineering Services)  
Raymond Burns (Town Services Manager)  
Maryanne Stephens (Manager Health and Development)  
Tony Cromack Engineer/Planner from Ardill Payne and Associates  
Kathryn Yigman Landscape Architect from Gunnedah  
Cassy Mitchell (Administration Officer)

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**ITEM 1 APOLOGIES**

Apologies were received from Councillor Karlene Irving being absent due to external commitments, and it was **MOVED** Derrett / Serdity that a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2 CONFIRMATION OF MINUTES (C14-3.17)**

**MOVED** Taylor/Derrett that the Minutes of the Meeting held on Tuesday, 16<sup>th</sup> November 2021 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3 BUSINESS ARISING FROM THE PREVIOUS MEETING MINUTES (C14-3.17)**

**Nil**

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**ITEM 4 ACTION CHECKLIST (C14-3.17)**

**NIL**

**WARREN SHIRE COUNCIL**  
**Minutes of the Town Improvement Committee**  
**Meeting held in the Community Room 115 Dubbo Street, Warren**  
**on Tuesday, 16th November 2021 commencing at 3.25pm**

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**ITEM 5                    TOWN CENTRE UPGRADE VERBAL REPORT                    (R4-20.6)**  
**(BOOKLET AND MAPS PRESENTED AT MEETING)**

**Introduction**

This project has been on the drawing board for many years for my involvement I started early January 2018 and Glen Wilcox had already started getting some plans ready. The Council and the Community become involve. Once the grant providing for the upgrade was awarded work commenced on Stage 1 of the CBD Upgrade.

Stage 1 provide for either completion or partial completion of'

- I. Replacement of the kerb and gutter,
- II. Water to the garden beds,
- III. Construction/establishment of the garden beds/boxes
- IV. The bollards and fencing around the Dubbo & Burton Street intersection
- V. CCTV on the existing roundabout
- VI. New Garbage bins were installed
- VII. Some pavers were Re-established
- VIII. New blisters were established in Hale Street
- IX. Re-establishment of concrete surrounds around the Manchurian Pear Trees which had been planted in about 2010.
- X. A little bit of work on the surrounds of the Spar Car Park, and
- XI. Some Large Sandstone Blocks – Currently located out at the Racecourse.

Stage 1 cost just over \$1m.

**Introduce Contractors/Guests**

In planning for the next Stage a large number of consultants have been involved and they are.

- Tony Cromack Engineer/Planner from Ardill Payne and Associates
- Kathryn Yigman Landscape Architect from Gunnedah who often works with Tony,
- Mark Duffus, Survey, Langford & Rowe Consulting Surveys
- Librarian Pam Kelly

**This Overall Project Is A Combination Of A Number Of Projects**

The Town Centre Upgrade is dependent on a number of other projects that do have some bearing on the town centre and the workability of the town centre. The other projects are;

- The Town Centre Upgrade
- The Town Bypass,
- Provisions for Recreational Vehicles (Caravans, camper vans & etc.), and
- Additional Walking Track

**WARREN SHIRE COUNCIL**  
Minutes of the Town Improvement Committee  
Meeting held in the Community Room 115 Dubbo Street, Warren  
on Tuesday, 16th November 2021 commencing at 3.25pm

---

**ITEM 5                    TOWN CENTRE UPGRADE VERBAL REPORT  
(BOOKLET AND MAPS PRESENTED AT MEETING)**

**CONTINUED**

**Improvement to and the Official Approval of the Town Bypass**

Submit a submission to TfNSW's seeking approval to have trucks large than semi-trailers not permitted to travel through the town centre.

TfNSW have recently amended the speed zoning of the Oxley Highway. The positioning of the outer signs (80kph Zones) provides for the turning from and onto the Oxley Highway from both ends of the Industrial Access Road.

Have the intersection of Dubbo Street and the Carinda Road Established as an Offset-Tee-Intersection.

Review the maneuverability of all large trucks (all articulated vehicles) turning from and onto the Oxley Highway from Milson Street (Wambianna Road).

Review the maneuverability of all large trucks (all articulated vehicles) turning from and onto the Oxley Highway from Rifle Range Road,

Review the maneuverability of all large trucks (all articulated vehicles) turning from and onto the Ellengerah Road from Rifle Range Road

**Upgrading of the Town Centre**

Inclusive of Upgrade of the Library Surrounds

Provision for the establishment of a number of murals

**Provisions for RV Plant Items**

**Establishment of Additional Walking Tracks Accessing the Town Centre Linking In With Other Existing Tracks**

**That the town centre plans including provisions to;**

- a) Upgrade the roundabout on the intersection of Dubbo and Burton Street being inclusive one large pole providing street lighting, security cameras, banner/flag swings, surrounded by a box hedge and a syncretic concrete surface road verge,
- b) Establish vehicle parking areas that cater for the movement and parking of all classes of recreational vehicles and buses,
- c) Provide for the establishment of upgraded and an increase of pedestrian seating,
- d) Murals
- e) Replacement of the foodway paving both sides of Dubbo Street between Hale and Readford Streets and Burton Street from Thornton Street to Lawson Street, both sides

**WARREN SHIRE COUNCIL**  
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**ITEM 5                    TOWN CENTRE UPGRADE VERBAL REPORT  
(BOOKLET AND MAPS PRESENTED AT MEETING)**

**CONTINUED**

**Discussion**

**Upgrade for Town Centre**

- Seating to be increased down main Street, suggestion that Council use timber from the old Marra Bridge but whatever is chosen to try to be consistent throughout the Shire and abide by safety regulations for example having armrest/handrails.
- Parking – Transport NSW to approve. Further investigation as to the turning space for caravans to be completed.
- Roundabout – it was suggested that the use of Synthetic grass or something of low/no maintenance be used, an example of synthetic grass that has been used in Tamworth and Manilla’s parks was presented by the Manager of Engineering Department.
- From previous meeting the suggestion was made that two sandstone signs saying “Town centre” be placed on the roundabout one facing the town entry from Nevertire and one facing the town entry from Gilgandra.
- The size of the roundabout is being assessed to ensure semi-trailer trucks have room for turning, ideally a semitrailer being the largest vehicle to come through the main street.
- Question raised regarding if the lights on the power pole can be LED, this is a discussion made by Transport NSW LED lighting may not be acceptable.
- A comment was reported from a member of the community that the rosemary be replaced with colourful plants.

**Upgrade Proposal for an open-air Library – depending on grant funding.**

- Mural be considered for the library wall, something Library related.
- Incorporate the library with Council, suggestion to paint one wall of the library the same colours as the Council side mural.
- Having a pedestrian crossing across Readford Street.

**Upgrade Bob Christensen Reserve**

- Amenities block – the consensus across the room was to leave the reserve as a self-contained accommodation camping ground.
- Proposal to create a walking track along the levee into Dubbo Street.

**RECOMMENDATION TO COUNCIL:**

**MOVED** Taylor/Derrett that:

1. Committee members analyse proposals for one week and forward their suggestion to the Divisional Manager of Engineering Department on/by the 23<sup>rd</sup> November 2021; and
2. The amended proposal to go to Community Consultation when completed.

# WARREN SHIRE COUNCIL

Minutes of the Town Improvement Committee  
Meeting held in the Community Room 115 Dubbo Street, Warren  
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**ITEM 6                    TOWN BYPASS UPGRADE VERBAL REPORT                    (R4-1.70) (R4-1.83) (R4-1.91)**  
**(BOOKLET AND MAPS PRESENTED AT MEETING)                    (R4-1.64) (R4-2.5) (R4-2.2)**

- Submit a submission to TfNSW's seeking approval to have trucks large than semi-trailers not permitted to travel through the town centre;
- TfNSW have recently amended the speed zoning of the Oxley Highway. The positioning of the outer signs (80kph Zones) provides for the turning from and onto the Oxley Highway from both ends of the Industrial Access Road;
- Have the intersection of Dubbo Street and the Carinda Road Established as an Offset-Tee-Intersection;
- Review the maneuverability of all large trucks (all articulated vehicles) turning from and onto the Oxley Highway from Milson Street (Wambianna Road);
- Review the maneuverability of all large trucks (all articulated vehicles) turning from and onto the Oxley Highway from Rifle Range Road;
- Review the maneuverability of all large trucks (all articulated vehicles) turning from and onto the Ellengerah Road from Rifle Range Road.

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**ITEM 7                    BUSINESS WITHOUT NOTICE**

Nil

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**ITEM 8                    NEXT MEETING**

**Next meeting February date to be confirmed.**

**There being no further business the meeting closed at 5.10pm.**

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# SPORTING FACILITIES COMMITTEE MEETING

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Attached are the Minutes of the meeting of the Sporting Facilities Committee held on Wednesday 17<sup>th</sup> November 2021.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Sports Facilities Committee held on the 17<sup>th</sup> November 2021 be received and noted and the following recommendations be adopted:

**ITEM 5                    COMMUNITY FEEDBACK – CARTER OVAL YOUTH SPORTS PRECINCT INCLUDING  
WARREN WAR MEMORIAL SWIMMING POOL MASTER PLAN                    (P1-7.3)**

That:

1. The 'Proposed Action' table in the community feedback report below be accepted and the associated amendments to the Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan be arranged; and
  2. The amended Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan be adopted by Council.
-

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
on Wednesday, 17th November 2021 commencing at 2:05 pm

Date Feedback	Subject	Comment	Proposed Action
<p>20.09.21 Airlie Bruce – Warren Little Athletics</p>	<p>Many concerns and possible solutions</p>	<p>Concerned with allocated storage shed space;</p> <p>Vehicle access to the Oval to move equipment around the fields;</p> <p>How will the club run events if toilets and kiosk facilities are subject to funding;</p> <p>Vehicle access to the canteen area a concern;</p> <p>No parking around the main oval, considerations for older</p>	<p>One bay at least 32sqm (70 cubic metres) in size will be allocated, size confirmation is required.</p> <p>Locked bollard proposed to stop general public vehicle access. Approved reinforced concrete access will be available for maintenance vehicles and ambulance access.</p> <p>Kiosk and Amenities facility with toilets subject to Stronger Country Community Grant Program which is expected to be announced in November 2021.</p> <p>Storage and kiosk and amenities facilities to be relocated to the end of Reinhardt Way. Building plan to be approved by the Sports Facilities Committee following consultation with user groups</p> <p>Originally the cricket field at Carter Oval</p>



# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
on Wednesday, 17th November 2021 commencing at 2:05 pm

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Date Feedback	Subject	Comment	Proposed Action
		<p>people to sit in vehicles like at Victoria Oval;</p> <p>Field events need to be spread out for competitors and spectator's safety, perhaps move the Junior cricket nets then the long jump pit could be placed near the shed. Cages of the shot put, and discus should be ideally on different sides of the oval, if not possible, suggest the cages be together facing opposite directions.</p>	<p>did have the ability for limited car parking viewing near the old amenities block and on the Depot side. Parking around the oval was not planned to ensure no conflict between cars and children (Carter Oval Youth Sports Precinct). During cricket season grandstands will be available for use from the pool. The new amenities facility will have seating and some street type seating will be provided in strategic locations around the oval.</p> <p>Field events currently all in one area and designed to be appropriately separated in accordance with Athletics Australia Standard. This will allow supervision of all events efficiently with no conflicts.</p> <p>A marshalling area is to be incorporated into the design. Final solution to be solved with Little Athletics.</p>

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
on Wednesday, 17th November 2021 commencing at 2:05 pm

Date Feedback	Subject	Comment	Proposed Action
		<p>Bus parking not an ideal spot, reconsider next to the Junior cricket field on Stafford Street.</p>	<p>Spectators will be able to view javelin, shot put and discus from behind the caged areas. Javelin would use at a separate time the same area or the soccer fields.</p> <p>Lighting of the field events area to be considered on part of the new towers (provisions on light tower 3)</p> <p>Noted, bus parking is also for use of the pool, bus parking area to be moved southwest of Reinhardt Way on Stafford Street and will be parallel parking</p>
<p>8.10.21 Sandra Tippett</p>	<p>Positive feedback</p>	<p>Delighted to see the skate park which was planned back in 1984 in the pool area.</p>	<p>Noted.</p>
<p>11.10.21 Helen Wise</p>	<p>Urgent need for amenities within the Skate/Splash Park area</p>	<p>Would like to stress the need for a unisex ambulant toilet NOW.</p> <p>Very inconvenient for people with small children to go around to the pool entrance for access as it is only open half of the year.</p>	<p>Unisex ambulant toilet no longer required and will now form part of the relocated kiosk and amenities facility at the end of Reinhardt Way.</p>
<p>11.10.21 Sam Midgley</p>	<p>Positive feedback and Dog Park</p>	<p>Love the lighting and bike training path but please consider an enclosed safe dog</p>	<p>Dogs and sporting fields are a major conflict and a dog off leash area was</p>

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
on Wednesday, 17th November 2021 commencing at 2:05 pm

Date Feedback	Subject	Comment	Proposed Action
		park for dog's unable to be off leash.	not planned for a sporting area. Ebert Park is the dog off leash area.
15.10.21 Tara Walker	Reposition kiosk	Consider the position of the kiosk to be closer to the soccer fields and water park for young children to use the amenities.	The storage shed and the kiosk and amenities building to be facing the field of the end of Reinhardt Way. The unisex ambulant toilet to be eliminated and included as part of the Kiosk and amenities building.  The location near the building to include access for service and ambulance vehicles across the reinforced path.
15.10.21 Glenn Midgley	Positive feedback	Well thought out very desirable to have different sports available to be played and their vicinity to the skate park, splash park and swimming pool.	Noted.
25.10.21 Alisha Leach	Positive feedback	Good to have cement walking track around the Oval to walk or ride your bike.	A concrete 1.5m wide footpath around the main oval will be incorporated.
25.10.21 Colin Irving – Warren/Marthaguy Cricket Association	Lack of consultation and maintenance costs	Express concern on Council's lack of consultation and transparency in planning the Carter Oval precinct.  The Warren/Marthaguy Association would prefer the	Appropriate consultation was undertaken with the Warren Junior Cricket Association, Warren Cricket

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
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Date Feedback	Subject	Comment	Proposed Action
		<p>existing cricket pitch because of its historic significance.</p> <p>Concern at the cost of maintaining the new precinct.</p>	<p>Association and the Marthaguy Valley Veterans Cricket over the past number of years. A tender for LED sports lights and towers accepted at the 28 October 2021 Council meeting to provide professional level cricket lighting to 500 lux. Expect cricket to be able to be played at Carter Oval October 2022.</p> <p>The use of the South African Turf cricket pitch at Victoria Oval will be subject to a further report to the Sports Facilities Committee. Consideration will be given to various uses as well as it being sold and someone else taking the risk of it being re-established appropriately. Other options are a turf pitch for junior cricket at Carter Oval instead of a synthetic turf pitch however with the result of extensive operational costs, a turf practice net pitch also with the resultant</p>

# WARREN SHIRE COUNCIL

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Date Feedback	Subject	Comment	Proposed Action
			<p>operational costs. Timing would be removal of the existing pitch at Victoria Oval as soon as cricket season finishes in March 2022 in preparation for the Rugby Union/ Rugby League season in 2022.</p> <p>Noted, works proposed within the Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan are redevelopment of existing facilities to a higher standard. There will be extra costs of operation and maintenance of the facilities, and these will be incorporated in future annual operational plans. Some services such as cricket will be user pay.</p>
27.10.21 Brett Williamson	Amenities building provision	Footpaths to amenities built strong and wide to accommodate vehicle access for rubbish collection and M & R.	Access for service and ambulance vehicles will be provided through the Bore Flat carpark area with a suitable reinforced concrete path and a second

# WARREN SHIRE COUNCIL

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Date Feedback	Subject	Comment	Proposed Action
			area will be provided at the relocated amenities and kiosk area at the end of Reinhardt Way.
28.10.21 Warren Amateur Swimming Club - Katy-Rose Hunt	Bus parking	Suggest reconsidering the placement of the bus parking bay to be moved further down Stafford Street or even the necessary of a designated bus parking area.	Noted, bus parking is also for use of the pool, bus parking area will be moved southwest of Reinhardt Way on Stafford Street and will be parallel parking
29.10.21 Lara Grainger	Dog Park	Consider inclusion of a dog park	Dogs and sporting fields are a major conflict and a dog off leash area was not planned for a sporting area. Ebert Park is the dog off leash area.
29.10.21 Leanne Stephens	Disability access to pool	Address access for the disabled and aged members of the Community in and out of the Warren War Memorial Pool.  Suggest Council look into building a ramp into the pool.	Noted, a ramp was considered at the pool however it would mean most probably the loss of one lane. A disability lift has been purchased and is available for the 2021/2022 pool season.

**WARREN SHIRE COUNCIL**  
**Minutes of the Sporting Facilities Committee Meeting**  
**held in Council's Community Room, 115 Dubbo Street, Warren**  
**on Wednesday, 17th November 2021 commencing at 2:05 pm**

---

**ITEM 6                    VICTORIA OVAL AND OXLEY PARK PLAN OF MANAGEMENT                    (P1-7.11)**

That:

1. The information be received and noted; and
2. Council seek the Ministers consent to adopt The Victoria Oval and Oxley Park Plan of Management.

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
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**Present:**

Councillor MJ Quigley (Chairman)  
Councillor KW Taylor  
Councillor KR Irving  
Gary Woodman (General Manager)  
Raymond Burns (Town Services Manager)  
Maryanne Stephens (Manager Health and Development Services) (2:33pm)  
Wesley Hamilton (Centre Manager – Warren Sporting and Cultural Centre)

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**ITEM 1 APOLOGIES**

Apologies were tendered on behalf of Councillor BD Williamson, Rolly Lawford (Divisional Manager Engineering Services) and Kerry Jones (Infrastructure Projects Manager), who were absent due to external commitments and it was **MOVED** Taylor/Irving that apologies be accepted and a leave of absence for the members concerned be granted for this meeting.

**Carried**

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**ITEM 2 CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE MEETING 20th October 2021**

**MOVED** Irving /Taylor that the Minutes of the Meeting held on the 20<sup>th</sup> October 2021 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3 BUSINESS ARISING FROM MINUTES**

Nil.

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# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
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## ITEM 4 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
*12.10.2016	Matting at practice nets	CM	Included in Carter Oval redevelopment plan and funding of \$15,000 available	2022
*21.02.2018	Victoria Park Master Plan	MHD	Community feedback closed 4:00pm Thursday 28 <sup>th</sup> October 2021. See report to Nov 2021 Sporting Facilities Committee Meeting	2021
*12.08.2020	Electronic Score board	CM	Community Building Partnership 2021 Grant successful - \$5000.00 provided.	2022
05.05.2021	Internal pool works program	MHD	Remedial works to internal pool surface has been approved under warranty. To be completed during pool offseason.	July 2022
*05.08.2021	Carter Oval Concept Plan Final Consultation	IPM	Community feedback closed 4:00pm Thursday 28 <sup>th</sup> October 2021. See Report to November 2021 Sporting Facilities Committee Meeting.	Oct 2021
20.10.2021	Carter Oval Lighting	IPM	Install LED sports lighting at Carter Oval	2022
20.10.2021	Carter Oval Soccer Field Lighting	IPM	Technical specifications and request for tender be developed for installation of lighting at Carter Oval Soccer Fields	2022
20.10.2021	Roof and Gutter improvements at the WSCC	CM	Quotations be received to improve roof and guttering at the WSCC to prevent water ingress into building	2022

**MOVED** Burns/Irving that:

1. The Action Checklist progress be received and noted; and
2. Items marked with an asterisk (\*) be deleted.

**Carried**

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
on Wednesday, 17th November 2021 commencing at 2:02 pm

**ITEM 5 COMMUNITY FEEDBACK – CARTER OVAL YOUTH SPORTS PRECINCT INCLUDING WARREN WAR MEMORIAL SWIMMING POOL MASTER PLAN (P1-7.3)**

**RECOMMENDATION TO COUNCIL**

**MOVED** Taylor/Irving that:

1. The 'Proposed Action' table in the community feedback report below be accepted and the associated amendments to the Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan be arranged; and
2. The amended Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan be adopted by Council.

Date Feedback	Subject	Comment	Proposed Action
20.09.21 Airlie Bruce – Warren Little Athletics	Many concerns and possible solutions	Concerned with allocated storage shed space;  Vehicle access to the Oval to move equipment around the fields;  How will the club run events if toilets and kiosk facilities are subject to funding;	One bay at least 32sqm (70 cubic metres) in size will be allocated, size confirmation is required.  Locked bollard proposed to stop general public vehicle access. Approved reinforced concrete access will be available for maintenance vehicles and ambulance access.  Kiosk and Amenities facility with toilets subject to Stronger Country Community Grant Program which is expected to be announced in November 2021.  Storage and kiosk and amenities

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Date Feedback	Subject	Comment	Proposed Action
		<p>Vehicle access to the canteen area a concern;</p> <p>No parking around the main oval, considerations for older people to sit in vehicles like at Victoria Oval;</p>	<p>facilities to be relocated to the end of Reinhardt Way. Building plan to be approved by the Sports Facilities Committee following consultation with user groups</p> <p>Originally the cricket field at Carter Oval did have the ability for limited car parking viewing near the old amenities block and on the Depot side. Parking around the oval was not planned to ensure no conflict between cars and children (Carter Oval Youth Sports Precinct). During cricket season grandstands will be available for use from the pool. The new amenities facility will have seating and some street type seating will be provided in strategic locations around the oval.</p> <p>Field events currently all in one area and designed</p>

# WARREN SHIRE COUNCIL

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Date Feedback	Subject	Comment	Proposed Action
		<p>Field events need to be spread out for competitors and spectator's safety, perhaps move the Junior cricket nets then the long jump pit could be placed near the shed. Cages of the shot put and discuss should be ideally on different sides of the oval, if not possible, suggest the cages be together facing opposite directions.</p>	<p>to be appropriately separated in accordance with Athletics Australia Standard. This will allow supervision of all events efficiently with no conflicts.</p> <p>A marshalling area is to be incorporated into the design. Final solution to be solved with Little Athletics.</p> <p>Spectators will be able to view javelin, shot put and discus from behind the caged areas. Javelin would use at a separate time the same area or the soccer fields.</p> <p>Lighting of the field events area to be considered on part of the new towers (provisions on light tower 3)</p> <p>Noted, bus parking is also for use of the pool, bus parking area to be moved</p>

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Date Feedback	Subject	Comment	Proposed Action
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8.10.21 Sandra Tippett	Positive feedback	Delighted to see the skate park which was planned back in 1984 in the pool area.	Noted.
11.10.21 Helen Wise	Urgent need for amenities within the Skate/Splash Park area	Would like to stress the need for a unisex ambulant toilet NOW.  Very inconvenient for people with small children to go around to the pool entrance for access as it is only open half of the year.	Unisex ambulant toilet no longer required and will now form part of the relocated kiosk and amenities facility at the end of Reinhardt Way.
11.10.21 Sam Midgley	Positive feedback and Dog park	Love the lighting and bike training path but please consider an enclosed safe dog park for dog's unable to be off leash.	Dogs and sporting fields are a major conflict and a dog off leash area was not planned for a sporting area. Ebert Park is the dog off leash area.
15.10.21 Tara Walker	Reposition kiosk	Consider the position of the kiosk to be closer to the soccer fields and water park for young children to use the amenities.	The storage shed and the kiosk and amenities building to be facing the field of the end of Reinhardt Way. The unisex ambulant toilet to be eliminated and included as part of the Kiosk and amenities building.  The location near the building to include access for

# WARREN SHIRE COUNCIL

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			service and ambulance vehicles across the reinforced path.
15.10.21 Glenn Midgley	Positive feedback	Well thought out very desirable to have different sports available to be played and their vicinity to the skate park, splash park and swimming pool.	Noted.
25.10.21 Alisha Leach	Positive feedback	Good to have cement walking track around the Oval to walk or ride your bike.	A concrete 1.5m wide footpath around the main oval will be incorporated.
25.10.21 Colin Irving – Warren/Marthaguy Cricket Association	Lack of consultation and maintenance costs	<p>Express concern on Council's lack of consultation and transparency in planning the Carter Oval precinct.</p> <p>The Warren/Marthaguy Association would prefer the existing cricket pitch because of its historic significance.</p> <p>Concern at the cost of maintaining the new precinct.</p>	<p>Appropriate consultation was undertaken with the Warren Junior Cricket Association, Warren Cricket Association and the Marthaguy Valley Veterans Cricket over the past number of years. A tender for LED sports lights and towers accepted at the 28 October 2021 Council meeting to provide professional level cricket lighting to 500 lux. Expect cricket to be able to be played at Carter Oval October 2022.</p>

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Date Feedback	Subject	Comment	Proposed Action
			<p>The use of the South African Turf cricket pitch at Victoria Oval will be subject to a further report to the Sports Facilities Committee. Consideration will be given to various uses as well as it being sold and someone else taking the risk of it being re-established appropriately. Other options are a turf pitch for junior cricket at Carter Oval instead of a synthetic turf pitch however with the result of extensive operational costs, a turf practise net pitch also with the resultant operational costs. Timing would be removal of the existing pitch at Victoria Oval as soon as cricket season finishes in March 2022 in preparation for the Rugby Union/ Rugby League season in 2022.</p>

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Date	Subject	Comment	Proposed Action
Feedback			Noted, works proposed within the Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan are redevelopment of existing facilities to a higher standard. There will be extra costs of operation and maintenance of the facilities and these will be incorporated in future annual operational plans. Some services such as cricket will be user pay.
27.10.21 Brett Williamson	Amenities building provision	Footpaths to amenities built strong and wide to accommodate vehicle access for rubbish collection and M & R.	Access for service and ambulance vehicles will be provided through the Bore Flat carpark area with a suitable reinforced concrete path and a second area will be provided at the relocated amenities and kiosk area at the end of Reinhardt Way.
28.10.21 Warren Amateur Swimming Club - Katy-Rose Hunt	Bus parking	Suggest reconsidering the placement of the bus parking bay to be moved further down Stafford Street or even the necessary of a designated bus parking area.	Noted, bus parking is also for use of the pool, bus parking area will be moved southwest of Reinhardt Way on



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Date	Subject	Comment	Proposed Action
			Stafford Street and will be parallel parking
29.10.21 Lara Grainger	Dog Park	Consider inclusion of a dog park	Dogs and sporting fields are a major conflict and a dog off leash area was not planned for a sporting area. Ebert Park is the dog off leash area.
29.10.21 Leanne Stephens	Disability access to pool	Address access for the disabled and aged members of the Community in and out of the Warren War Memorial Pool.  Suggest Council look into building a ramp into the pool.	Noted, a ramp was considered at the pool however it would mean most probably the loss of one lane. A disability lift has been purchased and is available for the 2021/2022 pool season.

**Carried**

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting  
held in Council's Community Room, 115 Dubbo Street, Warren  
on Wednesday, 17th November 2021 commencing at 2:02 pm

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**ITEM 6            VICTORIA OVAL AND OXLEY PARK PLAN OF MANAGEMENT            (P1-7.11)**

## **RECOMMENDATION TO COUNCIL**

**MOVED** Irving/Taylor that:

1. The information be received and noted; and
2. Council seek the Ministers consent to adopt The Victoria Oval and Oxley Park Plan of Management.

**Carried**

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**ITEM 7            GENERAL BUSINESS WITHOUT NOTICE            (S21-2)**

1. A vote of thanks was recorded for Councillor KR Irving's contribution to the Sporting Facilities Committee.
2. Council has been successful with two Community Building Partnership Program Grants 2021 projects:  
Project 1 - \$5,000 to purchase of an electronic scoreboard for the Warren Sporting and Cultural Centre.  
Project 2 - \$9,702 to purchase lockers and change room seating at the Warren War Memorial Swimming Pool.
3. Trees at Carter Oval to be made a priority in the Carter Oval Redevelopment Program.

**ITEM 8            DATE OF NEXT MEETING**

Early 2022 – 2:00pm Warren Shire Council Conference Room

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.39 PM**

## **WARREN PUBLIC ARTS COMMITTEE MINUTES**

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Attached are the Minutes of the Meeting of the Warren Public Arts Committee held on Monday, 22nd November 2021.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Warren Public Arts Committee held on Monday, 22nd November 2021 be received noted and the following recommendations be adopted:

**ITEM 5.1      COMMUNITY FEEDBACK NEVERTIRE WATER TOWER MURAL      (C14-3.29)**

That the theme of the Nevertire Water Tower Mural be as follows:

- Shearer face down, navy singlet and sheep with old shears facing the Nevertire Hotel;
- Wheat collage of stem with a large grain head, field half cut with an old-style header facing Nyngan;
- Cotton collage of stem, field and cotton picker or cotton bales facing Warren; and
- Nevertire old railway station sign facing the Nevertire Hotel above the shearer.

**ITEM 5.2      COMMUNITY FEEDBACK PUBLIC ART ON PRIVATE PROPERTY MURALS      (C14-3.29)**

That subject to final approval of the building owner the locations and themes for the Public Art on Private Property Murals be as follows in priority order in relation to funding:

- Warren Post Office Lawson Street wall – Cobb & Co Horse team and Stamps over the vents on large panels;
- Old Bell Store Nevertire Highway side – Draft horses pulling a large dray with wool bales, a driver and hat; (Page 63 of the 'Across the Black Soil Plains') – perhaps a large panel if not straight on the building.
- Oxley Park Toilet Block northern wall (sign to be relocated) – Macquarie Marshes Scene on a large panel;
- Old Federal Picture Theatre (Menziess Pumps and Irrigation) – Old movie reel, projector and old movie posters – removable panels to be used;
- Presbyterian Church building, Cobb Lane side – Old produce theme, removable panels in between the windows;

- Warren Local Aboriginal Land Council building front (paint to be provided) – Wayilwan Country theme on the building;
- Fleur Stubbs Property Hale Street side (paint to be provided) – modern children’s theme;
- Collie Tennis Court Wall facing the Oxley Highway – Sporting theme; and
- Nevertire Community Park western fence – children at play, straight on the fence.

# WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting  
held in the Community Room, 115 Dubbo Street Warren  
on Monday 22nd November 2021 commencing at 3:37 pm

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**PRESENT:**

Councillor Pauline Serdity	Chair
Jenny Quigley	Community Member
Judy Ridley	Community Member
Gary Woodman	General Manager
Raymond Burns	Acting Divisional Manager Engineering Services
Kerry Jones	Infrastructure Projects Manager
Rebecca Christian	Projects Administration Officer
Peter Mackay	Observer
Jodie Redman	Observer

**ITEM 1 APOLOGIES**

Apologies were tendered on behalf of Councillor Karlene Irving and Councillor Brett Williamson who were absent due to external commitments, and it was **MOVED** Quigley/Ridley that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried**

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**ITEM 2 CONFIRMATION OF MINUTES (C14-3.29)**

**MOVED** Burns/Quigley that the Minutes of the Meeting held on Monday, 11th October 2021 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 11TH OCTOBER 2021**

Nil.

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**ITEM 4 ACTION CHECKLIST**

**MOVED** Quigley/Ridley that the information be received and noted and the items marked with an asterisk (\*) be deleted.

**Carried**

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# WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting  
held in the Community Room, 115 Dubbo Street Warren  
on Monday 22nd November 2021 commencing at 3:37 pm

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**ITEM 5.1 COMMUNITY FEEDBACK NEVERTIRE WATER TOWER MURAL (C14-3.29)**

**RECOMMENDATION TO COUNCIL:**

**MOVED** Ridley/Quigley that the theme of the Nevertire Water Tower Mural be as follows:

- Shearer face down, navy singlet and sheep with old shears facing the Nevertire Hotel;
- Wheat collage of stem with a large grain head, field half cut with an old-style header facing Nyngan;
- Cotton collage of stem, field and cotton picker or cotton bales facing Warren; and
- Nevertire old railway station sign facing the Nevertire Hotel above the shearer.

**Carried**

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**ITEM 5.2 COMMUNITY FEEDBACK PUBLIC ART ON PRIVATE PROPERTY MURALS (C14-3.29)**

**RECOMMENDATION TO COUNCIL:**

**MOVED** Quigley/Ridley that subject to final approval of the building owner the locations and themes for the Public Art on Private Property Murals be as follows in priority order in relation to funding:

- Warren Post Office Lawson Street wall – Cobb & Co Horse team and Stamps over the vents on large panels;
- Old Bell Store Nevertire Highway side – Draft horses pulling a large dray with wool bales, a driver and hat; (Page 63 of the 'Across the Black Soil Plains') – perhaps a large panel if not straight on the building.
- Oxley Park Toilet Block northern wall (sign to be relocated) – Macquarie Marshes Scene on a large panel;
- Old Federal Picture Theatre (Menziess Pumps and Irrigation) – Old movie reel, projector and old movie posters – removable panels to be used;
- Presbyterian Church building, Cobb Lane side – Old produce theme, removable panels in between the windows;
- Warren Local Aboriginal Land Council building front (paint to be provided) – Wayilwan Country theme on the building;
- Fleur Stubbs Property Hale Street side (paint to be provided) – modern children's theme;
- Collie Tennis Court Wall facing the Oxley Highway – Sporting theme; and
- Nevertire Community Park western fence – children at play, straight on the fence.

**Carried**

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**ITEM 5.3 PUBLIC ART ON PRIVATE PROPERTY MURALS AGREEMENT (C14-3.29)**

**MOVED** Burns/Serdity that the information be received and noted.

**Carried**

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# WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting  
held in the Community Room, 115 Dubbo Street Warren  
on Monday 22nd November 2021 commencing at 3:37 pm

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**ITEM 6            GENERAL BUSINESS**

Feedback on the Stafford Street Water Tower Mural - most comments have been positive on the finalised mural.

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**ITEM 7            DATE OF NEXT MEETING:**

To be arranged for the 24th January 2022 at 3:30pm.

**There being no further business the meeting closed 5.20 pm.**

## **MANEX MINUTES**

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Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 23rd November 2021.

**RECOMMENDATION:**

That the Minutes of the Meeting of Manex Committee held on Tuesday, 23rd November 2021 be received and noted.



**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 23rd November 2021 commencing at 10.34am

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**PRESENT:**

Gary Woodman	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Jillian Murray	Treasurer
Raymond Burns	Acting Divisional Manager Engineering Services (Town Services Manager) (Chair)
Rowan Hutchinson	Roads Infrastructure Manager
Maryanne Stephens	Manager Health and Development Services
Paul San Miguel	Asset Manager
Kerry Jones	Infrastructure Projects Manager
Angie Tegart	Administration Officer – Engineering Services

**1 APOLOGIES**

Apologies were received from Rolly Lawford who was absent due to external commitments and it was **MOVED** Woodman/Murray that a leave of absence be granted for this meeting.

**Carried**

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**2 BUSINESS ARISING FROM MINUTES**

- Item 4.1.2 of Executive Matters be changed from September 2021 Council Newsletter to October 2021 Council Newsletter.

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**3 ACTION CHECKLIST**

- Nevertire Water Tower Mural Concept Design TSM to check timing details for Community Engagement.
- Warren Public Arts Mural on Private Property Ideas TSM to check timing details for Community Engagement.

**MOVED** Woodman/Jones that the information be received and noted and the items marked with an asterisk (\*) be deleted.

**Carried**

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**4.1 EXECUTIVE OFFICE MATTERS**

4.1.1 WOW Agency – Communications and Content (GM)

**MOVED** Woodman/Stephens that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting  
 held in Council's Community Room on  
 Tuesday 23rd November 2021 commencing at 10.34am

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**4.1 EXECUTIVE OFFICE MATTERS**

**CONTINUED**

4.1.2 Preparation of the November 2021 Council Newsletter (GM)

Item	Responsible Officer
Road Maintenance Construction Program for December 2021/ January 2022	RIM
New Plant Replacement Deliveries – Rollers and Front Mounted Mower and perhaps Motor Grader	DMES/WC
Vacation Care Program for January 2022	MHD
Santa Street Competition 2021	GM
Registration of Local Contractors on VendorPanel	DMFA, CC
Australia Day Award Applications	DMFA
Women of Warren Shire	GM
Stafford Street Water Tower Mural	TSM
Carter Oval Youth Sports Precinct – LED Cricket Lights and Soccer Fields	IPM
Completion of Infrastructure Projects Funding – Warren Airport Upgrade, Warren CBD Amenities Facilities, Lions Park Amenities Facilities, Sports Complex Roof and Guttering Improvements.	IPM/MHD
Warren Showground/ Racecourse Upgrade Works	IPM
Warren Sewerage Treatment Plant Upgrade	IPM
Town Services Improvements – Oxley Park River Water Pumping Station, Water Extraction Metre Compliance, Sewerage Pump Station Improvements	TSM
Warren Kerb and Gutter Improvement Program	RIM
Village Enhancement Program Works	RIM/TSM/GM

**MOVED** Woodman/Arthur that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 23rd November 2021 commencing at 10.34am

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**4.1 EXECUTIVE OFFICE MATTERS** **CONTINUED**

4.1.3 Suggestions in the Council Suggestion Box (GM)

- Need ICT to follow up computer problems e.g. slow start up issues. (DMFA, RC/ICT)
- Investigation be undertaken for a Council noticeboard physical or electronic to display Council information. (GM)

**MOVED** Woodman/Murray that the information be received and noted.

**Carried**

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4.1.4 Integrated Planning and Reporting (GM)

**MOVED** Woodman/Murray that the information be received and noted.

**Carried**

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4.1.5 Procurement and Disposal Policy (GM)

- Early December arrangements will be made for some more formal training of relevant staff on the use of the Policy and the full and proper use of VendorPanel in particular.

**MOVED** Woodman/Jones that the information be received and noted.

**Carried**

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4.1.6 Murray – Darling Basin Economic Development – Improvement of Regional Structures Grant (Village Improvement Project) Works Programming and Action Planning Discussion (GM/TSM/DMFA)

**MOVED** Woodman/Murray that;

- 1.The information be received and noted; and
- 2.This item be made a standard agenda item moving forward.

**Carried**

---

4.1.7 Bore Flat Water Supply Facilities – Process envisaged for the handing over, commissioning of the water supply facilities of Bore Flat. (IPM)

- Plant is ready for handover once survey and drawings are complete.
- IPM advised that the drawings are now complete. Council is waiting on survey to be done.
- Procedures are completed and ready for handover.

**MOVED** Jones/ Woodman that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
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**4.1 EXECUTIVE OFFICE MATTERS**

**CONTINUED**

4.1.8 New Warren Sewerage Treatment Plant – Process envisaged for the handing over, commissioning, licencing and demolition of old plant. (IPM)

- IPM advised the New Warren Sewerage Treatment Plant has reached practical completion.
- Awaiting Environmental Protection Licence submitted but not received by the EPA with the appropriate people now searching for Council's submission.
- Two plugs are established now between the two existing workstations at Gillendoon
- Application for metering/electricity with Shell. Paperwork pending.
- Couple of variations needing by INSW approval including epoxy coating and wet wells.
- Decommissioning of old plant will be the next step in early 2022.
- New pumpstation put in due to old pumpstation not having sufficient pipe width and storage to accommodate waste output.
- Within original land sale contract with landowner for the new Plant there was a condition of sale where Council agreed to construct a levee. IPM has investigated and 800m length needs to be built up with a grader.
- Water and Sewer Team has been taken through facility and shown how the plant works.
- Drawings are complete.
- Procedures are complete.

**MOVED** Jones/Woodman that the information be received and noted.

**Carried**

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4.1.9 New Councillor Induction and Training Program Agenda (GM)

**MOVED** Woodman/ Jones that the information be received and noted.

**Carried**

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4.1.10 NSW Partnerships: Local Councils – Funding to support Council led community initiatives which rapidly deliver pandemic support to vulnerable New South Wales communities. (GM)

Any ideas for use of the grant to be advised to the General Manager.

**MOVED** Woodman/ Murray that the information be received and noted.

**Carried**

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4.1.11 Community Engagement Report (GM)

**MOVED** Woodman/ Murray that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 23rd November 2021 commencing at 10.34am

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**4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS**

Nil

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**4.3 ENGINEERING DEPARTMENT MATTERS**

4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (RIM)

- BEC are close to lodging Council claim for emergency restoration work.
- There is possible extra costs associated. Nine (9) roads have been identified in the claim and several currently have no allocation of funds spent on them but have definitely been maintained since the flood and storm. RIM to go back through roads staff timesheets to find where the allocation has gone and have it put on the correct roads so to be able to finalise claim. Work with Treasurer and DMFA to rectify this.
- GM advised RIM that Council must receive a draft copy of the claim for the full restoration program before is it submitted to Transport for NSW to finalise anything outstanding.

**MOVED** Woodman/ Hutchinson that the information be received and noted.

**Carried**

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**4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS**

Nil.

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**4.5 WORK HEALTH & SAFETY AND RISK MATTERS**

4.5.1 Corrective Action Report Log (GM)

**MOVED** Woodman/ Stephens that the information be received and noted.

**Carried**

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**4.6 HUMAN RESOURCES**

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Waste Attendant (12 hours/week)	MHD	Waste Depot Operator arrangement to be finalised. Position Description and Skills and Competencies has been completed to draft stage. Manager Health and Development Services reviewing.

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**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting  
 held in Council's Community Room on  
 Tuesday 23rd November 2021 commencing at 10.34am

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**4.6 HUMAN RESOURCES**

**CONTINUED**

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Continued

Position	Responsible Officer	Status
Heavy Diesel Mechanic (B2 L2)	DMES	To be readvertised with the possibility of a senior apprentice.
Casual Cleaner	MHD	Currently advertising.
Apprentice Heavy Plant Mechanic	DMES	Paperwork signed. Apprenticeship to be successfully completed by June 30, 2024.

**MOVED** Woodman / Stephens that the information be received and noted.

**Carried**

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4.6.2 Warren Shire Council Workforce Development Initiatives Ideas and Considerations (GM)

Nil

**MOVED** Woodman/ Stephens that the information be received and noted.

**Carried**

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4.6.3 Warren Shire Council Human Resources Review June 2021

- This item is to be deferred to the 14th December 2021 MANEX meeting.

**MOVED** Woodman/ Jones that the information be received and noted.

**Carried**

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**5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS**

**(L5-3)**

Date	Circular No.	Description	Comment/Action
27.10.21	21-34	Updated guidance on COVID-A9 restrictions and council meetings	Noted
29.10.21	21-35	2021 Model Code of Meeting Practice for Local Councils in NSW	GM

**MOVED** Woodman/ Murray that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
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**5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS**

**(L5-3)**

DATE	TASK	STATUS
<b>NOVEMBER</b>		
<b>1</b>	Low cost Loan Initiative Interim Progress Report due.	Action by DMFA
	Local Infrastructure Renewal Scheme (KIRS) – Progress/Final Report Due.	Action by DMFA
<b>4</b>	Local Infrastructure Renewals Scheme (LIRS) portal opens for claims for the month.	Action by DMFA
<b>16</b>	Expected second instalment of 2021 – 2022 Financial Assistance Grants.	Noted
<b>30</b>	Second quarterly rates instalment due (LGA s.562(3)(b)).	Noted
	Lodgement of Australian Local Government Association's National Local Road Data System Return (Grants Commission).	Action by DMFA
	Last day for Responsible Accounting Officer to submit Quarterly Budget Review Statement to Council (LGGR cl.203(1)).	Presented to the October 2021 Council Meeting
	Annual Report is to be prepared and placed on Council's website and notify the Minister (electronically to OLG with an emailed link). [LGA s 428] (see Annual Report Checklist on OLG website for inclusions).	Action by GM
<b>DECEMBER</b>		
<b>4</b>	Councillor's written returns of interest to be lodged within three months of being declared elected [MCC cl 4.21(a)]. General Manager to table returns at next Council Meeting [MCC cl 4.25]	Action by GM(EA)
<b>5</b>	Last day for audited financial statements to be presented to the public (LGA s418 (2))	Noted
<b>31</b>	Report to council (MCCP cl 11.1) and OLG (MCCP cl11.2) on compliant statistics.	Action by DMFA
	Delivery Program Progress reports provided to council at least every six(6) months (LGAs 404(5))	Action by GM
<b>JANUARY</b>		
<b>10</b>	Progress Reporting Due – Disaster Recovery Funding – Commonwealth Government – Councils affected by Bushfire	Noted
<b>30</b>	Public Interest Disclosure Report due to the NSW Ombudsman (PIDA s6CA)	Action by DMFA

**MOVED** Woodman/ Arthur that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 23rd November 2021 commencing at 10.34am

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**6 OPERATIONAL PROCEDURES (I2-11.1)**

**MOVED** Stephens/ Murray the information be received and noted and the operational procedures; Backwash wading pool, Draining excess water form wading pool, Draining excess water from 50m pool, Emptying 50m pool and Emptying wading pool be adopted.

**Carried**

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**7 OCTOBER 2021 DRAFT MINUTES AND DECEMBER 2021 BUSINESS PAPER**

The Committee previewed the December 2021 Business Paper and the October 2021 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

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**8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS**

The correspondence list and the outstanding complaints/actions list was circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

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**9 GENERAL BUSINESS WITHOUT NOTICE**

- The General Manager advised with a number of Engineering Staff away for an extended period of time engaging a consultant to undertake various outstanding jobs may be the best step forward. Any relevant departments that have any works that the consultant could undertake are to advise the GM at their earliest convenience.

**There being no further business the meeting closed 1.14pm.**



### Central-West Orana Renewable Energy Zone Regional Reference Group

<b>Meeting:</b>	Meeting 4
<b>Location:</b>	MS Teams (Virtual)
<b>Date and time:</b>	Thursday 14 October 2021 – 2:00pm to 4:00pm
<b>Host:</b>	Energy Corporation of NSW
<b>Chair:</b>	Mike Young, Executive Director - Planning & Communities Energy Corporation of NSW

### Open actions

No.	Issue	Action	Responsible
OO1	Meeting papers	Secretariat to distribute presentation slides and meeting minutes to the group.	EnergyCo
OO2	Targeted Feedback	EnergyCo to email members with targeted questions list seeking feedback on community benefit sharing initiatives.	EnergyCo
OO3	CWO REZ Transmission Outcomes Report	Outcomes Report to be shared (confidentially) with Upper Hunter Shire Council and Mid-Western Regional Council by Transgrid. Transgrid to arrange briefings with both Councils to discuss and explain the findings of the Report.	Transgrid
OO4	Regional Energy Strategy	EnergyCo to follow up with specific members who may be interested in engagement and participation on the development of the Regional Energy Strategy.	EnergyCo
OO5	Renewable Energy Sector Board research	DPIE to follow-up on status of research reports to support the Renewable Energy Sector Board's work and when these might be publicly released and/or able to be shared with the group.	DPIE
OO6	Future agenda items	Members are invited to suggest any agenda items/matters of specific interest that can be discussed at the next meeting.	All
OO7	Next meeting	Secretariat to create a placeholder for Meeting 5 in early January/late February depending on availability.	EnergyCo

## Meeting 4 Minutes

### Closed actions

No.	Action	Responsible	Comments/Updates	Status
J1	Sub-working group to be established to explore opportunities for skilled local jobs, workforce development and training pathways for the Central-West Orana REZ	DPIE	Workshop was held by ISF/UTS on 27 July 2021. An update on Sector Board was provided in Meeting 4.	Closed
J2	DPIE to provide a thorough overview of the Regional Energy Strategy at a future RRG.	DPIE	EnergyCo provided an overview in Meeting 4.	Closed
J3	DPIE to consult with Councils not in attendance at Meeting 3, on the Central-West Orana REZ declaration process.	DPIE	EnergyCo emailed CWO REZ RRG regarding the draft declaration.	Closed
J4	Meeting 4 to include discussion on current community benefit sharing arrangements and REZ opportunities.	DPIE	EnergyCo discussed benefit sharing in Meeting 4.	Closed
O3	Dubbo Regional Council to share Wellington Social Study	Dubbo Regional Council	The link to the Social Study was shared in Meeting 4:	Closed

### Next meeting

Late January or early February 2022 - TBC.

## Minutes

No	Description	Speaker
1	<b>Welcome and Acknowledgement of Country</b>	Mike Young, Executive Director Planning & Communities
2	<b>Introductions and agenda overview</b>	Mike Young, Executive Director Planning & Communities
3	<b>Central West Orana REZ</b> <ul style="list-style-type: none"> <li>• See presentation for details</li> <li>• Department of Regional NSW queried how the community and employment components of access fees will interact with existing community contribution/benefit-sharing arrangements, such as VPAs with Councils.</li> <li>• EnergyCo note that the details of how community and employment funds will be governed is under development and Councils and other stakeholders will be consulted on these arrangements.</li> <li>• EnergyCo note that Councils have an important role in representing their local communities and will be involved in benefit-sharing schemes for the Central-West Orana REZ.</li> <li>• EnergyCo is planning future engagement regarding benefit sharing including the structure, potential initiatives, and interactions with existing funding arrangements.</li> <li>• EnergyCo encourages members to consider innovative ideas for benefit-sharing initiatives.</li> <li>• Dubbo Regional Council noted that they have feedback on the prohibition guidelines and advised that will provide further input to EnergyCo.</li> <li>• EnergyCo extended an offer to RRG members to meet in a one on one capacity to discuss any feedback on the prohibition guidelines.</li> </ul>	Mike Young, Executive Director Planning & Communities
4	<b>Central-West Orana Engagement</b> <ul style="list-style-type: none"> <li>• See presentation for details</li> <li>• Andrew Dyer, Australian Energy Infrastructure Commissioner provided positive feedback on the landholder workshops facilitated in October and suggested that where possible, future workshops should be held face to face.</li> </ul>	Andrew Collins, A/Manager Engagement  Jamie Fermio, A/Manager Planning & Policy

	<ul style="list-style-type: none"> <li>• The Commissioner also noted that it may be beneficial to hold separate sessions for landholders and neighbours as they have different interests.</li> <li>• Dubbo Regional Council queried how consultation is progressing with NSW Farmers and the Merriwa Cassilis Alliance (MCA), who have expressed strong opinions and concerns about the Central-West Orana REZ.</li> <li>• EnergyCo and Transgrid have been engaging extensively with key agricultural stakeholders, including NSW Farmers, and MCA.</li> <li>• Dubbo Regional Council queried whether there are future plans to extend the community information hub to Wellington.</li> <li>• EnergyCo note that the hub in Dubbo is a pilot project and if successful, there may be further consideration of additional sites in the future in the Central-West Orana REZ and other REZs, if appropriate.</li> <li>• EnergyCo notes that the Roadmap Virtual Room is now live and can be accessed at <a href="https://caportal.com.au/dpe/eir">https://caportal.com.au/dpe/eir</a>. The Virtual Room provides stakeholders and communities with detailed and up to date information on the Roadmap.</li> </ul>	
5	<p><b>Central-West Orana REZ Transmission Project</b></p> <ul style="list-style-type: none"> <li>• See presentation for details</li> <li>• Transgrid has prepared an Outcomes Report on the investigation of alternative alignments for the CWO REZ Transmission project and this has been provided to MCA.</li> <li>• EnergyCo note that the report is not a public document, however supports sharing the document with stakeholders who have a key interest in the outcomes (Upper Hunter Shire Council and Mid-Western Regional Council), noting the report should be kept confidential and not shared further.</li> <li>• Transgrid will provide a copy of the Outcomes Report and offer separate briefings to Upper Hunter Shire Council and Mid-Western Regional Council.</li> <li>• Transgrid noted that they have introduced a landholder support service facilitated through Assure Programs which offers confidential support including counselling to landholders dealing with transmission infrastructure matters. Link below <a href="https://www.Transgrid.com.au/customers-community/how-we-engage/landowner-support-and-advocacy#Support-services-for-landowners">https://www.Transgrid.com.au/customers-community/how-we-engage/landowner-support-and-advocacy#Support-services-for-landowners</a></li> </ul>	Sarah O'Grady, Community Engagement Lead, Transgrid
6	<p><b>REZ Regional Energy Strategy (RES)</b></p> <ul style="list-style-type: none"> <li>• See presentation for details</li> <li>• EnergyCo will follow up with specific members who may be interested in engagement and participation on the development of the Regional Energy Strategy.</li> </ul>	Jesslyn Ireland, A/Manager Emerging Energy Program

	<ul style="list-style-type: none"> <li>• Dubbo Regional Council provided positive feedback on the RES, noting that the RES is a progressive initiative and they are eager to be involved in future engagement.</li> <li>• Essential Energy reaffirmed the importance of the RES for social licence for the Central-West Orana REZ and Essential Energy's critical role in the ongoing development of the RES.</li> <li>• Dubbo Regional Council noted that microgrid initiatives are a potential innovation that could bring real value to the region through the RES.</li> </ul>	
7	<p><b>Roadmap Implementation</b></p> <ul style="list-style-type: none"> <li>• See presentation for details</li> <li>• Dubbo Regional Council noted that they have previously dealt with similar issues that the Renewable Energy Sector Board (RESB) is addressing in their recommendations for the NSW renewable energy sector plan, including issues of low unemployment rates and addressing labour shortages.</li> <li>• Dubbo Regional Council extended an invitation to consult on this issue with RESB.</li> <li>• Mid-Western Regional Council also note that Council is preparing policies and programs to deal with these issues in the region and that there would be value in aligning the work Council and the RESB are undertaking.</li> <li>• Mid-Western Regional Council request further information on when the research reports and findings can be shared to support alignment of initiatives and solutions.</li> <li>• DPIE will follow-up on status of research reports and liaise with members.</li> </ul>	<p>Nicola Gabay, Senior Policy Officer, Roadmap Taskforce</p> <p>Maggie Bushel, Senior Policy Officer, Roadmap Taskforce</p>
8	<p><b>Other business and next meeting</b></p> <ul style="list-style-type: none"> <li>• Next meeting date to be proposed</li> </ul>	<p>Mike Young, Executive Director Planning &amp; Communities</p>

### Attendees

#### Chairperson

- Mike Young, Executive Director, Planning & Communities

#### NSW Department of Planning Industry and Environment

##### Energy Corporation of NSW

- Jamie Fermio, A/Manager Planning & Policy
- Jade Walden, Senior Project & Policy Officer
- Andrew Collins A/Manager Engagement
- Alex Pappas, Senior Project & Policy Officer
- Jesslyn Ireland, A/Manager Program Delivery Emerging Generation
- Maggie Bushel, Senior Policy Officer
- Nicola Gabay, Senior Policy Officer
- Nicola Saltman, Manager Strategic Energy Communications
- Danny Young, Area Manager North West, Crown Lands
- Nicole Brewer, Director, Energy Resource Assessment
- Iwan Davies, Team Leader, Energy Resource Assessment
- Ethan Hyde, Planning Support Officer, Local and Regional Planning
- Tim Collins, Senior Planning Officer

#### Dubbo Regional Council

- Murray Wood, Chief Executive Officer
- Stephen Wallace, Director Development and Environment
- Josie Howard, Manager Economic Development and Marketing
- Luke Cameron, Specialist Project Officer- Skills and Jobs
- Tim Howlett

#### Upper Hunter Shire Council

- Paul Jakes, Manager Waste and Sustainability

#### Liverpool Plains Shire Council

- Hannah McCauley Manager, Planning and Regulation

#### Mid-Western Regional Council

- Julie Robertson, Director Development
- Brad Cam, General Manager

#### Warrumbungle Shire Council

- Kelly Dewar

#### Warren Shire Council

- Gary Woodman, General Manager

#### Coonamble Shire Council

- Pip Goldsmith, Manager Economic Development & Growth

#### Transgrid

- Brad Hopwood, Project Director, Central-West Orana REZ
- Sarah O'Grady Community Engagement Lead - Major Projects

#### Essential Energy

- Chantelle Bramley, General Manager Strategy, Regulation and Corporate Affairs

#### Department of Regional NSW

- Angela Shepherd, Business Development Manager
- Darren Keegan, RNSW Investment Coordinator, Regional Development

#### NSW Department of Primary Industries

- Mary Kovac, Agricultural Land Use Planning Officer
- Tamara Prentice, Manager Agricultural Landuse Planning

#### Office of the Hon. Mark Coulton MP

- Michelle Calvery, Electorate Officer

### **National Indigenous Australian Agency**

- Narelle Cook

### **Wellington Local Aboriginal Land Council**

- Tara Stanley

### **Trangie Local Aboriginal Land Council**

- Terrie Milgate

### **Australian Energy Infrastructure Commissioner**

- Andrew Dyer

### **Apologies**

- Mr Dugald Saunders MP, Member for Dubbo
- Hon. Ben Franklin, MLC
- Cr Grace Toomey, Central Region, NSW Aboriginal Land Council
- Cr Karlene Irving, Warren Shire Council



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 5 NOVEMBER 2021, LGNSW BOARD ROOM, LEVEL 8, 28 MARGARET STREET,  
SYDNEY

The meeting opened at 8.30 a.m.

#### 1. ATTENDANCE IN PERSON

Cr Jamie Chaffey, Gunnedah Shire Council  
Cr Liz Campbell, Kempsey Shire Council  
Parkes Shire Council, Cr Ken Keith, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Temora Shire Council, Cr Rick Firman, Mayor  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Uralla Shire Council, Ms Kate, Jessop, General M

#### Attendance via Teams

Armidale Regional Council, Mr James Roncon, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bland Shire Council, Mr Ray Smith, General Manager  
Broken Hill City Council, Cr Darriea Turley, Mayor  
Broken Hill City Council, Mr Jay Nankivell, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Carrathool Shire Council, Mr, Rick Warren General Manager  
Cobar Shire Council, Cr Peter Abbott, Mayor  
Cobar Shire Council, Mr Peter Vlatko, General Manager  
Coolamon Shire Council, Cr John Seymour, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Cootamundra-Gundagai Regional Council, Cr Abb McAlister  
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager



Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor  
Hay Shire Council, Cr Jenny Dwyer, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Paul Maytom , Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lithgow City Council, Mr Craig Butler, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Lockhart Shire Council, Cr Roger Schirmer, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Murrumbidgee Council, Cr Ruth McRae, Mayor  
Narrandera Shire Council, Cr Neville Schenka, Mayor  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Council, Cr Kathy Sajowitz, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Parkes Shire Council, Mr Kent Boyd, General Manager  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Shellharbour City Council, Cr Marianne Saliba, Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Snowy Valleys Council, Cr James Hayes, Mayor  
Snowy Valleys Council, Mr Matthew Hyde, General Manager  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Wentworth Shire Council, Cr Susan Nichols, Mayor  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
LGNSW, Cr Linda Scott, President  
LGNSW, Mr Scott Phillips, CEO

**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

Mr Grant Barnes, Chief Regulatory Officer, Natural Resources Access Regulator,  
Department of Planning, Industry and Environment  
Mr Joseph Rahme, Senior Manager, Stakeholder Engagement, NSW Telco  
Authority

**2. Cr Linda Scott, President, LGNSW Update**

Cr Scott provided a report on opportunities where they might exist including  
Advocacy Wins, Advocacy Updates, Opportunities for Collaboration and Upcoming  
Events

**3. Adoption of Minutes of Previous Meeting:**

RESOLVED that the minutes of the General Meeting held on 28 May 2021 be accepted as a true and accurate record (Tenterfield Shire Council / Gunnedah Shire Council).

**4. Membership**

RESOLVED that Cobar Shire Council, Walgett Shire Council, Weddin Shire Council and Wingecarribee Shire Council be admitted as members of the Association (Tenterfield Shire Council / Goulburn Mulwaree Council)

**5. Mr Grant Barnes, Chief Regulatory Officer, Natural Resources Access Regulator, Department of Planning, Industry and Environment**

The Natural Resources Access Regulator has been operating for three and half years and has the role of review of the conduct and enforcement of water in NSW. The regulator ensures that licensees are aware of the conditions of the license. Past enquiries have shown that compliance has been ineffective and under resourced. There is a statutory mandate to be an efficient regulator of water and to establish public confidence, to be outcomes focused and accountable with ensured independence. They are a statutory body subject to oversight by the Ombudsman. They have undertaken 4,500 investigations with 1,300 enforcement actions resulting in 32 prosecutions with 14 convictions. Most operators are fair and compliant operators. Noncompliance is generally not keeping records in log books or works and meters with old or broken seals. There are however willful and reckless contraventions of the Water Management Act. Noncompliance is not based on location or type of water usage but unawareness of compliance conditions. Councils are large holders of licenses and need to ensure that the approvals and license conditions that are set are appropriate. It is hoped that councils will work with NRAR with the role out of the nonurban metering framework. Some of the conflict with NRAR in approving or not approving licenses is due to restrictions imposed under the Act.

**6. Mr Joseph Rahme, Senior Manager, Stakeholder Engagement, NSW Telco Authority**

NSW Telco Authority operates and manages the Public Safety Network to deliver radio communications for frontline responders. They coordinate and align whole - of-government connectivity programs and priorities to deliver improved connectivity across the State. The NSW Government is investing \$1.4billion to expand and enhance the PSN through the Critical Communications Enhancement Program. The program will increase the networks coverage to reach 85% of the states landmass and 99.7% of the population. Key programs are Public Safety Mobile Broadband, Mobile Black Spot Program and Connecting Country Communities. The objective is to get the five emergency service providers on to the one network by December 2024.

**7. Correspondence**

Outward

- (a) The Hon Brad Hazzard MP, Minister for Health and Medical Research, calling on the State Government to continue its commitment to Tele-Health in Rural and Remote Communities
- (b) The Hon Shelley Hancock MP, Minister for Local Government, regarding compliance with Emergency Services legislation

- (c) Cr Linda Scott, President, LGNSW, regarding signing of a Memorandum of Understanding in conjunction with the 2021 LGNSW Conference
- (d) The Hon Michael Sukkar MP, Assistant Treasurer, Minister for Housing, Minister for Homelessness, Social and Community Housing, calling on the Federal Government to create a National Housing Plan that can support the work of local councils
- (e) The Hon Mark Speakman MP, Attorney General and Minister for the Prevention of Domestic Violence, asking for a reduction in daylight saving hours
- (f) The Hon Shelley Hancock MP, Minister for Local Government, seeking assistance to changes to the Prevention of Cruelty to Animals Act 1979, and the Prevention of Cruelty to Animals Regulation 2012
- (g) The Hon Rob Stokes MP, Minister for Planning and Public Places, seeking assistance to changes to the Prevention of Cruelty to Animals Act 1979, and the Prevention of Cruelty to Animals Regulation 2012
- (h) The Hon Adam Marshall MP, Minister for Agriculture and Western NSW, seeking assistance to changes to the Prevention of Cruelty to Animals Act 1979, and the Prevention of Cruelty to Animals Regulation 2012
- (i) Mr Shane Fitzsimmons, Commissioner Resilience NSW, thanking him for his presentation to the 28 May meeting
- (j) The Hon Melinda Pavey MP, Minister for Water, Property and Housing, thanking her for her presentation to the 28 May meeting
- (k) The Hon Melinda Pavey MP, Minister for Water, Property and Housing, requesting an independent authority prepare a report on river monitoring in the Murray-Darling Basin
- (l) The Hon Melinda Pavey MP, Minister for Water, Property and Housing, requesting the engagement with Joint Organisations to address water security and investment in infrastructure
- (m) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government, requesting increased funding to regional and remote communities for provision of detoxification and rehabilitation facilities
- (n) Hon Keith Pitt MP, Minister for Resources, Water and Northern Australia, asking for support in having National Water Quality Management Strategy adopted by all governments
- (o) The Hon Keith Pitt MP, Minister for Resources, Water and Northern Australia, seeking support for whole of government additional funding for bulk water supply projects
- (p) The Hon Greg Hunt MP, Minister for Health and Aged Care, seeking consideration to changing the distribution of Medicare payments to General Practitioners
- (q) The Hon Greg Hunt MP, requesting the reversal of the decision to deduce the Skilled Migration Program
- (r) The Hon Gladys Berejiklian MP, calling on the government to act as a matter of urgency to update regulations in relation to the NSW Animal Welfare Code
- (s) The Hon Gladys Berejiklian MP, Premier, requesting support for the creation of a new Ministry of Regional Health
- (t) The Hon Brad Hazzard MP, Minister for Health and Medical Research, calling on him to support improved patient transport options in rural and remote NSW

- (u) The Hon Gladys Berejiklian MP, Premier, follow up letter regarding the establishment of new Ministry of Rural Health
- (v) The Hon Dr David Gillespie MP, Minister for Regional Health, Minister Assisting the Minister for Trade and Development, introducing CMA and our advocacy efforts
- (w) Press Release on Regional and Rural Health Minister sent to members for distribution
- (x) Press Release on ESL sent to members for distribution
- (y) Press Release on COVID to local media and Commonwealth and State members
- (z) Letter to non member councils inviting them to attend November meeting and to join the Association
- (aa) Letter to Councils that have not been able to attend recently outlining recent lobbying efforts
- (bb) Letter to Councils that have not been able to attend recently outlining recent lobbying efforts
- (cc) Hon Dominic Perrottet MP, Premier, introducing Country Mayors Association
- (dd) Hon Paul Toole MP, Deputy Premier, reacquainting him with Country Mayors
- (ee) Hon Dominic Perrottet MP, Premier, requesting support for the creation of a new Ministry of Regional Health and outlining the problems affecting mayoral elections
- (ff) Hon Paul Toole MP, Deputy Premier, requesting support for the creation of a new Ministry of Regional Health and outlining the problems affecting mayoral elections

#### Inward

- (a) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government, regarding Financial Assistance Grants
- (b) The Hon Scott Farlow MLC, Parliamentary Secretary to the Treasurer and for COVID Recovery regarding Environmental Services Levy
- (c) The Hon Shelley Hancock MP, Minister for Local Government regarding Emergency Service Levy contributions
- (d) (The Hon Michael Sukkar MP, Assistant Treasurer, Minister for Housing, Minister for Homelessness, social and Community Housing regarding affordable housing
- (e) The Hon David Coleman MP, Assistant Minister to the Prime Minister for Mental Health and Suicide Prevention, regarding mental health facilities
- (f) The Hon Gladys Berejiklian MP, Premier, regarding Minister Regional Health
- (g) The Hon Dr David Gillespie MP, Minister for Regional Health, Minister Assisting the Minister for Trade and Development, regarding Access to Health Services
- (h) The Hon Mark Speakman MP, Attorney General, Minister for Prevention of Domestic and sexual Violence, regarding Daylight Saving
- (i) The Hon Michael McCormack MP, regarding Local Government Assistance Act
- (j) The Hon Michael McCormack MP, regarding Regional Recovery Partnership
- (k) The Hon Michael McCormack MP, regarding Local Government Assistant Act

NOTED

## **8. Financial Report**

RESOLVED That the financial reports for the period to 30 September 2021 were tabled and accepted (Tenterfield Shire Council / Shellharbour City Council)

## **9. Constitution**

RESOLVED that the amended Constitution as distributed to members on the 2 June 2021 in accordance with Clause 33 of the Constitution together with the following amendments be adopted

- (a) That Clause (2) read "To further the interests of rural and regional Councils by advocating and lobbying on relevant State & National issues, by working with State & Federal Governments and other appropriate organisations to further the interests of our members and to act as an information sharing forum".
- (b) That clause 11 read "The Association shall have an Executive Committee"
- (c) That clause 12 read "Membership of the committee shall consist of the Chairman and Vice Chairman and the Secretary and up to a maximum of eight ordinary members"
- (d) That clause 12 (b) read "The Executive Committee may convene a meeting through video streaming or phone/tele conference as determined by the Chairman"
- (e) that clause 17 read "The rules governing the conduct of council meetings as contained in the Local Government Act 1993 and regulations, the Code of Meeting Practice and the Model Code of Conduct for local councils in NSW shall apply to meetings of the Association (Temora Shire Council / Gunnedah Shire Council)

## **10. Proposed Employment Zones Framework**

RESOLVED That the NSW Government's proposed employment zones framework not apply to regional areas because:

- (a) It will redirect limited Council resources away from priority tasks to undertake a large body of work for which there is no identified need or benefit;
- (b) It does not consider potential negative impacts on regional economies whose competitive advantage is reliant on natural assets and overall lifestyle appeal;
- (c) It does not support the hierarchy of centres and will undermine the orderly economic development of regional areas;
- (d) It has a narrow metropolitan focus which fails to consider the economic opportunities of rural and regional specialisations including agriculture, tourism, aquaculture, health care and social assistance, forestry and food manufacturing. (Bega Valley Council / Goulburn Mulwaree Council)

## **11. Waste Management Facilities**

RESOLVED That the Country Mayors Association oppose the Energy from Waste (EfW) infrastructure in its current form and request that it not be advanced until

- (a) It is amended at least, to include metropolitan locations for (EfW) facilities
- (b) It is extensively exhibited for public and Councils' feedback before any decision is made to advance a regulation or other provisions to bring it into effect (Goulburn Mulwaree Council / Lithgow City Council)

## **12. Financial Assistance Grants Fairer Criteria and Distribution**

## MOTION WITHDRAWN

### **13. Reintroduction of Rural Council Model**

RESOLVED That LGNSW calls upon the State Government to introduce a model for rural councils to impose commensurate governance and oversight by the State Government (Hay Shire Council ) / Forbes Shire Council)

### **14. Cost Shifting**

RESOLVED That the NSW Country Mayors Association calls upon the State Government to undertake an urgent review into the cost shifting from the State to Local Government, particularly in the areas of emergency services, external audit, crown land management, planning, companion animals, underground petroleum storage systems and now COVID 19 Health Order Compliance (Hay Shire Council / Forbes shire Council)

### **15. Inability of Small Councils to make Co-Contributions for Project and Grant Applications**

RESOLVED That the NSW Country Mayors Association advocates to the Australian and State Governments on a fairer grant system for small and rural councils, to ensure they are not disadvantaged compared to better resourced councils in terms of ability to provide co-contributions to either comply with the grant conditions or to be competitive against other submissions (Hay Shire Council / Tenterfield Shire Council)

### **16. Need for more appropriate Application of Speed Zones and Better Considered Consultation with Local Councils**

RESOLVED (a) That a review of how the speed zoning guidelines are applied, most especially in regards to 50km/hr limits outside built up areas and  
(b) greater regard for local council knowledge, including improved engagement, when identifying safety risk and safety investment priorities and when introducing new speed limits (Leeton Shire Council / Singleton Council)

### **17. Mayoral and Councillor Allowances**

Mr Viv May Interim Administrator Wingecarribee Shire Council declared a pecuniary interest as he is a member of the Local Government remuneration Tribunal

RESOLVED That CMA approaches all political parties to seek a bi partisan approach to bringing mayoral and Councillor allowances in rural NSW to reflect a midpoint between Qld and Vic (Narromine Shire Council / Gunnedah Shire Council)

### **18. Project Funding**

RESOLVED That this matter be deferred to the March Meeting (Temora Shire Council / Tenterfield Shire Council)

### **19. MOU Between Country Mayors and LGNSW**

RESOLVED That the MOU as distributed to members be adopted with the addition that clause 2.3 be amended to exclude “and ends four years from the commencement date” (Gunnedah Shire Council / Tenterfield Shire Council)

There being no further business the meeting closed at 11.26am

Cr Ken Keith OAM  
Chairman Country Mayors Association of NSW



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## AGM MINUTES

### GENERAL MEETING

FRIDAY, 5 NOVEMBER 2021 LGNSW BOARD ROOM, LEVEL 8, 28 MARGARET STREET,  
SYDNEY

The meeting opened at 11.26 a.m.

#### 1. Attendance in Person

Cr Jamie Chaffey, Gunnedah Shire Council  
Cr Liz Campbell, Kempsey Shire Council  
Parkes Shire Council, Cr Ken Keith, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Temora Shire Council, Cr Rick Firman, Mayor  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Uralla Shire Council, Ms Kate, Jessop, General Manager

#### Attendance via Teams

Armidale Regional Council, Mr James Roncon, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Broken Hill City Council, Cr Darriea Turley, Mayor  
Broken Hill City Council, Mr Jay Nankivell, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Carrathool Shire Council, Mr, Rick Warren General Manager  
Cobar Shire Council, Cr Peter Abbott, Mayor  
Cobar Shire Council, Mr Peter Vlatko, General Manager  
Coolamon Shire Council, Cr John Seymour, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Cootamundra-Gundagai Regional Council, Cr Abb McAlister  
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor



Hay Shire Council, Cr Jenny Dwyer, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Paul Maytom , Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lithgow City Council, Mr Craig Butler, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Lockhart Shire Council, Cr Roger Schirmer, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Murrumbidgee Council, Cr Ruth McRae, Mayor  
Narrandera Shire Council, Cr Neville Schenka, Mayor  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Council, Cr Kathy Sajowitz, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Parkes Shire Council, Mr Kent Boyd, General Manager  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Shellharbour City Council, Cr Marianne Saliba, Mayor  
Snowy Valleys Council, Cr James Hayes, Mayor  
Snowy Valleys Council, Mr Matthew Hyde, General Manager  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Wentworth Shire Council, Cr Susan Nichols, Mayor  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator

**APOLOGIES:**

As submitted

2. **ADOPTION OF MINUTES OF PREVIOUS MEETING:**  
RESOLVED that the minutes of the Annual General Meeting held on 6 November 2020 be accepted as a true and accurate record (Temora Shire Council / Kempsey Shire Council).
3. **Chairman's Report**  
RESOLVED that The Chairman's Report be received and noted (Parkes Shire Council / Tenterfield Shire Council)
4. **SECRETARIES REPORT – FINANCIAL REPORT**  
RESOLVED That the financial reports for the 2020/21 year as tabled be accepted (Singleton Council / Kempsey Shire Council)
5. **Appointment of Returning Officer**  
RESOLVED that the appoint be adjourned to the March 2022 meeting (Tenterfield Shire Council / Singleton Council)

**6. Election of Office Bearers**

RESOLVED that the election of office bearers be adjourned to the March 2022 meeting (Tenterfield Shire Council / Temora Shire Council)

**7. Setting of Annual Membership Fees**

RESOLVED that the fees for the 2022 calendar year remain at \$750 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% \$562.50 (Temora Shire Council) / Singleton Council)

**8. Appointment of Secretariat**

RESOLVED that Allan Burgess trading as Alkanat Consulting be appointed the Secretariat (Kempsey Shire Council) / Singleton Council)

**9. Setting of Meeting Dates for 2022**

RESOLVED That the meeting dates for 2022 be 11March, 27 May, 5 August, and 4 November (Temora Shire Council / Tenterfield Shire Council)

**10. Adjournment of Annual General Meeting**

RESOLVED That the Annual General Meeting be adjourned to the March 2022 meeting for the appointment of the Returning Officer and the election of Office Bearers for the 2022 year (Gunnedah Shire Council / Singleton Council)

There being no further business the meeting closed at 11.35am.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337, Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## COUNTRY MAYORS ASSOCIATION CHAIRMANS REPORT 2021

2021 has been another year of disruptions with severe flooding particularly in the Mid North Coast and North Coast, and of course the Delta strain of COVID 19, causing lockdowns in many regional areas and in Sydney preventing travel within the State.

Meetings were held in November, March and May but the August meeting had to be cancelled due to the lockdowns. We always endeavor to invite Ministers, Senior Bureaucrats or industry leaders whose organisations impact our local rural communities. Presenters during the year included

- Professor, Mary O’Kane, NSW Independent Bushfire Inquiry
- Peter Duncan AM, Member Independent Panel for the Road Classification Review and Transfer
- Hon Mick Veitch MLC, Shadow Minister for Industry and Trade, Rural Roads, Rural Affairs and Western NSW
- Hon Brad Hazzard MP, Minister for Health and Medical Research
- Mr David Salisbury, Executive Manager Engineering and Mr Geoff Burgess, Head of Strategic Council Partnerships, Essential Energy
- Hon Melinda Pavey MP, Minister for Water, Property and Housing
- Mr Shane Fitzsimmons, Commissioner, Resilience NSW

and of course Cr Linda Scott, President, Local Government NSW each meeting provided us with an update on issues being addressed and advocacy undertaken on behalf of Councils in NSW

I am very keen as your Chairman to have a strong and active Executive Committee who are committed to concentrating on the issues facing rural local government. A survey of members earlier this year identified issues of importance to country councils in NSW. The largest single issues are

- Water Security
- Access to Health Services
- Financial Assistance Grants
- Skills and Education
- Road Funding
- Telecommunication Blackspots Coverage
- Cost Shifting and
- Inability of small councils to make contributions for projects and grant applications

Member Councils were asked to submit motions in respect of Water Security and Access to Health Services, and these were considered at the 28 May 2021 meeting. Letters were forwarded to the responsible departments both State and Commonwealth, outlining actions that

we believed should be undertaken by governments. Financial Assistance Grants and Skills and Education are currently in the process of being considered.

The survey responses from members has been used by both CMA and LGNSW to agree to a division of responsible advocacy's between Country Mayors and LGNSW and those areas that are hybrid that is a function of both. A memorandum of Understanding between the two Associations is being prepared and should be available for consideration in the new year.

A review of the Country Mayors Association Constitution has been undertaken during the year and the amendments are to be considered at todays meeting. When agreed to, the new draft Constitution will be forwarded to the Department of Fair Trading for endorsement.

There are 22 regional and rural Councils that are not members of CMA. A letter has been forwarded to them introducing Country Mayors and extending an invitation to them to attend a meeting and become members. The three applications for membership to be considered today are a result of that letter and hopefully there will be further applications to come. The admission of these three councils will raise our membership to 73 councils.

I would like to thank member councils for their continued support of our Association and hope that you found membership rewarding. To those delegates that are not contesting the elections in December we wish you well into the future. To those contesting the elections the best of luck.

A special thank you goes to members of the Executive Committee – Mick Pearce, Liz Campbell, Jamie Chaffey, Rick Firman, Sue Moore, Peter Petty, and Kathy Sajowitz who have put in a lot of time and effort attending eight Executive Meetings during the year and steering the path forward for the Association. Thanks also to Katrina Humphries the former Chairperson for her support, and Liz Campbell for organizing the Thursday night social evenings.

Cr Ken Keith OAM  
Chairman

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room, Warren on Thursday, 2nd December 2021**

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**ITEM 1                      OUTSTANDING REPORTS CHECKLIST                      (C14-7.4)**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
<b>General Manager</b>				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Lobby the Federal and the NSW Governments to include the Nevertire region in the "Black Spot" funding program as a top priority. Briefing Note provided to the Local Member the Hon. Mark Coultan MP at the meeting held by the Mayor and General Manager in Broken Hill 20 April 2021. Now attempting to work with Telstra to improve mobile and internet service at Nevertire. Council has submitted a submission on the Regional Telecommunications Review 2021 that is now available on the relevant Commonwealth Government Department website.
*25.3.21	44.3.21	Development of a new Draft Master Plan of the Carter Oval Sporting & Recreational Precinct including the Warren War Memorial Swimming Pool and the General Manager consult with the Community & User Groups of the Carter Oval Sporting & Recreation Precinct including the Warren War Memorial Swimming Pool to develop the Draft Master Plan.	GM/IPM	Draft Master Plan of the Carter Oval Sports & Recreational Precinct including the Warren War Memorial Swimming Pool reported to the August 2021 Sporting Facilities Committee.  Finalised Draft Master Plan advertised for public comment and community consultation in September 2021 with the closure of submissions 4.00 pm 28th October, 2021.  See report provided to November 2021 Sporting Facilities Committee Meeting.

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room, Warren on Thursday, 2nd December 2021**

**ITEM 1                      OUTSTANDING REPORTS CHECKLIST                      CONTINUED**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
<b>General Manager</b>				<b>Continued</b>
*22.7.21	150.7.21	Murray-Darling Basin Economic Development Program Round 3 – Water Reservoirs and Grain Silos Murals	GM/TSM	Arrange for appropriate community consultation to be undertaken for the Nevertire Water Reservoir and public art on private property murals – in progress, initial community feedback closing 4.00 pm 11th November, 2021. See report provided to November 2021 Warren Public Arts Committee Meeting.
*22.7.21	150.7.21	Warren Stafford Street Water Reservoir Mural	GM/TSM	Painting of mural utilising budget funds – programmed for completion late November 2021 and unveiling 2nd December 2021.
*22.7.21	150.7.21	Warren Public Arts Committee Membership	GM	Arrange appropriate advertising for EOI of new community members to fill the three vacant positions – advertising arranged. See report to 2 <sup>nd</sup> December 2021 Council Meeting.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation.
26.8.21	183.8.21	LGNSW Special Conference	GM/EA	Arrange for the Mayor, Deputy Mayor, General Manager and up to 1 Councillor to be registered for the LGNSW Special Conference 28 February – 2 March 2022 – registrations in train.
26.8.21	184.8.21	LGNSW Special Conference Motions	MAYOR/ GM	Formulate motions to the LGNSW Special Conference.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				<b>Continued</b>
*23.9.21	205.9.21	Procurement and Disposal Policy	GM	Place amended Policy on public exhibition for 28 days and if no adverse comments received by Council, arrange for the adoption of the Policy – public exhibition arranged closing 4.00 pm, 28th October 2021 – no adverse comments received, Policy adopted.
*23.9.21	206.9.21	Communications and Engagement Policy and the Community Engagement Strategy	GM	Place Policy and Strategy on public exhibition for 28 days and if no adverse comments received by Council, arrange for the adoption of the Policy and Strategy – public exhibition arranged closing 4.00 pm, 28th October 2021 – no adverse comments received, Policy and Strategy adopted.
28.10.21	230.10.21	Projects/Actions and New Business and Industrial Initiatives	GM/BDF	That the items listed in the Economic Development Committee report be included in the Draft Economic Development Plan as actions with appropriate prioritisation for the future.
28.10.21	233.10.21	LED Sports Lights at Carter Oval, Warren	GM/IPM	Subject to a positive financial analysis of the Firm, Council accepts the tender from REES Electrical, Sydney in the amount of \$462,400 (ex. GST) for provision of Option 3.0 (Australian Manufactured Poles and Sylvania Schreder Raptor LED Lights to 500 lux) for RFT – C13-70 – Design, Supply, Installation and Commissioning of LED Sports Lights at Carter Oval, Warren NSW 2824 – contractor engaged.

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<b>General Manager</b>				<b>Continued</b>
28.10.21	233.10.21	Sports lighting of the Carter Oval Soccer Fields	GM/IPM	Council allocate subject to contingencies, the approximate \$307,000 available from the Carter Oval Sports Lighting Budget to the sports lighting of the Carter Oval Soccer Fields in accordance with the Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Draft Masterplan – in progress.
28.10.21	233.10.21	Sports lighting of the Carter Oval Soccer Fields	GM/IPM	An appropriate technical specification and Request for Tender be developed for the provision of the Carter Oval Soccer Fields Sports Lighting and approval be granted to advertise the finalised Request for Tender for the required project – in progress.
28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence of Lot 7007 DP1120699 (Crown Reserve)	GM	Arrange sale and licence in accordance with Council's resolution - matter in progress through purchaser's Solicitor.
28.10.21	241.10.21	Completion of Infrastructure Projects – Warren Airport, Warren CBD Toilet Facility and Lions Park Toilet Facility	DMFA/ GM/IPM	Council allocate \$60,000 from the restricted funds for infrastructure improvement/replacement to the Warren Airport Upgrading Project to allow completion of all necessary works – work in progress. Council allocate \$140,000 from the restricted funds for infrastructure improvement/replacement for the Warren CBD Toilet Facility Project on the basis that the funds will



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<b>General Manager</b>			<b>Continued</b>	
				<p>be returned to restricted funds if Council is successful in receiving the NSW Responsible Gambling – Infrastructure Program Grant – work in progress.</p> <p>That Council note and approve the following funding to go towards the Lions Park Toilet Facility Project:</p> <ul style="list-style-type: none"> <li>• Aubrey Dinsdale’s bequeath to Council;</li> <li>• Murray Darling Basin Economic Development – Improvement of Regional Structures Grant; and</li> <li>• Contribution from the Warren Lions Club – noted.</li> </ul> <p>Subject to the Warren Lions Club committing at least \$16,000 to the Lions Park Toilet Facility Council allocate \$52,000 from the restricted funds for infrastructure improvement/replacement for the Lions Park Toilet Facility Project on the basis that the funds will be returned to restricted funds if Council is successful in receiving the NSW Responsible Gambling – Infrastructure Program Grant. Budget needs to be allocated – confirmation request provided to the Warren Lions Club.</p>
*24.9.20	213.9.20	Sale of Land Nevertire Part Lot 165 DP704130	DMFA	Field Solutions Group – looking at other possible locations due to required conditions on the DA

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<b>Divisional Manager Finance and Administration Services</b>				
				regarding access – no further action required.
*28.10.21	226.10.21	Warren Streets Improvements	DMFA	Arrange for the level of funds required for the works on Wilson Street and Thomas Sullivan Crescent to be sourced partially from within Council's 2021/2022 Budget (3420-4320-2001 Road Rehabilitation to be determined \$48,500) and the remaining \$26,300 from the allocated reserve providing for the construction of Tyrie Road. Budgets allocated.
*28.10.21	236.10.21	Covid-19 Policy	DMFA	Policy Adopted.
<b>Divisional Manager Engineering Services</b>				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary adjustments between RFS and Local Hotel.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation	DMES	Matter is in the hands of Minister Elliot's and Minister Littleproud's offices. It should be recognised that the first submission may not be successful. Second submission provided. There may be a second round or pursue through other flood asset grants if needed. Emergency Plan in place if required. Matter now also with Resilience NSW.
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	1. Provide a detailed budget for works. 2. Submit plans and documents to

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
				Council for consideration and approval. Further investigations are to be undertaken.
24.9.20	214.9.20	REF – New Sewage Treatment Works	IPM	Tender accepted. \$2.5M loan drawn on 28 June 2021 through TCorp. Request sent to Infrastructure NSW for contribution towards increased costs due to unsuitable material. Works in progress. Practical completion 21st November 2021. Waiting for EPA Licence for new STW.
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and  If the use of the Warren Groundwater Augmentation Grant for the provision of Warren chlorination system improvement to best practice level is not possible then a further grant application be made to the relevant authorities for provision of this important infrastructure in Warren.
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	Ellengerah pumps delivered. Oxley Park pumps ordered. Project awarded to Ryan Mason Engineering. Works to be completed October 2021. New casings have been fabricated. New pumps have arrived. Materials delayed.

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Gunningba and Nevertire to be upgraded. Spare pump for Wilson Street and Garden Avenue to be purchased. Investigating water pumps. Ongoing. New electrical cabinets expected to be delivered late November 2021.
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Sewer telemetry to be improved as part of the Sewer Pump Station Upgrade. Other areas subject to obtaining grants.
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds. Civil works utilising Council day labour and engage local contractors to carry out the other components of the project as required. Installation of stormwater pipes late November 2021.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Include the list of works as noted in the Warren Town Improvement Committee Meeting 29th June 2021, Item 3 point 1 a-q to the current CBD Upgrade Project in principle – in progress. Further report provided to the November 2021 Town Improvement Committee.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress.

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – in progress.
22.7.21	153.7.21	2021-2022 Engineering Services Department Works Program – Town Services Works	TSM/ DMES	Prepare a report for the Water and Sewerage Committee.
*26.8.21	173.8.21	Warren Stafford Street Water Reservoir Mural Finalisation	TSM	Arrange approved concept design mural – programmed for completion late November 2021 and unveiling 2nd December 2021.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	<p>Arrange for the replacement of light vehicles as per recommendation – Plant 56 – Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$18,000) replace now;</p> <p>Plant 62 – Toyota Hilux Single Cab 2x4 Tipper (estimated change-over cost – \$18,000) April 2022 for 2022/2023;</p> <p>Plant 236 – Toyota Hilux Extra Cab 2x4 (estimated change-over cost – \$18,000) April 2022 for 2022/2023;</p> <p>Plant 240 – Toyota Aurion (estimated change-over cost – \$22,000) Probably 2022/2023;</p>

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
				<p>Plant 241 – Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$13,000) Probably 2022/2023;</p> <p>Plant 242 – Toyota Kluger Wagon (estimated change-over cost – \$10,000) Probably 2022/2023; and</p> <p>Plant 3503 – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replace now.</p>
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	<p>Arrange for the replacement of heavy plant as per recommendation –</p> <p>Plant 15 – Kioti Daedong Tractor (estimated change-over cost - \$30,000);</p> <p>Plant 21 – Tractor John Deere (estimated change-over cost - \$35,000);</p> <p>Plant 1168 – Excavator JCB 8018 (estimated change-over cost - \$15,000);</p> <p>Plant 107 – Isuzu FVZ193A (Dump Truck) (estimated change-over cost - \$225,000) (subject to a further report, see October 2021 Plant Committee Meeting) – Selling only, further resolutions awaiting replacement.</p> <p>New Tipping Trailer (estimated cost - \$90,000) (subject to a further report, see October 2021 Plant Committee Meeting) – not applicable, further resolution awaiting replacement.</p>

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
				Plant 751 – Pressure cleaner Monsoon 100TR (estimated change-over cost - \$1,000); Plant 774 – Fountain Proline V4 Liquid Marker (estimated change-over cost - \$500); and Plant 112 – Trailer with Kubota ASKA 180B generator (estimated change-over cost - \$5,000).
26.8.21	175.8.21	Warren Road Rehabilitation Segment 28, 30 & 32	DMES	Details of Council’s two options being: 1. The rehabilitation of the 6.20 km section of RR 7515 fully at a cost of \$3.684M; and 2. Providing for the expenditure of the initial allocation of \$1.679M have been issued to the Coonamble Shire Council. It has been agreed that a meeting will be held between Coonamble Shire Council representatives and perhaps the State and/or Federal Infrastructure Section to resolve the matter – estimate and project(s) details provided to Coonamble Shire Council.
*28.10.21	226.10.21	Warren Streets Improvements	DMES/ RIM	Arrange for the section of Wilson Street between the intersection of Chester Street and Wilson Street and the southern end of Wilson Street on the southern side of the Warren Levee which is a distance of 220m to be gravel resheeted using

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
				gravel from the "Minedanna" Quarry in the Bogan Shire at a total cost of \$29,500 – Works complete.
28.10.21	226.10.21	Warren Streets Improvements	DMES/ RIM	Arrange for the section of Thomas Sullivan Crescent between Railway Parade and Colley Place to have a 450mm diameter culvert 12.2m long installed within the low-lying section. The low-lying section is to be lifted using an un-certified material on the street and has also a gravel layer applied on the section affected by the installation of the culvert. The gravel layer is the material sourced from the "Minedanna" Quarry in the Bogan Shire. The total estimated cost for the overall work is \$45,300
28.10.21	226.10.21	Roads Re-Classification	DMES	Arrange for Council to re-submit the previous Roads Re-Classification Application for the Inland Flatland Route as outlined in the previous submission.
28.10.21	226.10.21	Roads Re-Classification	DMES	Arrange for Council to have all Regional Roads submitted to be reclassified to State Ownership Status.
28.10.21	226.10.21	Kerb and Gutter Works	DMES/ RIM	Program the following required kerb and gutter replacement works in the amount of \$92,767 to be funded from the kerb and gutter replacement restricted funds:  Priority one (1):



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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
				Orchard Street, Warren 20.2 metres. Priority two (2): Readford and Zora Street, Warren 62.4 metres; Readford and Chester Street, Warren 92.8 metres; and Readford and Bundemar Street, Warren 73 metres.
28.10.21	226.10.21	Fixing Local Roads Program Round 3 Successful Project and Funding Requirements	DMES/ RIM	Due to the unsuccess of certain Fixing Local Roads Round 3 Grant Applications that the 2021/2022 Roads to Recovery Program (Commonwealth), totalling \$655,258 be returned to: <ul style="list-style-type: none"> <li>• Local Roads Bitumen Reseals (\$600,258);</li> <li>• Warren Town Streets Bitumen Reseals (\$55,000) – works in progress.</li> </ul>
28.10.21	226.10.21	Fixing Local Roads Program Round 3 Successful Project and Funding Requirements	DMES/ RIM	Arrange for \$31,616 from internally restricted reserves funds for Rural Road Bitumen Reseals be allocated to rural road bitumen reseals in 2021/2022 – works in progress.
28.10.21	226.10.21	Fixing Local Roads Program Round 3 Successful Project and Funding Requirements	DMES/ RIM	Council allocates \$876,160 remaining of the nominally allocated Local Roads and Community Infrastructure Phase 3 funds (Commonwealth) to the Nevertire – Bogan Road Segments 04, 06 Rehabilitation Project with the works to be undertaken

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
				in late 2021/2022 and waiting in abeyance for other funding opportunities if they arise in 2021/2022.
28.10.21	229.10.21	Supply and Delivery of One (1) Motor Grader Tender	DMES/ WC	Accept the tender from WesTrac Pty Ltd of 8 Purvis Street, Dubbo for the supply and delivery of a Caterpillar 140 Motor Grader in accordance with Tender No. C13-69 – Motor Grader for \$419,310 plus GST – equipment ordered.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	<p>A specification defining the requirements of a road train side tipper combination be arranged as follows:</p> <ul style="list-style-type: none"> <li>• Single Steer Bogie Drive Prime Mover to road train specification with an engine capacity suitable to tow and operate two (2) triaxle side tipping trailers and triaxle road train dolly;</li> <li>• Triaxle road train dolly; and;</li> <li>• Two (2) heavy duty bisalloy triaxle side tipping trailers.</li> </ul>
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Arrange the advertising for the supply and delivery of one (1) Bogie Drive Road Train Specification Prime Mover, a triaxle road train dolly and two (2) heavy duty bisalloy triaxle side tipping trailers.
28.10.21	229.10.21	Comparison Plant Replacement for	DMES/ WC	Council provide \$624,000 ex GST in the 2021/2022 Heavy Plant Replacement Program

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<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
		Council Gravel Haulage Fleet		for the supply and delivery of one (1) Bogie Drive Road Train Specification Prime Mover, a triaxle road train dolly and (2) heavy duty bisalloy triaxle side tipping trailers.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Council following delivery of the road train side tipping combination sell Plant 107, Plant 31 and Plant 165 for the expected amount of \$85,000 ex GST.
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	<p>The following heavy plant replacement/purchases be included in the 2021/2022 Heavy Plant Replacement Program:</p> <ul style="list-style-type: none"> <li>• \$30,000 new front mounted mower;</li> <li>• \$7,000 for new smaller mowing deck for Plant 70 Iseki Mower and the Village Crew Trailer be upgraded in weight capacity; and</li> <li>• \$190,000 for a new rubber tyred roller gross weight 22.5 tonne.</li> </ul>
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	An investigation be undertaken on the capability and practicality of the purchase in the future of a minimum 3.6m slasher for roadside, airport and outside areas of the racecourse use.
28.10.21	231.10.21	Village Enhancement Plans Works - Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-	DMES/ GM/IPM /TSM/ RIM	That the \$424,288 budget available for further project works be allocated to the list of works presented to the Town Improvement

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<b>Manager Health &amp; Development</b>				
		Darling Basin Economic Development – Improvement of Regional Structures Grant)		Committee on the 14th October 2021 – works in progress.
27.2.20	36.2.20	Draft Plans of Management	MHD	1. Categories assigned as detailed in report. 2. Crown Reserves classified identified as operational land. 3. Draft Plans of Management nearing completion.
*27.5.21	92.5.21	Water ingress through mezzanine floor windows at Warren Sporting & Cultural Centre	MHD/ CM	New downpipes installed. Funds allocated for further works, see resolution 233.10.21.
26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	CM	Pursue funding for: 1. Heating & cooling of the indoor court and gym area; and 2. Construction of additional change room / toilet amenities block at Victoria Park.
*26.8.21	172.8.21	Victoria Oval and Oxley Park – Plan of Management	MHD	Final schematic of Victoria Park including transfer of sporting assets to Carter Oval be completed with the plan to be advertised and community consultation undertaken – public exhibition arranged, closing 4.00 pm 28 <sup>th</sup> October, 2021. See report provided to November 2021 Sporting Facilities Committee Meeting.
26.8.21	199.8.21	Construction of Council Houses Lot 58 DP872884 8 Deacon Drive and Lot 52	MHD	Provide a further report to determine a final direction on the matter.

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<b>Manager Health &amp; Development</b>				<b>Continued</b>
		DP872884 21 Deacon Drive, Warren		
*23.9.21	207.9.21	Community Awareness – Activity Development Policy 2018	MHD	Place Policy on public exhibition for 28 days and if no adverse comments received by Council, arrange for the adoption of the Policy – public exhibition arranged closing 4.00 pm 28 <sup>th</sup> October 2021 – no adverse comment received, Policy adopted.
28.10.21	233.10.21	Warren Sporting and Cultural Centre Roof and Guttering	MHD/ CM	That Council allocate \$40,000 from the restricted funds for infrastructure improvement/replacement for the improvement of roof and guttering at the Warren Sporting and Cultural Centre, to prevent the ingress of water into the building.
28.10.21	252.10.21	Proposed Acquisition Notice - Gunningbar Street Nevertire	MHD	<ol style="list-style-type: none"> <li>1. Council proceeds with the compulsory acquisition of the land described as Lot 362 DP1273205 which is bounded by the rear of the old Nevertire School, Gobabla Street and Belernga Street;</li> <li>2. Lot 362 DP1273205 for the purpose of dedication of public road “Gunningbar Street” Nevertire in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991, and;</li> <li>3. Council makes an application to the Minister and the Governor for approval to acquire Lot 362 DP1273205 by</li> </ol>

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<b>Manager Health &amp; Development</b>				<b>Continued</b>
				compulsory process under section 77(2)(b) of the Roads Act 1993.

**RECOMMENDATION:**

That the information be received and noted and that the items marked with an asterisk (\*) be deleted.

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**(C14-2)**

The following is a listing of various committee/delegates meetings of Council since the last meeting.

**MEETINGS HELD**

<b>Date</b>	<b>Committee / Meeting</b>	<b>Location</b>
28.10.21	Luke Duncan Field Officer Inspector General of Water Compliance	Online
02.11.21	IPWEA NSW & ACT Board Meeting	Online
03.11.21	IPWEA NSW & ACT Annual General Meeting	Online
04.11.21	Nevertire Community Kerb and Gutter & Footpath Works Consultation Meeting	Nevertire
05.11.21	Country Mayors Association Meeting	Online
05.11.21	Adult Riding Group – Sand for the Equestrian Centre Meeting	Warren
08.11.21	Macquarie- Castlereagh Regional Water Strategy – Lower Macquarie and Castlereagh Towns Water Security Challenges and Options Meeting	Online
09.11.21	Local Emergency Management Committee	Warren
09.11.21	RiverSmart Australia Limited – Reporting for Infrastructure for Destination Macquarie Marshes Project Meeting	Warren
11.11.21	Remembrance Day Memorial	Warren
12.11.21	RiverSmart Australia Limited	Warren
16.11.21	Town Improvement Committee Meeting	Warren
17.11.21	Sporting Facilities Committee Meeting	Warren
19.11.21	IPWEA NSW & ACT Audit and Risk Committee Meeting	Online
22.11.21	Warren Public Arts Committee Meeting	Warren
23.11.21	MANEX Committee Meeting	Warren
24.11.21	Inaugural Meeting of the Alliance of Western Councils	Narromine
26.11.21	Local Government Engineers Association Committee of Management Meeting	Online
26.11.21	Local Government Engineers Association Annual General Meeting	Online
29.11.21	2021 LGNSW Annual Conference	Online

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**(C14-2)**

**FUTURE MEETINGS NOT ON MEETING SCHEDULE**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>
02.12.21	Opening of New Council Community Room and Administration Centre	Warren
02.12.21	Unveiling of the Stafford Street Water Tower Mural	Warren
02.12.21	End of Term Council Function	Warren
03.12.21	Roads and Transport Directorate Bridge Working Panel Meeting	Online
09.12.21	Roads and Transport Directorate Roads Safety Panel Meeting	Online
14.12.21	MANEX Committee Meeting	Warren
15.12.21	IPWEA NSW & ACT Board Meeting	Online
17.12.21	Councillor and Staff Christmas Party	Warren
05.01.22	New Councillor Induction Day	Warren
11.01.22	Council Meeting	Warren
28.02.22 – 02.03.22	LGNSW Special Conference	Sydney

**RECOMMENDATION:**

That the information be received and noted.



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**RECOMMENDATION:**  
 That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager:

Project	Budget	Expend	Resp	Comment
<b>General</b>				
Restore the Macquarie Park Cenotaph and flagpole installation. (Funded by Department of Veterans Affairs under the Saluting Their Service Commemorative Grants Program)	6,684	7,069	IPM	Project complete.
Swimming Pool Refurbishment – Carry Over	764,415	867,412	MHD/ IPM	New filtration and disinfection system completed 10th February 2021. Full project inspection undertaken 29th March 2021 to determine Action Plan to finalise project and to formalise a handover and induction to the Pool Manager, now working through Plan.
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE)  Includes \$60,000 allocated from restricted funds for infrastructure improvement/ replacement.	185,741	Nil	IPM	Works for the upgrade of Runway 03/ 21 (Clay, unsurfaced runway), all Aprons and Taxiways, including the sealing of the Taxiway between the sealed runway 09/ 27 and the unsealed runway 03/ 21, drainage works on Taxiways, Aprons and Runway 03/ 21 and line marking as required by the Civil Aviation Safety Authority, (CASA). Works commenced in November 2020. Runway 03/21 Drainage works are 90% complete and unseasonal rain in March and weekly rain since had delayed access for heavy machinery to complete these works. Contractor has been programmed to complete works since April 2021, but the area is still holding water and works are now

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
				<p>programmed for November 2021. Aircraft refuelling system complete.</p> <p>Terminal building frame delivered to site, old Terminal building demolished and removed. Quotations received for the construction of the new Terminal building, all above the budget available. Redesign of the concrete slab required, and re-quoting of construction is being sourced. Final costings being prepared for work to be completed, see report to the October 2021 Council Meeting for further funding.</p>
<p>Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction)</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	1,254,451	15,132	GM/ IPM/ DMES/ TSM/ RIM	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p> <p>Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p>
<p>Carter Oval and the Development of the Surrounds Carry Over</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	761,562	190,266	IPM	<p>Concept Plan - Draft Concept Plan complete – Grant has been approved.</p> <p>Public Liaison – ongoing with user groups and the Sporting Facilities Committee.</p> <p>Design Plan – complete. Ready for 28-day Public exhibition.</p> <p>Skate Park – complete.</p> <p>Splash Park complete. Has been commissioned by contractor, Pool Manager has been given an operations handover.</p>

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
Carter Oval Lighting Project (Drought Communities Extension Program)	274,166	Nil	IPM	Irrigation installed on Carter Oval. Pathways constructed between sports areas. More pathways will be constructed as works continue on the construction of the soccer fields and Junior cricket field. Car parking area to be constructed following completion of cut and fill earthworks. All of these tasks are weather dependent.  Little A's, Cricket and Soccer storage facilities have been re-quoted. Development of soccer fields started.  Contract signed by both parties. Work to commence November/December 2021.
Carter Oval Cricket Pitch	5,845	Nil	IPM	Construction of cricket field / turf wicket commenced, to be completed by end of November 2021 weather dependant.
Cricket Practice Nets (Cricket Legacy Fund)	15,000	Nil	IPM	Works to be programmed. Quotes received and assessed; all quotes are more than budget. To be discussed in regard to availability of funds elsewhere in the project.
Pathway Sculptures/Art (Drought Communities Extension Program)	24,042	Nil	GM/ IPM	First structure completed and located in Victoria Park (Table Tennis Sculpture.) Waiting on further information from Warren and District Arts Council in regard to final structures, and timing.
Warren Showground/ Racecourse Upgrade Project  (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion)	713,020	124,962	IPM	
<ul style="list-style-type: none"> <li>• Polocrosse Fields Upgrade</li> </ul>				

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> <li>• Equestrian Arena</li> </ul>				<p>Polocrosse Ground Upgrade – Complete. Polocrosse office/canteen building complete.</p> <p>Equestrian Arena - the covered arena construction is complete. Lighting installed. Watering system being quoted. Quotations obtained for supply and installation of kick rails. Working with the Adult Riding Club representatives to ensure project is to the appropriate standard for handover. Sand floor to be re-laid once costings are received for supply of suitable sand.</p>
<ul style="list-style-type: none"> <li>• Camp draft Facilities,</li> </ul>				<p>Camp draft office/canteen building completed.</p>
<ul style="list-style-type: none"> <li>• Pony Club Cross Country Facilities,</li> </ul>				<p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Due to commence late November 2021.</p>
<ul style="list-style-type: none"> <li>• P &amp; A Shed,</li> </ul>				<p>Complete.</p>
<ul style="list-style-type: none"> <li>• Faulkiner Lounge and Viewing Area,</li> </ul>				<p>Faulkiner Lounge and Viewing Area works scoping and program commenced. Disabled toilet to be completed by Twilight Race Meeting.</p>
<ul style="list-style-type: none"> <li>• Replacement of the Showground Ladies Toilets,</li> </ul>		4		<p>Quotes received, options to be discussed with user groups.</p>
<ul style="list-style-type: none"> <li>• Upgrade of the Electrical Facilities including Showies Camping Area, (NSW Showgrounds Stimulus Program Phase 2)</li> </ul>	65,726	44,344	IPM	<p>Stage 1 Electrical switchboards are complete for the “Showies” and the Cattleman’s Camping areas. All other electrical switchboards, wiring and lights have been replaced/updated.</p>

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**C14-7.1, G4-1**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
<ul style="list-style-type: none"> <li>Upgrade Electrical Facilities Cattleman's Camping Area (NSW Showgrounds Stimulus Program Phase 2B)</li> </ul>	50,000	41,917	IPM	Complete (as above).
<ul style="list-style-type: none"> <li>Relocation of Cattle Yards. (NSW Showgrounds Stimulus Program Phase 2B)</li> </ul>	60,000	Nil	IPM	Warren P&A contacted and requested to expedite the design and relocation area and to be discussed with the Showground/ Racecourse Committee. No movement to date.
Warren Showground/ Racecourse Upgrade Project (Showground Stimulus Funding Program Phase 2C) including:				Works program finalised following consultation with User Groups at the Showground/ Racecourse Committee held on the 7th October 2021.
<ul style="list-style-type: none"> <li>Update/Renovate Male &amp; Female Amenities in Cattleman's &amp; Horse Sports Camping Area</li> </ul>	220,000	3,636	IPM	Scope of Works Complete. Quotations obtained for plumbing, fixtures and painting. To commence December 2021.
<ul style="list-style-type: none"> <li>Renovate Male Toilet @ Main Pavilion</li> </ul>	100,000	Nil	IPM	Scope of Works Complete. Quotations obtained for plumbing, fixtures and painting. Works to commence December 2021.
<ul style="list-style-type: none"> <li>Install New Septic Reveal Tank for Main Pavilion Toilets</li> </ul>	45,000	Nil	IPM	Scope of Works Complete. Quotations requested from local and regional businesses. Works to commence November 2021, works in progress.
<ul style="list-style-type: none"> <li>Update/Renovate Toilet Block in Centre Arena</li> </ul>	160,000	61,001	IPM	Scope of Works Complete. Works commenced Tuesday 3rd August 2021. Majority of Works complete including painting, access pathway constructed during November 2021.
<ul style="list-style-type: none"> <li>Install New Septic Reveal Tank @ Centre</li> </ul>	45,000	40,000	IPM	Scope of Works Completed.

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Project	Budget	Expend	Resp	Comment
<p>Arena Toilets with Grease trap for Canteen Waste Disposal</p> <ul style="list-style-type: none"> <li>Renew all concrete &amp; AC Floors in all Pavilions</li> </ul>	90,000	73,651	IPM	<p>Major works expected to be completed end of January 2022.</p> <p>Scope of Works Complete. Works commenced 18th September 2021. Quotes received from B&amp; D Brouff/ MLB/Damo's Bobcat &amp; Tipper Hire. Order raised 6th September 2021. Work to commence when Contractor available/Covid restrictions. Expected November 2021.</p>
<ul style="list-style-type: none"> <li>Refence Showground Perimeter with Exclusion Fencing</li> </ul>	105,000	Nil	IPM	<p>Quotes requested from local suppliers and rural fencing contractors; scope/ area determined by Showground/ Racecourse Committee on 7th October 2021. Length 4,100m and 4 gates.</p>
<p>Upgrade judging and camera towers at the Warren Showground and Racecourse (Crown Reserves Improvement Fund Program)</p>	40,370	28,428	IPM/ WJC	<p>Works in progress managed by Warren Jockey Club (WJC). 95% complete.</p>
<p>Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program</p>	250,000	96	IPM	<p>Project involves:  Showground/Racecourse facilities. i.e.</p> <ol style="list-style-type: none"> <li>Disabled toilets GBS Falkiner Lounge; Work in progress.</li> <li>Replace windows and doors GBS Falkiner Lounge;</li> <li>Paint and refurbish grandstand; Quotes received.</li> </ol> <p>Rescoping and program for revised budget nearly finalised.</p>
<p>Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program</p>	<b>For Mural Program Only</b>			<p>Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting.</p>

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**C14-7.1, G4-1**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Stafford Street Water Tower Mural	100,000	55,560	GM/ IPM/ TSM	Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee. Advertised to the Community on Council media resources and the Warren Weekly September 2021. Mural complete and unveiling arranged for 2 <sup>nd</sup> December 2021.
Nevertire Water Tower Mural	130,000	825	GM/ IPM/ TSM	Community Engagement Plan finalised. Community consultation commenced and reported to the November 2021 Warren Public Arts Committee Meeting.
Warren Town Murals on Private Property	20,000	300	GM/ IPM/ TSM	Community Engagement Plan finalised. Community consultation commenced and report provided to November, 2021 Warren Public Arts Committee Meeting.
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	500,000	2174	IPM	Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights.  RFT advertised on Tenderlink, works will commence following Tender process. Tender closed 13th October 2021, Tender assessment following this date with report to Sports Facilities Committee provided on the 20th October 2021. Tender selection and contract documents signed. Works to commence November 2021.
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	500,000	299	IPM/ DMES	Project involves the construction of the Bird Viewing Platform and construction of the parking area suitable for buses and recreational vehicles (RV's).  DMES scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and Earthworks

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
				being scoped by DMES. Need for EIS / REF determined and being scoped.
<b>Water Supplies</b>				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	277,545	160,557	IPM	All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok. Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat & Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity flow to Bore Flat from Ellengerah complete and System pumping from Bore Flat to Ellengerah testing complete. Waiting approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah.
Drought Relief Events (Drought Communities Extension Program)	8,980	5,500	GM	Events as required and to be determined. Contribution for the Warren Community Christmas Tree arranged from this allocation.
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	Nil	GM/ IPM	Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Quotes received for supply of lights. Waiting for installation.
Stafford Street Water Tower Mural funded by:	37,258	37,258	GM/ IPM/ TSM	Artist Sam Brooks engaged to undertake concept planning work. The mural work put on hold for a



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**C14-7.1, G4-1**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
<p>Country Arts Support Program (CASP) – \$2,466, Drought Communities Extension Program – \$22,292</p> <p>Drought Communities Extension Program – Adverse Events Plan - \$5,000, Drought Communities Extension Program – Walkway Sculptures - \$7,500</p>				<p>while until the project could be completely re-scoped and properly costed, particularly as the Stafford Street Water Tower surface needs to be cleaned and it needed to be ascertained if the Saunders Park surface was suitable for Cherry Picker work or another process if required. Refer further funding applications from Murray-Darling Basin Economic Development Program – Round 3. Refer to Warren Public Arts Committee Meeting Minutes reported to July 2021 Council Meeting for proposed extra funding, new mural painting quotations obtained and finalised. Paint the Town Murals engaged. Mural painting complete. Official unveiling 2<sup>nd</sup> December 2021.</p>
<b>Sewerage Services</b>				
Restart NSW Warren (STP) Upgrade	1,165,282	986,860	IPM	<p>Contractor started work early November 2020. Ponds constructed, rising main 100% installed. Inlet works 100% constructed. Gravity main 80% complete. March 2021 wet weather has delayed the project for between 2-3 weeks. Overall project at 88% completion. Electrical supply to STP connected.</p> <p>Electrical Supply to STP to be installed with the installation of poles and a 63KVA Transformer. Commissioning of STP and Inlet works commenced 15th October 2021 using Diesel Generators at each site and is ongoing. Waiting on EPA licence to be issued. Project at practical completion.</p>
<p>Warren Central Business District Toilet Installation (Drought Communities Extension Program)</p> <p>Includes \$140,000 allocated from restricted funds for infrastructure improvement/</p>	269,789	Nil	IPM/ TSM	<p>The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities. Although Council has funding to install a basic toilet block, the Scope was changed to a 'self cleansing' or better-quality facility toilet costing more than the budget</p>

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
replacement, waiting on receiving the NSW Responsible Gambling – Infrastructure Program Grant if application successful.				available. Funding has been applied for this new toilet and Council is waiting on the funding outcome. See NSW Responsible Gambling Infrastructure Fund Application below. Report provided to the October 2021 Council Meeting for consideration of further Council funding to the project if grant funds are not forthcoming - work in progress.
Lions Park Toilet Installation	144,730	Nil	IPM	<p>Project using the following funding:</p> <ul style="list-style-type: none"> <li>• Includes \$52,000 allocated from restricted funds for infrastructure improvement/ replacement, waiting on receiving the NSW Responsible Gambling – Infrastructure Program Grant if application successful;</li> <li>• Aubrey Dinsdale’s bequeath to Council (\$53,230.45);</li> <li>• Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and</li> <li>• Contribution from the Warren Lions Club 16,000. Waiting on confirmation of contribution from Warren Lions Club.</li> </ul>

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**ITEM 3      WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS      (C14-7.1, G4-1)**

Project	Budget Requested	Expend	Resp	Comment
<b>Grant Applications</b>				
Stronger Country Communities Round 4 Change rooms and amenities block at Carter Oval	671,000	N/A	IPM	Application submitted 25 June 2021. Change rooms, toilets (male & Female), canteen and viewing area (Amenities Building) for Carter Oval Sports Precinct with a focus on female competitors.  <b>Notification expected end-November 2021.</b>
Stronger Country Communities Round 4 Equestrian Arena	95,944	N/A	IPM	Application submitted 25 June 2021 Warren Showground/Racecourse Complex Equestrian Arena with a focus on female participants.  <b>Notification expected end-November 2021.</b>
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	100,000	N/A	IPM	Application submitted 25 June 2021 Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete.  <b>Waiting on Successful Notification.</b>
Crown Reserves Improvement Fund Program Racecourse Bar and Viewing Improvement/ Refurbishment Stage 2	250,000	N/A	IPM	Application submitted 25 June 2021 Refurbishment of toilets, windows, doors, lounge grandstand and jockey rooms. Scope of works and design complete.  <b>Waiting Successful Notification.</b>
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	60,000	N/A	IPM	Application submitted 25 June 2021 Final stage of the female toilet replacement to an appropriate standard.  <b>Waiting Successful Notification.</b>

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Project	Budget Requested	Expend	Resp	Comment
Regional Tourism Activation Fund Window on the Wetlands Centre Improvements	500,000	N/A	GM/ TSM/ RIM/ DMES	Application closed 11 August 2021.  Partnering with RiverSmart for grant to improve the Window on the Wetlands – entrance, access road, ingress, egress, garden, carpark areas, drainage, signage, walkway sealing, kerb and gutter and disabled ramp to Tiger Bay.  <b>Waiting successful notification, expected to be announced in November 2021.</b>
Regional Tourism Activation Fund Burrima Walkway Access Road and Carpark Construction, Information Signage and creation of an Interactive Augmented Reality Education Program	500,000	N/A	GM/ RIM/ DMES	Application submitted 9 August 2021.  Partnering with Macquarie Wetlands Association to improve the Burrima Walkway with a sealed constructed access road and carpark, information signage on the walkway and the creation of an interactive augmented reality education program onsite and offsite.  <b>Waiting successful notification, expected to be announced in November 2021.</b>
NSW Responsible Gambling – Infrastructure	200,000	N/A	IPM	Original application submitted 6 July 2021. New application submitted 22 November 2021.  Construct new accessible toilet facility in CBD.  <b>Unsuccessful however new application for next round arranged.</b>
NSW Regional Arts Fund Project Grant	20,000	N/A	IPM/ PAO	Application submitted 12 August 2021.  Public Art on Warren Shire Shop fronts as discussed at the Warren Public Arts Committee.  <b>Waiting Successful Notification.</b>

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Project	Budget Requested	Expend	Resp	Comment
Greater Cities and Regional Sport Facility Fund 2021/22 Round 2 – Amenities, Kiosk, Office, Entry Replacement at the Warren War Memorial Swimming Pool (Priority 1 of 2)	990,000	N/A	MHD / IPM	Application submitted 8th October 2021.  The project involves replacing the existing male and female toilets, showers and changerooms at the Warren War Memorial Swimming Pool including disabled and ambulant toilets/amenities, replacing existing entry, office and kiosk.
Greater Cities and Regional Sport Facility Fund 2021/22 – Club House Facilities at the Warren War Memorial Swimming Pool (Priority 2 of 2)	350,000	N/A	MHD / IPM	Application submitted 8th October 2021.  The project involves the construction and fit out of a prefabricated Swimming Club Building at the Warren War Memorial Swimming Pool.
Murray Darling Healthy Rivers Program: Large Grants (Priority 2 of 3)  (Other priorities are detailed in the Works Progress Reports – Town Services)	1,800,000	N/A	IPM	Application submitted 6th October 2021.  The project involves the full investigation and design of the upgrading/renewal of the Bryan Egan Weir (Lower Warren Weir) to include appropriate fish passage to be “shovel ready” status.

**ACRONYMS**

- GM - General Manager
- DMFA - Divisional Manager Finance & Administration
- DMES - Divisional Manager Engineering Services
- MHD - Manager Health and Development Services
- TSM - Town Services Manager
- RIM - Roads Infrastructure Manager
- IPM - Infrastructure Projects Manager
- PAO - Projects Administration Officer

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**ITEM 4                      END OF TERM 2016-2021 REPORT**

**(E4-40, E4-16, A1-14)**

**RECOMMENDATION** that:

1. The information be received and noted; and
2. Council adopt the End of Term 2016 – 2021 Report.

**PURPOSE**

This report has been prepared to meet the Integrated Planning and Reporting Framework requirements of the Local Government Act 1993 and is required to inform Councillors and the community of the final progress being undertaken towards meeting the communities goals within the Delivery Program and Community Strategic Plan. It is known as the End of Term Report.

This report also highlights what Council considers to be the significant achievements during this term of Council and is provided to inform an incoming Council on the operations of the Local Government Area for the previous four (4) years (now five (5) years to December 2021).

**BACKGROUND**

Council is required under section 404 of the Local Government Act 1993 to work with its community to develop and adopt a four-year Delivery Program. Council adopted its Delivery Program for 2017/18 to 2020/2021 (to December 2021 due to the extension of the term of the Council).

**REPORT**

Attached to this report is a final summary document of the Delivery Program (End of Term). The final summary has been developed to allow Council and the community to easily view the Program and to see what Council has achieved in its term.

The Program contains traffic lights to indicate:

- Green on target;
- Yellow progressing; and
- Red not commenced.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Delivery Program is funded as per Council's Four (4) Year Long Term Budget (with the extension of the Council term this is now a five (5) Year Long Term Budget).

**LEGAL IMPLICATIONS**

The End of Term Report is required to meet the Integrated Planning and Reporting Framework requirements of the Local Government Act 1993 and must be presented to the last meeting of Council during its term in office.

**RISK IMPLICATIONS**

No risks identified as the End of Term Report is reported within legal time frames.

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

No options on the report exist. The End of Term Report must be reported to Council.

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**ITEM 4                    END OF TERM 2016-2021 REPORT**

**CONTINUED**

**CONCLUSION**

This End of Term Report highlights what Council considers to be the significant achievements during this term of Council and is provided to inform an incoming Council on the operations of the Local Government Area for the previous four (4) years (now (5) five years to December 2021).

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

The Delivery Program 2017/18 to 2020/2021.

**SUPPORTING INFORMATION /ATTACHMENTS**

The End of Term Report is attached.

**ACRONYMS**




GM - General Manager  
DMFA - Divisional Manager Finance & Administration  
DMES - Divisional Manager Engineering Services  
MHD - Manager Health and Development Services  
TSM - Town Services Manager  
RIM - Roads Infrastructure Manager  
IPM - Infrastructure Projects Manager  
PAO - Projects Administration Officer  
BDF - Business Development Facilitator  
RO - Roads Overseer  
TSO - Town Services Overseer  
ATO (Roads) - Asset Technical Officer (Roads)  
EDO - Economic Development Officer

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.1.1	Local access to essential services and less out-reach of these essential services.	Lobby Government for provision of essential services to be provided locally.	GM	Services provided locally.	Regular communication with Interagency and service providers.  Meet twice per year with State and Federal members.	  	Council attending Interagency meetings as reported. Meet WMPHS/ Medical Centre.  Recent meetings at Western Division Conference and ANZAC Day including visits for project inspection and Ministers visits.
1.1.2	Maintain high levels of community cohesion and community spirit.	Support activities that increase community participation and connection.	GM / MHD	Number of activities.	EDO's to communicate with community organisations and produce "What's on".		Business Development Facilitator through NSW Regional and Economic Development by the Commonwealth Government providing updates and reports to the





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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Provision of an information package for new residents.	GM	Completion/ review of package.	Supply of packages readily available.		Economic Development Committee. Project Administration Officer updating events section of Council's website.  Packages available.
	Liaise with Local Aboriginal Communities.	GM	Number of activities.	Promote combined activities.		Meetings held with Land Council including attendance at Board Meeting. Council has supported development of walkways at

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
				Number of meetings.	Arrange meetings bi-monthly.		Beemunnel. Support as required.  General catch up held as required.
1.1.3	Provide leadership and co-ordination of the Warren Interagency group.	Provide Chair & Secretariat.	MHD	Production of business paper. Number of meetings held.	Business papers prepared for meeting every 2 months.		Meetings held every 2 months.
		Provision of information on grants etc. and assistance in assessing grants to community groups.	MHD	Circulation of information	Information circulated as received.		Information circulated as received.
1.1.4	Ensure a high standard of education for Shire residents.	Work with organisations to increase the quality and diversity of educational opportunities available locally.	GM	Increase in students enrolled at local schools and TAFE.	Meeting with TAFE and schools on courses available.		Meetings held with School Principals and TAFE Manager and Warren Central School Principal presentation arranged for June

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Regular meetings with educational providers: - - Schools - TAFE.	GM	Number of meetings held.	Meet with TAFE and Warren schools at least twice per year. Invite to address Council once per year.		2021 Council Meeting.  Interim General Manager met with Warren Central School in December 2020. Meetings held with School Principals and TAFE Manager and Warren Central School Principal presentation arranged for June 2021 Council Meeting. St. Mary's Parish School Principal requested to attend a future Council Meeting.
1.1.5	Retain and develop housing for skilled people.	GM	Number of lots available.	Ensure adequate residential land available.		Land available but development of

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Number of private houses available for sale/rent.	GM	Liaise with Real Estate agencies.	Monitoring undertaken.		housing very limited.  Ongoing
1.1.6	Co-ordinate and support community groups to promote events and activities within the local community.	Assess requests for support for community events.	GM	Donation/support provided with Council approval.	Develop guideline on usage charges of Council facilities when used by community groups.		Annual Operational Plan
		Co-ordinate Australia Day and ANZAC Day.	GM	Community feedback and number in attendance.	Act as secretariat.		Successful ANZAC Day March arranged.
		Support community events through administration and secretarial support.	GM	Number of committees formed for special events.	Involve Council in community events.		New BDF will only be able to provide limited support. Staff assist Spring Festival, Rugby and other events.

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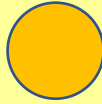



Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.1.7	Investigate initiatives in attracting and retaining working families	Implementation of actions from Goal 1 Economic Development Strategy	GM	Report on actions taken	Report to each Economic Development Committee meeting on actions		New BDF has been asked to provide appropriate reporting. Currently BDF is drafting new Economic Development Strategy and Plan.
1.2.1	Investigate options available looking to develop a solution that can provide leadership and coordination of actions to assist all youth.	Create Community Liaison Committee to develop strategies.	MHD	Creation of Committee and number of meetings.	Ensure Committee has Youth Membership. Regular reporting to Council.		Youth are invited to the Warren Interagency Committee Meetings. Executive Officer Warren Youth Foundation presented to October 2021 Council Meeting.
		EIPP program.	MHD	Number/success of projects undertaken.	Administer and report on Programs.		Funding is utilised within the community.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Community Builders program.	MHD	Number/success of projects undertaken.	Administer and report on Programs.		Funding is utilised within the community.
1.2.2	Promote to youth Warren facilities and activities available.	Address schools on facilities available.	MHD	Number of addresses to schools.	Arrange address to school assemblies.		Attendance in 2020 and 2021 not able to be made due to COVID restrictions.
		Regular media/information releases.	MHD	Media feedback and website hits.	Monitor and report feedback.		Information circulated when received.
1.2.3	Development of traineeship programs to retain youth.	Review trainee places in Council structure.	GM	Review structure.	Monitor Council structure suitability.		Workforce Plan prepared to Council.
		Develop Indigenous traineeships.	GM	Review of previous programs and no. of traineeships.	Investigate a more suitable model.		Further discussions to be held to determine the required support training and casual employment outcomes.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Liaise with businesses to encourage traineeships.	GM	Presentation to Chambers of Commerce.	Undertake regular presentations to Chamber of Commerce. Monitor and record no. of recruitments.		Meeting with Chamber attended by Councillors. New General Manager has met with the Chamber President and Vice President and has become a member of the Chamber.
1.2.4	Investigate initiatives in creating employment for youth.	Liaise with businesses to encourage youth employment.	GM	Presentation to Chambers of Commerce.	Monitor and record no. of recruitments.  Undertake regular presentations to Chamber of Commerce.	  	Chamber has not requested Council involvement into traineeships.  New General Manager has met with the Chamber President and Vice President and has become a member of the Chamber. Presentations will be undertaken to the Chamber as required.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.3.1	Provide appropriate levels of health care and aged care within the Shire.	Lobby State Government to provide continued services.	GM	Services provision.	Continue Monitoring.		Meetings held with Doctors and Western Health. Submission provided to the inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW.
		Liaise with Warren MPHS.	GM	Number of meetings.	Minimum 2 meetings per year.		Ongoing. Meetings held with WHAC and WHAC Executive concerning health services in Warren Shire.
1.3.2	Advocate for Dentist and Doctors available in Warren to meet community's needs.	Continue existing management regime at Warren Family Health Centre.	GM	Number of doctors and allied health using facility.	Monitor the number/type of health service providers.		Regular meetings held and Council working to attract health





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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
							professionals. Meetings held with WHAC and WHAC Executive concerning health services in Warren Shire. A meeting with RaRMS arranged in the near future.
1.4.1	Continually liaise with NSW Police on law and order issues within the community.	Regular meetings with local Police.	GM	Number of meetings.	Meet with the Officer in Charge, Warren sector once a month.		Meetings being held through LEMC. Mayor, Deputy Mayor and Senior Staff held a meeting with the Acting Sergeant in May 2021 to discuss law and order issues in Warren Shire.
		Active participation in Community Safety Precinct meetings.	GM	Attendance at meetings.	Councillors and GM to attend all meetings. Invite relevant community members.		Minimal meetings held. Mayor, Deputy Mayor and Senior Staff held a meeting

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
							with the Acting Sergeant in May 2021 to discuss law and order issues in Warren Shire. New Sergeant commenced in late June 2021. Relationships starting to be developed through the Local Emergency Management Committee and Covid Crisis.
1.4.2	Continually monitor the use of illicit drugs within the community.	Regular meetings with local Police.	GM	Number of meetings.	Meet with the Officer in Charge.		Issues raised at Precinct Meetings. Mayor, Deputy Mayor and Senior Staff held a meeting with the Acting Sergeant in May 2021 to discuss law and order issues in Warren Shire. New

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Pass information to Police.	GM	Information passed on.	Record information from community and pass on to Police.		Sergeant expected to commence in late June 2021.  Issues being forwarded.
1.4.3	Provide adequate protection from fires, other natural disasters and other risks to public health and safety.	To provide an adequate Local Emergency Operations Centre with all the necessary administrative, management and technical support.	GM	Condition of EOC.	Regular inspections of EOC.		Regular meetings are held with emergency service providers under LEMC and RFS committees.
		Keep Warren EMPLAN up to date.	GM	Review of EMPLAN.	Provide administrative, management and technical staff Continually review EMPLAN and CMG's.		Ongoing.
		Co-ordinate LEMC meetings.	DMES	Hold regular meetings.	Minimum 4 per year.		Ongoing.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Make available Council resources for emergencies.	ALL	Provision of resources.	Make available Council resources.		Ongoing.
1.4.4	Help ensure safe and sustainable development.	Utilise Sub Regional Land Use Strategy.	MHD	Reference to Strategy.	Monitor land use practices.		Ongoing.
		Review LEP.	MHD	Update LEP.	5 year review of LEP.		LEP completed April 2018.
		Review Development Control Plan.	MHD	Update Development Control Plan.	5 year review.		Due 2022.
		Monitor development.	MHD	Ensure Develop in line with legislation/ sustainable.	Maintain Registers.		Ongoing.
1.4.5	Maintain high standards of street cleanliness, vacant block management.	Monitor daily and weekly schedules to ensure coverage and quality of service provided.	DMES	Community feedback.	Adjust cleaning regime when required.		Inspections carried out weekly by TSO including review of the quality of the work undertaken, programming and the scheduled

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Maintain existing street cleaning regime.	DMES	Tidiness of streets.	CBD twice weekly. Street sweeper 3 days per week.		works are carried out.
		Regular inspection of vacant blocks.	MHD	Complaints of untidy lots.	Inspect vacant lots twice per year.		Inspected on a monthly basis.
1.4.6	Maintain town streets and footpaths.	Maintain regular footpath inspection.	DMES	Update of Footpath Defect Register.	Inspect footpaths minimum yearly.		Footpath inspections undertaken annually by ATO (Roads) and Defect Register updated. Program of works reported to Council annually for approval and budgeting.
		Regular patching and reseal of streets.	DMES	Effectiveness of programs.	Patching of streets three times per year, reseals as per plan.		TSO inspects all urban streets weekly and schedules any routine maintenance works including patching in conjunction with


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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
							the RO. RIM and DMES inspect all roads annually and formulate the annual reseal program.
1.4.7	Provide animal control services to meet the demands of the community.	Undertake obligations under the Companion Animals Act.	MHD	Regular reporting to Office of Local Government.	All reports undertaken by due date.		Ongoing.
		Maintain regular ranger patrolling.	MHD	Number of complaints.	Complaint's register monitored.		Ongoing.
		Continuation of de-sexing program.	MHD	Number of animals de-sexed.	Continue annual program.		Awaiting next round of funding.

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
2.1.2	Review and update Economic Development Strategy.	Reviewed Economic Development Strategy to Council.	GM	Adopt reviewed strategy.	To Council for adoption.	 Business Development Facilitator arranging a review and renewal of the Economic




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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Implementation of Strategies Schedule.	GM	Review and adopt schedules.	Monitor actions from Schedule.  Report to Economic Development Committee.	  	Development Strategy through the Economic Development Committee.  Grants successful and work being completed under strategic plans.  Currently no reporting. Waiting for finalisation of new Economic Development Strategy and Plan.
2.1.3	Implement updated activities of the Strategy's Action Plan.	Implementation of strategies schedules.	GM	Report on actions taken.	Report to each Economic Development Committee meeting on actions.	  Currently no reporting. Waiting for finalisation of new Economic Development Strategy and Plan.

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
						Grant funding is taking a priority.
2.2.1	Continue implementation of existing Economic Development Strategy Goal 6 until 2016 Census data released.	Implementation of actions from Goal 6 Economic Development Strategy.	GM	Report on actions taken.	Report to each Economic Development Committee meeting on actions.	 Currently no reporting. Waiting for finalisation of new Economic Development Strategy and Plan by BDF.
2.2.2	Implementation of Streetscape Masterplan and Town Improvement Committee activities.	Program/costings of works for Streetscape Masterplan.	DMES	Adoption of program of work for Streetscape Masterplan.	Report to each Town Improvement Committee.	 Program for Streetscape Masterplan commenced.
		Implementation of Streetscape works.	DMES	Works undertaken.	Commence works as/when adopted.	 Construction works of Streetscape Masterplan underway.
				Report to each Town Improvement Committee meeting on actions.	 Town Improvement Committee updated on a 3 monthly basis.	
2.2.3	Actively participate in the Great Western Plains	Membership of Destination Management Group.	GM	Continued membership.	Attend regional meetings.	 Attendance has been affected by COVID and having





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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
	Destination Management Group.	Promotion of Warren Shire.	GM	Participation in advertising campaign.	Investigate advertising possibilities.		no EDO. New BDF may not be able to attend.  Marketing levels reduced due to having no EDO. Arrangements put in train for some minor participation for 2021/2022.
2.2.4	Liaise with RiverSmart in line with Council's Economic Development Strategy.	Regular meetings to be held.	GM	Number of meetings.	Minimum bi-monthly meetings to be held.		Agreement developed and approved by Council and Riversmart to develop tourism and education outcomes. GM and Acting CEO of RiverSmart meeting regularly.


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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Review synergies between various Plans.	GM	List of synergies.	Develop list with RiverSmart.		Grants applied for and successful. Due to future potential name changes, are continuing to run on old Agreement.
	Progress synergies.	GM	Report on actions.	Report to Economic Development Committee on actions.		Council and Riversmart are working well to develop tourism and social actions. Report on future directions expected to be provided to new Council.



Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
3.1.1    Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost	Renew Extended Work Hours Agreement.	DMES	Sign off agreement.	Review Agreement annually.		Extended Work Hours Agreement reviewed and commenced 15th October 2021. Will be reviewed annually by

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
effective, efficient and safe manner.	Undertake road standard audits to ensure compliance with standards.	DMES	Compliance with standards.	Undertake inspections – 4 Sector Hierarchy.		GM, DMES and RIM. Current Agreement is to 30th June 2023.  Road standard audits undertaken at least annually by RO, RIM and DMES.
	Ensure maintenance is programmed as a preventative measure as far as practicable.	DMES	Quality/Quantity of work.	Monitor works.		Routine maintenance works carried out proactively after weekly inspections by RO. Resealing works funded and undertaken on a 10 year cycle as a proactive preventive measure to prevent early breakdown of the wearing surface and pavement, reducing routine maintenance costs.

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Continued maintenance management system.	DMES	Review Works programs.	Develop Yearly Works Schedule and Condition Assessments.		Confirm Asset Maintenance Management System expected to be operational by 30th November 2021 where ATO-Roads will be responsible for the inspection and reporting regime.
	Roads Inspection Procedures manual in place.	DMES	Inspection schedules.	Regular Inspections.		Condition assessment carried out annually in line with ACRVM. Annual works program developed by DMES and reported to Council for approval and budgeting purposes. Confirm Asset Maintenance Management System expected to be operational by 30th

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
						November 2021 where ATO-Roads will be responsible for the inspection and reporting regime.
3.1.2	Ensure regional main roads and highways are maintained to acceptable community standards.	Continued maintenance management system.	DMES	Review Works Programs.	Regular PEG meetings.	 PEG meetings attended by DMES and works program reviewed by DMES.
		Roads Inspection Procedures manual.	DMES	Inspection schedules.	Regular inspections.	 Inspections carried out regularly by RO and annual inspections undertaken by DMES.
		Ensure RMCC requirements are met.	DMES	RMCC qualified.	RMCC requirements met.	 Council's application to Transport for NSW to take over the RMCC for the State Highway 11 Oxley Highway work within Warren Shire being progressed including

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
						an application for Road R2, Bridge B2 and Finance F5 levels.
3.1.3	Maintain and enhance the local aerodrome and promote its use.	To maintain aerodrome infrastructure to existing standard and monitor and review operational plans and emergency procedures.	DMES	Audit for compliance with standards and licence conditions.	Regular inspections in line with requirements.	 Improvement program nearing completion with upgrading contractor to return to complete drainage works. Terminal building replacement slightly delayed due to unavailability of building contractors, expect to be completed by March 2022.
3.1.4	Maintain and enhance local pathways network to meet the needs of all sections of the community.	Maintain existing pathways.	DMES	Monitor works programs.	Regular inspections.	 All walkways inspected weekly by TSO. Condition assessments carried out by ATO -Roads annually and a works program formulated by ATO - Roads and reported to Council

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Investigate grant opportunities for new pathways as per Plan.	DMES	Number of grants submitted.	Monitor and apply for all available grants.		for approval and budgeting purposes.  Grants sought and applications made where possible by DMES.
3.2.1	Maintain parks, gardens and reserves in a safe and attractive condition.	Maintain and monitor a planned system of Parks and Gardens and Reserves maintenance.	DMES	Monitor community feedback.	Continually review and monitor maintenance program.		Maintenance program developed and reviewed weekly by TSO.
3.2.2	Monitor pool management and implement maintenance and upgrades.	To maintain effective pool operation and management.	MHD	Report to Council annually.	Report to Council annually.		Pre-season and post season inspections.
		Review rolling works and upgrade program.	MHD	Asset Management Plan	Adopt plan of works.		Upgrading program finalised. Warranty work to be completed in the 2022 off season. Commissioning program arranged by IPM.
3.2.3	Provide a high quality library service that meets	Review all library services and customer needs.	DMFA	Analyse user numbers.	Report quarterly to Council.		Successful grant 2016 upgrading shelves. Submitted

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	the needs of the community.						new grant application 9 November 2017 technology upgrade. Budget provided in the 2021-2022 Estimates to allow the concept and design for building improvement works ready for an appropriate grant application.
		Continued membership North Western Library.	DMFA	Participation.	Active participation continued.		AGM held 4th November 2020 at Warren. New Agreement 2021/2025 endorsed.
3.2.4	Maintain community facilities to an appropriate standard (e.g. Sporting Complex).	Review/monitor maintenance regimes.	MHD DMES	Report to Council/ Community Feedback.	Report to Council monthly.		Building & Maintenance Officer & MHD have been developing a works program.







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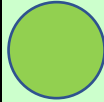
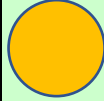
Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
3.2.5	Maintain and service the villages of Collie and Nevertire.	Regular inspection of villages.	DMES/MHD	Work schedule.	Inspections undertaken twice per year.		Inspected weekly and Village works team improving villages appearance and maintenance.
3.2.7	Upgrade and refurbishment of Warren Shire Council Chambers to comply with legislation.	Review requirements.	GM / MHD	Review requirements.	Review Project.		Building construction 98% complete, some delay due to Covid with opening programmed for 2nd December 2021.
		Redevelop a Concept Plan.	GM / MHD	Development of new Concept Plan.	Quantity Survey new project.		
		Undertake developed and adopted Plan.	GM / MHD	Project finalisation.	Works required.		

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
Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
4.1.1	Monitor Warren Shire Council LEP.	Utilise Sub Regional Landuse Strategy in reviewing LEP.	MHD	Review 2012 LEP.	5 year review.		Review complete 2018.
		Document problem issues arising from implementation of LEP.	MHD	Number of reforms to LEP.	Monitor LEP operation.		File maintained detailing arising matters.
4.1.2	Actively participate in the Environment and Waterways Alliance.	Active membership of Water Quality & Salinity Alliance.	MHD	Attendance at meetings.	Regular attendance at meetings.		Actively attended meetings.
		Implementation of projects.	MHD	Number of projects Council involved in.	Involvement when Project is applicable to Warren.		Actively engage with sole/group projects.
4.1.3	Management of noxious plants.	Delegated to CMCC (Council x 2 delegates).	Delegates	Report to Council.	Report to Council quarterly.		Verbal reports given at Council Meetings.
4.1.4	Maintain involvement and support of Local Land Services (LLS).	Liaise continually with LLS on natural resource management issues.	GM / MHD	Number of meetings.	Meet with LLS when required.		A meeting held in February 2021.
4.2.1	Ewenmar Waste Depot – New Management Regime.	Development of new management regime and strategy.	MHD	Adoption of Plan and Strategies.	Finalise Plan and Strategy to Council.		Proposed plan submitted to Committee and works undertaken to improve waste depot overall. Report on proposed

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday 2nd December 2021

ITEM 4            END OF TERM 2016-2021 REPORT

CONTINUED

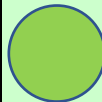

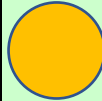
Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Implementation of Management Plan and Strategies.	MHD	Report on actions taken.	Report to each Ewenmar Waste Depot Committee meeting on actions.		improvement works and funding thereof provided to the June 2021 Council Meeting. Development works expected to be completed by March 2022.  Grant funding sought to develop drop off area. Staffing and changes to hours of operation approved by Council.
4.2.2	Reduce rate of landfill through waste management, minimisation and collection methods.	Participate in regional initiatives relating to waste disposal and reduction.  Investigate all avenues for recommencement of kerbside recycling.	MHD  MHD	Reduction in landfill.  Re-introduction of recycling.	Investigate options.  Investigate options.	  	Participating in various Netwaste projects.  Currently investigating. Based on State wide recycling issues this request has been placed on hold.

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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**ITEM 4                      END OF TERM 2016-2021 REPORT**

**CONTINUED**





Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
4.2.3	Ensure the efficient and cost effective operation of Council's road making materials (e.g. gravel pits).	To regularly monitor the safety and operations of gravel pits under Council's control to review and act under the Safety and Environment Standards.	DMES	Compliance with all safety, mining and environmental standards.	Minimum operations at Mt Foster Quarry.  All gravel pits inspected prior and after usage.		All gravel pits inspected by RO and DMES as required.
4.3.1	Manage environmentally responsible drainage works in accordance with Council program.	Complete proposed works within each program year.	DMES	Design and construction on time and within budget.	Works schedule monitored.		Collie drainage works have been carried out and work commenced at Nevertire as part of the Village Plan upgrades. Work to be completed across all roads in Shire based on budgets and need.  A new program will be presented to Council in 2021/22.
4.3.2	Provide Warren and villages of Collie and Nevertire with an adequate and safe water	Operation in line with Warren Shire Council's Business Plan for Water	DMES	Adherence to Plan.	Completion of Restart NSW 357 Projects.		Restart NSW Water Security Project complete. New water tanks at Collie and to go

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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**ITEM 4                      END OF TERM 2016-2021 REPORT**

**CONTINUED**


Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	supply that is appropriately priced for all consumers.	Supply & Sewerage Services.					to airport subdivision. Additional water treatment required due to drought and water potability at Collie.
		Compliance with best practice.	DMES	Annual report.	100% compliance.		Compliant.
		Continued active membership of Lower Macquarie Water Utilities Alliance.	DMES	Council involvement in LMWUA.	Actively involved in LMWUA Board and Technical Committee.		Actively involved with LMWUA Technical Committee.
4.3.3	Provide Warren and village of Nevertire with an adequate and environmentally acceptable sewerage scheme that is appropriately priced for all consumers.	Operation in line with Warren Shire Council's Business Plan for Water Supply & Sewerage Services.	DMES	Adherence to Plan.	Ongoing.		Compliant.
		Compliance with best practice.	DMES	Annual report.	100% compliance.		Compliant.

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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**ITEM 4                      END OF TERM 2016-2021 REPORT**

**CONTINUED**

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Continued active membership Lower Macquarie Water Utilities Alliance.	DMES	Council involvement in LMWUA.	Actively involved in LMWUA Technical Committee.		Actively involved.




Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
5.1.1	Implementation of Council's Community Engagement Strategy.	Use of Engagement Strategy to consult with community.	GM	Reference to Strategy.	Strategy to be used when consultation with community required.		Review Strategy. A new Communications Engagement Strategy and Communications and Engagement Policy adopted by Council in September 2021.
5.1.2	Implementation of required agreed community actions.	Co-ordinate communication with Community Liaison Committee.	GM	Report on actions taken.	Report to Council and Interagency on actions.		Bimonthly meetings being held. Councillors attending meeting.
5.1.3	Promote timely and quality dissemination of	Regular community updates by various media.	GM	Report on actions taken.	Monitor and report to Council.		Mayoral Column, monthly community newsletters, news worthy stories to

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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ITEM 4            END OF TERM 2016-2021 REPORT

CONTINUED




Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	information to the community.					press, radio interviews and TV interviews used. Website, Facebook and LinkedIn social media platforms being used as much as possible.
5.1.4	Convey community issues to the Government.	Lobby on behalf of the community.	GM	Number of communiques.	Record and report communiques.	 Briefing Notes provided to the Crown Land Commissioner, Minister Coulton MP, Minister Pavey MP, Minister Taylor MLC, Parliamentary Secretary Ben Franklin MLC.
5.2.1	Quality customer service focus by Council staff.	To promote quality customer services with all Council employees.	ALL	Customer satisfaction.	Community feedback monitored.	 KPI's developed for staff. Annual performance appraisals undertaken.
5.2.2	Timely and accurate reporting for efficient management and accountability.	Review Council Committees and Administrative support on an annual basis .	GM	Report to Council.	Review each September.	 Review undertaken and Committees identified.

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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ITEM 4            END OF TERM 2016-2021 REPORT

CONTINUED

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	To promote timely and quality dissemination of information to the community, as well as internally throughout the Council organisation.	ALL	Review annually.	Website E-mail system Weekly column in paper Rate notices.		Monthly Councillor/community newsletter. Website updated and Mayoral Column. Facebook and LinkedIn social media platforms being used as much as possible.
	To review business papers to improve information provided to elected members and the public.	GM	Council determination.	Review September 2017.		Progressive review. New Code of Meeting Practice included. New reporting regime for Works Progress Reports – Infrastructure Projects, Roads, Town Services, Fleet/Plant, Finance & Administration, Health & Development.
	To ensure compliance with statutory and regulatory requirements	DMFA	Reporting on time to Auditors, Ministers and the general public.	All statutory reporting undertaken by due dates.		All statutory and financial reports submitted before due dates.






# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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ITEM 4                      END OF TERM 2016-2021 REPORT

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		for financial reporting and public accountability by the due dates.  To provide for revenue and expenses in a fair and competent manner with due regard for Council's financial position and public accountability.	DMFA	Council's financial reporting analysis.	Regular reporting to Council.		Budget Reviews submitted to Council Meetings.
5.2.3	Effective staff training and development processes in place.	Review staff training and development.  To implement systems for performance management and staff review.	ALL  ALL	Adoption of Training Plan for individuals following performance appraisals.  Review Salary System.	Develop standard performance appraisal timeline.  Report to Consultative Committee.	  	Performance Appraisals undertaken annually and to occur in February. Some Performance Appraisals are not complete but expected to be by November 2021.  Consultative Committee established September 2017 and reviews commenced. Membership of Consultative Committee has been renewed in May

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday 2nd December 2021

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ITEM 4      END OF TERM 2016-2021 REPORT

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
							2021. Salary system being reviewed to determine long term training and wage progression. Compliance with Award has been achieved.

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
to the Ordinary Meeting of Council to be held in the  
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**ITEM 5      EXPRESSIONS OF INTEREST FOR THREE (3) VACANT COMMUNITY MEMBER  
POSITIONS ON THE WARREN PUBLIC ARTS COMMITTEE      (C14-3.29)**

**RECOMMENDATION:**

That Council accept the three (3) Expressions of Interest nominations of Penny Heuston, Peter Mackay and Jodie Redman as Community Members on the Warren Public Arts Committee.

**PURPOSE**

Is to consider Expressions of Interest nominations received for the three (3) vacant Community Member positions on the Warren Public Arts Committee.

**BACKGROUND**

Following resignations over the last 12 months there are three (3) vacant Community Member positions on the Warren Public Arts Committee.

Expressions of Interest nominations for these vacant positions closed at 4:00 pm Thursday 4<sup>th</sup> November 2021.

**REPORT**

Three (3) Expressions of Interest nominations have been received from the following persons:

- Penny Heuston;
- Peter Mackay; and
- Jodie Redman.

Attached are copies of the Expressions of Interest nominations received.

All Expressions of Interest nominations are considered suitable and the persons will provide valuable input to the Committee.

**FINANCIAL AND RESOURCE IMPLICATIONS**

There are no costs associated with membership of the Warren Public Arts Committee.

**LEGAL IMPLICATIONS**

Nil. Any new Community members will be informed of their requirements of the Code of Meeting Practice and the Code of Conduct.

**RISK IMPLICATIONS**

Nil.

**STAKEHOLDER CONSULTATION**

Appropriate advertising was undertaken to obtain the Expressions of Interest nominations received.

**OPTIONS**

Council does not necessarily need to accept any or all of the Expressions of Interest nominations received.

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
to the Ordinary Meeting of Council to be held in the  
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**ITEM 5      EXPRESSIONS OF INTEREST FOR THREE (3) VACANT COMMUNITY MEMBER  
POSITIONS ON THE WARREN PUBLIC ARTS COMMITTEE      CONTINUED**

**CONCLUSION**

Following appropriate advertising three (3) suitable Expressions of Interest nominations have been received and it is recommended that all be accepted by Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 1.1.2 Maintain high levels of Community cohesion and Community spirit.
- 5.1.0 A Community that partners with Council in decision making
- 5.1.2 Implement as required agreed Community actions.
- 5.1.3 Promote timely and quality dissemination of information to the Community.
- 5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION /ATTACHMENTS**

Three (3) Expressions of Interest nominations.

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
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**ITEM 5      EXPRESSIONS OF INTEREST FOR THREE (3) VACANT COMMUNITY MEMBER  
POSITIONS ON THE WARREN PUBLIC ARTS COMMITTEE      CONTINUED**

Gary Woodman

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**From:** Penny Heuston <  
**Sent:** Monday, 1 November 2021 5:38 AM  
**To:** Gary Woodman  
**Subject:** Warren Public Arts Council.  
**Attachments:** IMG\_7798 (002).jpeg

**CAUTION:** This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Gary  
Please accept this email as my interest in joining the Warren Public Arts Council.  
I have lived in the Warren community since 1992, a place I love and to which I am happy to contribute.  
About ~8 years ago I started to dabble with painting, which has now become a small business for me, The Heuston Herd.  
I think my interest in the community and of art provides me with both the passion, and perhaps some expertise, to contribute to this role.  
Many thanks,  
Penny Heuston.



**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
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**ITEM 5      EXPRESSIONS OF INTEREST FOR THREE (3) VACANT COMMUNITY MEMBER**  
**POSITIONS ON THE WARREN PUBLIC ARTS COMMITTEE      CONTINUED**

4 November 2021

To whom it may concern,

I would like to self-nominate to be a community member on the Warren Shire Council Public Arts committee. I am a local Aboriginal visual artist who is recognised and promoted by Outback Arts as a accredited artist in our local region. I reside in Warren and am the Secondary school Aboriginal Education Officer at Warren Central School. I would be able to contribute to the committee with my knowledge and connections to the local community and the region. I have been asked to exhibit my work at the Window on the Wetlands centre. My work has been commissioned to be on the walls at the Warren Multipurpose Health service. I have been commissioned to paint works both privately and publicly. I am an advisor on the Aboriginal consultative committee of the Warren Multipurpose Health Service. I am the Warren delegate to the State Aboriginal Education Consultative Group (AECG) in Sydney. I believe I would make positive contributions to the Public Arts committee. I would like to be considered as a community member of the Public Arts committee, thank you.

Your sincerely,

Peter Mackay

E: [peter.mackay@warrenshirecouncil.nsw.gov.au](mailto:peter.mackay@warrenshirecouncil.nsw.gov.au)

4/11/21  
1415  
4  
011-602

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
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**ITEM 5      EXPRESSIONS OF INTEREST FOR THREE (3) VACANT COMMUNITY MEMBER  
POSITIONS ON THE WARREN PUBLIC ARTS COMMITTEE      CONTINUED**

Melissa Whackett

**From:** WLALC  
**Sent:** Thursday, 4 November 2021 1:53 PM  
**To:** Council Calendar; Karlene Irving  
**Subject:** Warren Public Arts Committee

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Afternoon

I was informed that Expressions of Interests are being sought for inclusion on the Warren Public Arts Committee. I would like to submit my interest in becoming a committee member. Please see my contact details below. If there is anything else that is required can I please be notified.

Thank you

*Jodie Redman*

Warren Local Aboriginal Land Council

2/11/21  
1494  
2021  
1-214-329

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
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**ITEM 6 ANNUAL REPORT 2020/2021**

**(A1-14)**

**RECOMMENDATION:** that Council note the Annual Report 2020/2021.

**PURPOSE**

This report has been prepared to provide the finalised copy of the 2020/2021 Annual Report to Council.

**BACKGROUND**

Council is required under section 406 of the Local Government Act 1993 to prepare an Annual Report within five (5) months after the end of the Financial Year. Councils must upload a copy of the Annual Report to their Website and provide a copy to the Minister of Local Government and such other persons and bodies as regulations require. This has been arranged.

Councils need to ensure that they report performance against targets, outcomes, efficiency and cost effectiveness over time.

**REPORT**

The finalised Annual Report 2020/2021 has been provided to Councillors under separate cover and is on Councils Website.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The requirements of the Integrated Planning and Reporting Framework is funded as per Council's Four (4) Year Long Term Budget (with the extension of the Council term this is now a five (5) Year Long Term Budget).

**LEGAL IMPLICATIONS**

The Annual Report 2020/2021 is required to meet the Integrated Planning and Reporting Framework requirements of the Local Government Act 1993 and must be completed within five (5) months after the end of the Financial Year.

**RISK IMPLICATIONS**

No risks identified as the Annual Report 2020/2021 has been arranged within legal timeframes.

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

No options on the report exist. The Annual Report 2020/2021 must be arranged.

**CONCLUSION**

This Annual Report 2020/2021 is one of the significant points of communication between Council and the Community and provides details of our performance for the period of 1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021.



**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
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**ITEM 6 ANNUAL REPORT 2020/2021**

**CONTINUED**

The Annual Report 2020/2021 provides a comprehensive statement on Warren Shire Council's performance over the past twelve-month period and to identify our achievements in meeting the direction set under the Community Strategic Plan and our four-year Delivery Program.

The report demonstrates the breath of Council's operations and services provided to the Community throughout the year. It also describes how the organisation is governed and managed, including reporting on Council's financial performance.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

The Delivery Program 2017/18 to 2020/2021.

The Annual Operational Plan 2020/2021.

5.2 A Council that provides quality service to ratepayers and residents and delivers cost- effective services to these customers.

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION /ATTACHMENTS**

The Annual Report 2020/2021 has been provided under separate cover.

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
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**ITEM 7          PROPOSED SALE OF WARREN AIRPORT LAND TO MACQUARIE VALLEY AG SERVICES PTY LTD (MVAS)          (A2-12)**

**RECOMMENDATION: That**

1. Council agree to sell to Macquarie Valley Ag Services approximately 3,170m<sup>2</sup> of Warren Airport land as detailed on the plan within the report at \$15.49 per m<sup>2</sup> plus GST under the following conditions:
  - Purchaser will amalgamate the site with its adjoining land and will pay for the cost of the subdivision/consolidation including development application fees and all survey work, plan registration fees and legal fees;
  - The purchasing entity will be 'John & Kaye Martin Super Pty Ltd ACN 612 084 278'; and
  - Purchaser to complete the subdivision and amalgamation within 12 months.
2. Authority be given to the Mayor and/or General Manager to sign all documents in relation to the sale of proposed land under the seal of Council if required.

**PURPOSE**

To inform Council of a request by the owners of Macquarie Valley Ag Services Pty Ltd (MVAS) to purchase a piece of land at the Warren Airport that will incorporate the MVAS evaporation ponds and to obtain a direction from Council in this regard.

**BACKGROUND**

Many years ago, the owners of MVAS arranged for the installation of the business's evaporation ponds adjacent to their business and hangars on Council owned property at the Warren Airport.

On the 1<sup>st</sup> December 2020, the owners of MVAS wrote to Council advising that the Environmental Protection Authority required that the evaporation ponds be on land owned by MVAS. Accordingly MVAS instigated the request for completion of a survey and an agreement for purchase of suitable area of land on a mutually acceptable price to both parties.

**REPORT**

Attached is a copy of correspondence from MVAS's Solicitor providing an offer to Council for the purchase of approximately 3,170m<sup>2</sup> of Warren Airport land that encompass the MVAS evaporation pond. The correspondence includes a plan of the proposed land.

The terms of the offer by MVAS are as follows:

- Our client will pay an amount which is equivalent to 75% of the rate per square metre paid for recent land sales at the airport (that is the new hangar subdivision);





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ITEM 7

**PROPOSED SALE OF WARREN AIRPORT LAND TO MACQUARIE VALLEY AG  
SERVICES PTY LTD (MVAS)**

**CONTINUED**



91 Dubbo Street | PO Box 3 | WARREN NSW 2824  
DX 6550 WARREN | (02) 6847 4701 | office@lovettgreen.com.au

Our Ref: ELJ:21408  
Your Ref: A2-12 (1578) GJW:JAB:1534

15 November 2021

The General Manager  
Warren Shire Council  
PO Box 6  
WARREN NSW 2824

Dear Sir

**Macquarie Valley Ag Services Pty Limited**  
**Proposed purchase of land at Warren Airport**

We act for Macquarie Valley Ag Services Pty Ltd (MVAS) which has instructed us to submit an offer to the Council for the purchase of approximately 3,170 m<sup>2</sup> of land at the Warren Airport encompassing the MVAS evaporation pond – see enclosed diagram.

The terms of our client's offer are as follows:

1. our client will pay an amount which is equivalent to 75% of the rate per square metre paid for recent land sales at the airport (that is the new hangar subdivision);
2. our client will amalgamate the site with its adjoining land and will pay for the cost of the subdivision/consolidation including development application fees and all survey work, plan registration fees and legal fees;
3. the purchasing entity will be 'John & Kaye Martin Super Pty Ltd ACN 612 084 278';

If our client's offer were to be accepted it would be its intention to complete the subdivision within 12 months.

We look forward to receiving your response.

Yours faithfully  
**Lovett & Green**

Evan Jones

LGV2 PTY LTD ABN: 85 615 535 790  
Principals: Evan Jones Courtney Colwell Skye Tyrwhitt  
Limited Liability by a scheme approved under Professional Standards Legislation. Legal practitioners employed by  
Lovett & Green are members of the Scheme.



**WARREN SHIRE COUNCIL**  
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ITEM 7

**PROPOSED SALE OF WARREN AIRPORT LAND TO MACQUARIE VALLEY AG  
SERVICES PTY LTD (MVAS)**

**CONTINUED**



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Community Room on Thursday, 2<sup>nd</sup> December 2021

ITEM 1

RECONCILIATION CERTIFICATE – OCTOBER 2021

(B1-10.16)

## RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31<sup>st</sup> October 2021 be received and noted.

## PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

## BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

## REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31<sup>st</sup> October 2021.

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 30-Sep-21	Transactions	Balance 31-Oct-21
General	10,684,843.63	(986,709.75)	9,698,133.88
Water Fund	1,011,750.91	(234,195.20)	777,555.71
Sewerage Fund	1,902,978.72	(129,558.81)	1,773,419.91
North Western Library	141,720.47	(9,700.10)	132,020.37
Trust Fund	135,456.26	0.00	135,456.26
Investment Bank Account	(4,226,398.22)	(1,000,017.19)	(5,226,415.41)
	<b>9,650,351.77</b>	<b>(2,360,181.05)</b>	<b>7,290,170.72</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 1

RECONCILIATION CERTIFICATE – OCTOBER 2021

CONTINUED

## BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	7,289,334.72
Add: Outstanding Deposits for the Month	906.00
Less: Outstanding Cheques & Autopays	(70.00)
Balance as per Ledger Accounts less Investments =	<u><u>7,290,170.72</u></u>

## INVESTMENTS RECONCILIATION

Investments as at 31st October 2021

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	216,415.41	Variable	On Call A/c
1	National Australia Bank	2,000,000.00	91 days @ 0.25%	29-Nov-21
2	National Australia Bank	2,000,000.00	90 days @ 0.25%	21-Dec-21
3	National Australia Bank	1,000,000.00	91 days @ 0.27%	27-Jan-22
40	National Australia Bank	10,000.00	180 days @ 0.10%	23-Feb-22
<b>TOTAL INVESTMENTS =</b>		<u><u>5,226,415.41</u></u>		

## BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,989,752.00
Internally Restricted Funds Invested	4,968,750.00
2021/22 General Fund Operating Income & Grants	<u>558,084.13</u>
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<u><u>12,516,586.13</u></u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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---

ITEM 1

RECONCILIATION CERTIFICATE – OCTOBER 2021

CONTINUED

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A

**LEGAL IMPLICATIONS**

N/A

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 2                      STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

## RECOMMENDATION

That the information be received and noted.

## PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

## BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

## REPORT

Attached to this report is the statement of rates and annual charges as at 18<sup>th</sup> November 2021 including comparisons over the last four years.

## FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

## LEGAL IMPLICATIONS

Nil.

## RISK IMPLICATIONS

N/A

## STAKEHOLDER CONSULTATION

N/A

## OPTIONS

N/A

## CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

## SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 18<sup>th</sup> November 2021.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

18TH NOVEMBER 2021

Name of Rate	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	COLLECTIONS FOR YEAR		NETT ARREARS	
				AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	173,627	5,105,430	5,279,057	2,116,586	40.09%	3,162,471	59.91%
Warren Water Fund	59,928	490,520	550,448	279,121	50.71%	271,327	49.29%
Warren Sewerage Fund	70,316	517,797	588,113	285,568	48.56%	302,545	51.44%
<b>TOTAL 2021/2022</b>	<b>303,871</b>	<b>6,113,747</b>	<b>6,417,618</b>	<b>2,681,275</b>	<b>41.78%</b>	<b>3,736,343</b>	<b>58.22%</b>
<b>TOTAL 2020/2021</b>	<b>318,952</b>	<b>5,949,954</b>	<b>6,268,906</b>	<b>2,458,708</b>	<b>39.22%</b>	<b>3,810,198</b>	<b>60.78%</b>
<b>TOTAL 2019/2020</b>	<b>178,732</b>	<b>5,785,880</b>	<b>5,964,612</b>	<b>2,248,878</b>	<b>37.70%</b>	<b>3,715,734</b>	<b>62.30%</b>
<b>TOTAL 2018/2019</b>	<b>128,294</b>	<b>5,610,276</b>	<b>5,738,570</b>	<b>2,381,203</b>	<b>41.49%</b>	<b>3,357,367</b>	<b>58.51%</b>
<b>TOTAL 2017/2018</b>	<b>125,675</b>	<b>5,454,081</b>	<b>5,579,756</b>	<b>2,165,044</b>	<b>38.80%</b>	<b>3,414,712</b>	<b>61.20%</b>
		20-Nov-17	22-Nov-18	21-Nov-19	20-Nov-20	18-Nov-21	
COLLECTION FIGURES AS \$		2,165,044	2,381,203	2,248,878	2,458,708	2,681,275	
COLLECTION FIGURE AS %		38.80%	41.49%	37.70%	39.22%	41.78%	

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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## ITEM 3 WORKS PROGRESS REPORTS – FINANCE & ADMINISTRATION PROJECTS (S1-1.15, C9-1)

### RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department:

Project	Budget	Expend	Resp	Comment
Council Chambers – Administration Building Improvements Carry Over	84,270	77,889	GM MHDS DMFA	Items outstanding: <ol style="list-style-type: none"><li>1. Installation of extra cupboards &amp; shelving in the front service area,</li><li>2. Installation of the interview room walls and doors,</li><li>3. Laying of carpet tiles in interview room and existing offices, and</li><li>4. Fit out of interview room.</li></ol>
Eplanning Grant	37,465	20,497		<b>The following works will be undertaken subject to available funds:</b> <ol style="list-style-type: none"><li>5. Installation of the disabled toilet and relocation of the tea room</li><li>6. Furniture purchases - subject to available funds.</li></ol>
Project	Budget	Expend	Resp	Comment
ICT Purchases	8,000	Nil	DMFA/ICT	Not commenced.

### ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

# WARREN SHIRE COUNCIL

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## ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

(L2-2)

### RECOMMENDATION

That the information be received and noted.

### PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

### BACKGROUND

The Warren Library continues to supply a member-based service which meets the needs of the Warren community we have recovered well after COVID lockdown with library members pleased to see the library open for business.

We are continuing to provide events for the community while following all health guidelines and State Library directions.

### REPORT

#### Care and Deliver

During COVID lockdown the library provided a Care and Deliver service which was very well received by our members. The service included selection of items and posting the items to library members. This service is still available for our members to access at any time and can be utilised by people who may not be double vaccinated.

#### Stock Deliveries

Incoming stock deliveries have recommenced from most of our suppliers, and we are hopeful that we will have visits from some of major suppliers in 2022. As some of the major suppliers are interstate the lockdown has caused major disruption in this area.

#### E-Resources

The libraries e-resources continue to grow with the Borrow Box solution being very well received by library members. Other e-resources Indy Reads, Kanopy and Hoopla continue to grow in popularity. All North Western branches have allocated \$3,000 from their State Library priority grant funding to add additional resources to Borrow Box for the 2021/22 financial year.

#### Outreach

As part of the library's community outreach program, brain training packs for seniors were provided to residents at Calara House, Long Stay, Warren Community Homes and Library Members containing:

- An easy adult activity book
- Mindfulness Colouring Book
- Large Print Playing Cards and Card Game Instructions
- Pen
- Coloured Pencils
- Jelly Beans

In the past 3 months we provided Outreach services to the following

- Warren Pre-school
- Pop up Library for pre-schoolers
- Calara House Pop-up Library
- Housebound Deliveries
- Online Storytime

# WARREN SHIRE COUNCIL

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## ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

CONTINUED

### Local History Workshop

The library held a Local History Workshop on 16<sup>th</sup> October presented by Rebecca Moors and Lianne Clarke who took attendees through the procedures for building their family history using Trove, Ancestry Library Edition and print resources. The library highlighted available resources for loan and databases available via our website and app, while Liane provided suggestions for purchase. All participants enjoyed a light lunch while networking with others.

### Grants

The library has lodged a Public Library Infrastructure Grant in the 2021/22 round titled "Doorways to an Open-Air Library" this grant project aims to improve the access to the entrance of the library with a lobby area and create an Open-Air Library. COVID 19 has made the value of fresh air very apparent, an Open-Air Library increases the usable space allowing members to enjoy the natural environment while still having access to Wi-Fi and library amenities. The installation of a rainwater tank and reticulation to water lawn and garden areas will provide a sustainable and environmentally friendly Open-Air library space. The installation of digital signage will provide communication to our community members of upcoming events. The state library announces the results of this round in April 2022.

### Upcoming Events

- January Leather Workshop
- January Art Workshop
- January Lego Workshop
- January Holiday Musical Story Time
- 1000 Books before school
- Summer Reading Challenge

### Staff Training

- Amplify training for uploading Oral Histories
- Spydus Archive module training

### Upcoming Meetings

- State Library working with Public Libraries Update Zoom Meeting – 2 Dec 2021
- PLCC Annual Meeting State Library – 14 Dec 2021
- North Western AGM – February 2022

### Statistics for July 2021 - September 2021 (Limited Statistics due to COVID lockdown)

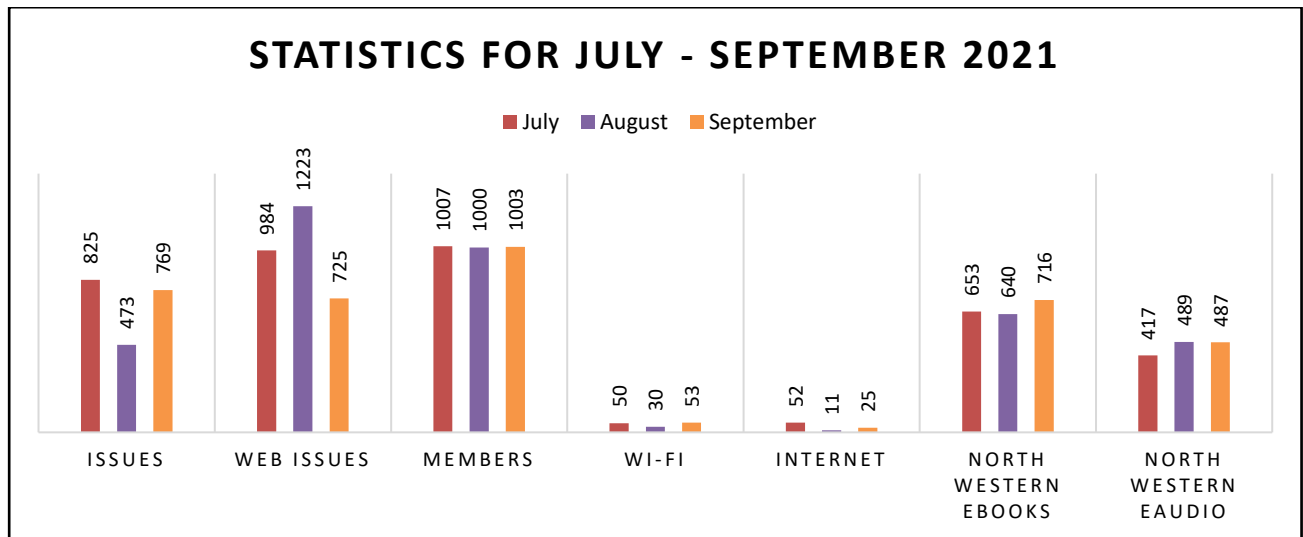
Month	Issues	Web issues	Members	Wi-Fi	Internet	North Western E-books	North Western E-audio
July	825	984	1007	50	52	653	417
August	473	1223	1000	30	11	640	489
September	769	725	1003	53	25	716	487

# WARREN SHIRE COUNCIL

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## ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

CONTINUED



Events	Junior	Adults	Total Participants
Vacation Care	10	2	12
Sculpy Creations	5		5
Out Reach Craft Warren Central	26	1	27
Storytime Warren Central School	15	3	18
Stories Online	12		
Mosaics	16		16

### LEGAL IMPLICATIONS

N/A

### RISK IMPLICATIONS

N/A

### STAKEHOLDER CONSULTATION

N/A

### OPTIONS

N/A

### CONCLUSION

This report is to provide Council with an update of Council Library Services.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.3 Provide a high-quality library service that meets the needs of the community.

### SUPPORTING INFORMATION / ATTACHMENTS

N/A

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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**ITEM 5 SALE OF LAND – LOT 38 DP716354, LOTS 59,60,61,62,63,64,& 65 DP872884  
DEACON DRIVE WARREN (S1-8.2/38, 59, 60, 61, 62, 63, 64 & 65)**

## RECOMMENDATION

1. That Council advise the prospective purchaser that it declines the offer of \$110,000.00 for the purchase of Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive Warren as the listed sale price for each lot is already below the current market price of land in Warren, and
2. Authority be given to the Mayor and/or General Manager to sign all documents should the prospective purchaser wish to proceed with the purchase of all or any of the lots under the current sale prices and Terms of Sale document.

## PURPOSE

To inform Council of a letter of offer received for the purchase of eight (8) lots in Gunningba Estate Stage 2 being Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive Warren.

## BACKGROUND

Council developed the Gunningba Estate Stage 2 in 1997/1998 creating 28 allotments for residential housing, upon completion of the project Council set the sale price for each lot based on the cost of the project and size of the lots. These prices have not been amended since being set back when the new subdivision was completed.

## REPORT

Council has received a letter from a prospective purchaser offering to buy eight (8) lots of land in Gunningba Estate Stage 2 being Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive Warren, they are asking Council to consider an offer of \$110,000.00 for the land to be paid in full upon settlement of the contract (a copy of the letter received, and a map of the lots are attached to this report).

The prospective purchaser is planning to build mainly over 50's self-contained accommodation and is asking Council to consider discounting the sale prices due to the additional costs for foundations because of the highly reactive soil and the skyrocketing steel prices.

Following is a list of the sale price of each lot as set by Council after the completion of Gunningba Estate Stage 2 for information:

Lot No.	DP Plan	Area m2	Sale Price	Sale Price Discounted	Street Address
59	872884	1,016	18,350	17,350	10 Deacon Drive
60	872884	1,014	18,350	17,350	12 Deacon Drive
61	872884	1,143	20,550	19,550	14 Deacon Drive
62	872884	1,031	19,450	18,450	16 Deacon Drive
63	872884	1,030	18,350	17,350	18 Deacon Drive
64	872884	1,010	18,350	17,350	20 Deacon Drive
65	872884	1,014	18,350	17,350	22 Deacon Drive
38	716354	961.7	18,350	17,350	24 Deacon Drive
		<b>TOTAL</b>	<b>150,100</b>	<b>142,100</b>	



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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**ITEM 5 SALE OF LAND – LOT 38 DP716354, LOTS 59,60,61,62,63,64,& 65 DP872884  
DEACON DRIVE WARREN**

**CONTINUED**

Council also developed a “Terms of Sale” document to attract purchasers as follows:

### **Terms of Sale**

- 1. A discount of \$1,000.00 on the purchase price of the land, subject to the net purchase price being paid in full at the time of settlement; or*
- 2. An extended term contract being entered into providing for a deposit of a quarter of full purchase price at the time of settlement and three further quarterly payments of the purchase price being made annually for the following three (3) years. No interest would be payable by the purchaser on monies owing to Council.*
- 3. Warren Shire Council to have first Mortgage over title of land.*

Council initially set the sale prices of the 28 new allotments created in the Gunningba Estate Stage 2 development back in 1998 to recover the cost to develop the subdivision. Further discounting of the land negates the original intention of the Council at that time.

There have been 3 recent sales of land in the same area (all within 6 months) that suggests the sale prices for these lots is already well below the current market value by a minimum of \$4,000.00 to \$5,000.00 per lot.

Should the sale of these eight (8) lots proceed then Council will have only one (1) lot remaining in Stage 2 and may need to start planning on a Stage 3 development.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Any further discounting of the sale price would reduce the amount of funds to be transferred to the Operational Land Restricted Funds which has be set aside for future development of land. On the other hand the sale of Council owned land will generate additional external rates and charges.

### **LEGAL IMPLICATIONS**

Nil

### **RISK IMPLICATIONS**

Nil

### **STAKEHOLDER CONSULTATION**

Nil

### **OPTIONS**

N/A

# WARREN SHIRE COUNCIL

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**ITEM 5 SALE OF LAND – LOT 38 DP716354, LOTS 59,60,61,62,63,64,& 65 DP872884  
DEACON DRIVE WARREN CONTINUED**

## **CONCLUSION**

It is recommended that Council advise the prospective purchaser that it declines the offer of \$110,000.00 for the purchase of Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive Warren as the listed sale price for each lot is already below the current market price of land in Warren.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.1.7 Investigate initiative in attracting and retaining working families.

## **SUPPORTING INFORMATION / ATTACHMENTS**

1. Copy of letter received offering to purchase Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive Warren,
2. Copy of map Gunningba Estate Stage 2 lots

# WARREN SHIRE COUNCIL

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**ITEM 5 SALE OF LAND – LOT 38 DP716354, LOTS 59,60,61,62,63,64,& 65 DP872884  
DEACON DRIVE WARREN**

**CONTINUED**

ATT: General Manager

23 November 2021

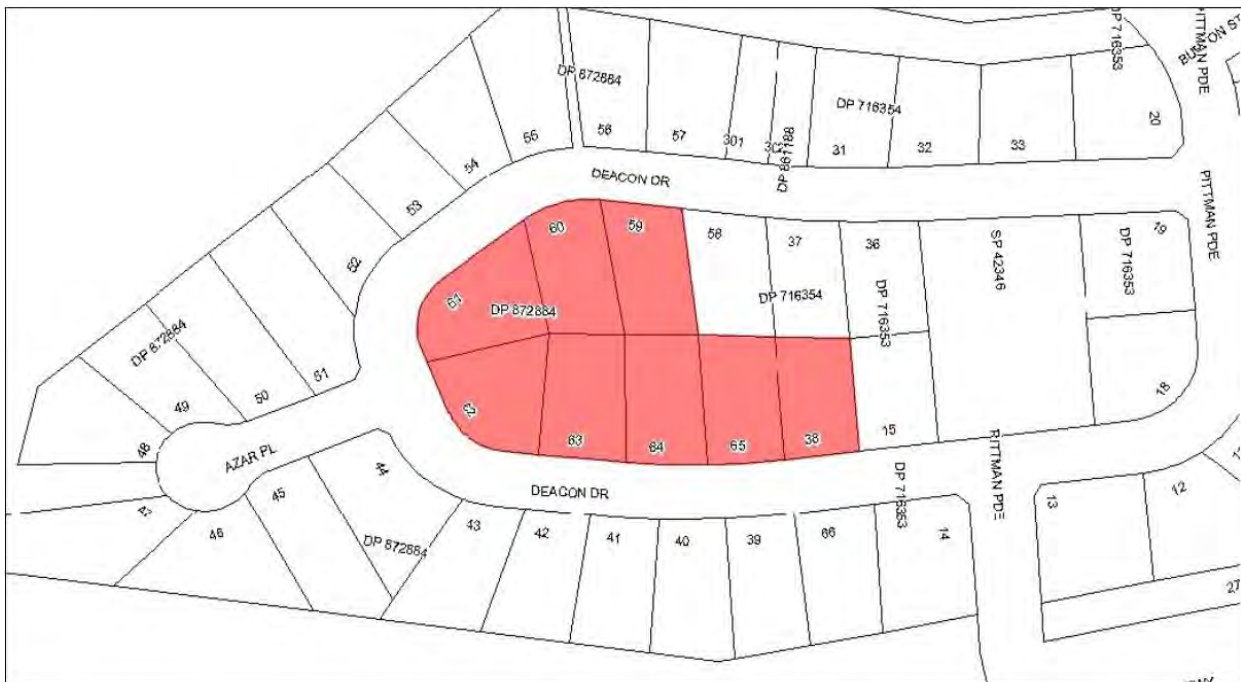
I would like to make an offer of all 8 blocks 59,60,61,62,63,64,65&38 Deacon Drive Warren.  
I would like to offer \$110,000 paid in full for this land. The reason to why I am asking for a further discount is because the soil is re-active soil as I'm sure you aware. We will need to allocate more funds to our building for the piers etc, so we do not have any issues later when building. Due to the global steel shortage and high demand the prices have skyrocketed so we need to factor this into our feasibility when we build for the extra piers.

Our plan here is to build an over 50's self-contained units.  
We would also like to allocate some space for young families or singles who are in the area for work.

If you could please consider this offer and let me know the outcome at your earliest convenience.

Thank you for your time.

**Map of Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive Warren**



**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday, 2nd December 2021**

**ITEM 1                      WORKS PROGRESS REPORTS – ROADS**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

**ACRONYMS**

- DMES    Divisional Manager Engineering Services
- RIM     Roads Infrastructure Manager
- RO      Roads Overseer
- GR      Gravel Resheet
- BRL     Bitumen Reseal Local Road
- BRR     Bitumen Reseal Regional Road

**ROADS M&R (Maintenance and Repair) BUDGET AS AT 16<sup>th</sup> November 2021**

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	55,872	23,329
Parking Areas	5,151	334
Kerb and Guttering	26,399	Nil
Footpaths	30,906	4,079
Urban Unsealed Roads	26,726	1,498
Rural Sealed Roads	201,672	147,527
Rural Unsealed Roads	1,030,200	443,255*
Rural Bridges	15,453	Nil
Regional Sealed Roads	710,147	328,518*
Regional Unsealed Roads	103,292	15,567
Regional Bridges	16,895	Nil
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	274,950	116,165
*Includes approximately \$426,000 of emergency flood damage works that are expected to be reimbursed in the near future.		

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
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ITEM 1                      WORKS PROGRESS REPORTS – ROADS

CONTINUED

**MAINTENANCE**

<b>WORK CREW</b>	<b>LOCATION</b>	<b>ACTIVITY</b>	<b>WORK COMPLETED</b>
Grader Crew 1 (Three-man crew)	Old Warren Road	Rehabilitation	
Grader Crew 1 (Three-man crew)	Wilson Street	Spread Gravel	0.22km
Grader Crew 2 (Three-man crew)	Ellengerah Road	Rehabilitation	
Grader Crew 3 (Three-man crew)	Gibson's Way	Grading	8km
Grader Crew 3 (Three-man crew)	Catons Road	Grading	16km
Grader Crew 3 (Three-man crew)	Lamps Road	Grading	4km
Grader Crew 4 (Three-man crew)	Gradery Lane	Grading	24km
Grader Crew 4 (Three-man crew)	Ellerslie Road	Grading	4km
Grader Crew 4 (Three-man crew)	Oxley Road	Grading	4km
Grader Crew 4 (Three-man crew)	Pleasant View Lane	Floodways	

**WARREN SHIRE COUNCIL**  
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline	Carinda Road	Patching		
	Booka Road	Patching		
	Billybingbone Road	Patching		
	Old Warren Road	Patching		
	Collie-Trangie Road	Patching		
	Pine Clump Soldiers Road	Patching		
Construction Maintenance Team	Nevertire-Bogan Road	Slashing		
	Tottenham Road	Slashing		
	Thornton Road	Slashing		
	Nevertire Streets	Slashing		
	Carinda Road	Slashing		
	Wambianna Road	Slashing		
	Collie-Trangie Road	Slashing		
	Collie Road	Slashing		
	Collie Streets	Slashing		

**WARREN SHIRE COUNCIL**  
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

**UPCOMING WORKS**

<b>WORK CREW</b>	<b>LOCATION</b>	<b>ACTIVITY</b>
Grader Crew 1 (three-man crew)	Old Warren Road (November/December)	Rehabilitation
Grader Crew 2 (three-man crew)	Ellengerah Road (November/December)	Rehabilitation
Grader Crew 2 (three-man crew)	Collie-Trangie Road (December)	Rehabilitation
Grader Crew 3 (three-man crew)	Mannix Road (November)	Maintenance Grade
Grader Crew 3 (three-man crew)	Catons Lane (November)	Maintenance Grade
Grader Crew 3 (three-man crew)	Billybingbone Road (December)	Maintenance Grade
Grader Crew 3 (three-man crew)	Catons Road (December)	Maintenance Grade
Grader Crew 4 (three -man crew)	Booka Road (December)	Maintenance Grade
Grader Crew 4 (three -man crew)	Oakley Road (November)	Maintenance Grade
Grader Crew 4 (three -man crew)	Pleasant View Lane (November)	Maintenance Grade
Grader Crew 4 (three -man crew)	Yungundi Road (November)	Maintenance Grade

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Capital Works Gravel Resheets</b>				
Wilson Street	29,500	3,368	RIM	Complete.
Thomas Sullivan Crescent including drainage	45,300	2,172	RIM	
<b>Capital Works Bitumen Reseals (Rural Sealed Roads) Budget \$600,258 (Funded through Roads to Recovery)</b>				
Ellengerah Road Segment 02	72,000	65,904	RIM	10mm bitumen reseal.
Ellengerah Road Segment 06	72,000	65,455	RIM	10mm bitumen reseal
Thornton Road Segment 00	140,518	131,358	RIM	20/10mm bitumen reseal
Nevertire-Bogan Road Segment 34	70,000	63,636	RIM	10mm bitumen reseal
Buckiinguy Road Segment 00 and Segment 02	108,840	79,027	RIM	10mm bitumen reseal
Rifle Range Road Segment 00	66,900	63,636	RIM	10mm bitumen reseal
Old Warren Road Segment 18	70,000	47,273	RIM	10mm bitumen reseal
Bullagreen Lane	31,616	28,742	RIM	10mm bitumen reseal
<b>Capital Works Bitumen Reseals (Regional Roads) Budget \$254,114</b>				
Carinda Road Part Segment 2	53,928	46,652	RIM	1.07km 14/7mm Seal
Carinda Road Segment 4	100,800	88,000	RIM	2km 14/7mm Seal
Carinda Road Segment 58	99,386	119,546	RIM	2km 10mm and 20/10mm Seal



**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Capital Works Bitumen Reseals (Town Streets) Budget \$55,000(Funded through Roads to Recovery)</b>				
Hilton Lane	10,700	Nil	RIM	535m to apply a 10mm Seal
Hale Street	6,800	5,864	RIM	170m to apply a 10mm Seal
Orchard Street	21,500	Nil	RIM	336m to apply a 10mm Seal
Bundemar Street	16,000	Nil	RIM	200m to apply a 10mm Seal
<b>Capital Works In Progress</b>				
Ellengerah Road Construction Project Segments 22, Segment 24 and Segment 26	1,719,813	390,300	DMES/ RIM	Fixing Local Roads Round 2 (\$698,771), Council Contribution (\$174,693) Sub Total: \$873,464 Local Roads and Community Infrastructure Program Phase 2 (\$211,587), Fixing Local Roads Round 3 (\$634,762).
Old Warren Road Segments 26 & 28 Construction	1,679,947	93,134	DMES/ RIM	Fixing Local Roads Program Round 3 (\$1,259,960), Local Roads and Community Infrastructure Program Phase 2 (\$296,147), Local Roads and Community Infrastructure Program Phase 3 (\$123,840).
Unspent 2020/21 Repair Grant Rehabilitation Collie-Trangie Road Regional Road No.347. Segment 14 Existing Asset Upgrade.	239,066	239,066	DMES/ RIM	This project is in progress. The preliminary analysis works, survey, geotechnical, hydraulic analysis, REF and preliminary design, have all been partially completed. The three culverts within Segment 14 have all been replaced. Approximately 1km or half of the Segment has had enough of the shoulder, earth and pavement works completed to enable the application of a bitumen prime. The working conditions because of the continual wet weather were atrocious. Because of the wet conditions immediately after the application of the bitumen prime on the first kilometre the team discontinued working at the site.

**WARREN SHIRE COUNCIL**  
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
				Work at this site will recommence as soon as the site conditions and weather pattern permits. The recommendation is expected to be late November 2021.
2021/2022 REPAIR Program – Regional Road 347 (Collie – Trangie Road) – Segment 16 – clearing of roadside vegetation, replacement of existing culvert, widening of road formation, upgrade of existing pavement material and application of a heavy bitumen prime surface 8m wide. Existing Asset Upgrade.	800,000	Nil	DMES/ RIM	Project Total: \$800,000 made up of as follows: REPAIR Program Transport for NSW Contribution \$400,000 and 2021/2022 Regional Roads Block Grant \$400,000. Project funding now available and works to be programmed. Due to commence late 2021 or early 2022.
Federal Road Safety (NSW) Program-School Zone Infrastructure Sub-Program Round 2 (Tranche 2 and Tranche 3)	9,193	Nil	RIM	Remarking of school zone 40km/h patches, Dragons Teeth, etc
Kerb and Gutter Replacement	92,767	Nil	RIM	Priority one (1): Orchard Street, Warren 20.2 metres. Priority two (2): Readford and Zora Street, Warren 62.4 metres; Readford and Chester Street, Warren 92.8 metres; and Readford and Bundemar Street, Warren 73 metres.
CBD Improvements	74,320	6,840	DMES	Investigation and design work for CBD Improvement Program.

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Project	Budget	Expend	Resp	Comment
<b>Planned Future Capital Works</b>				
Rehabilitation Warren Road Regional Road No.7515 Segment 7515.06 Inclusive of the Tenandra Bridge over the Marthaguy Creek – Fixing Country Road Grant Application. Existing Asset Upgrade.	Funded from Regional Roads Block Grant  (No current budget)	Nil	DMES	All preliminary works have been completed.  Therefore, this project is on hold until the required funding can be sourced.  The project has been developed sufficiently to be classified as being <b><i>“shovel ready”</i></b> .
Rehabilitation Warren Road Regional Road Segment 08 Inclusive of the Newe Park Bridge over the Merrigal Creek. Existing Asset Upgrade.	Funded from Regional Roads Block Grant  (No current budget)	Nil	DMES	All preliminary works have been completed.  Therefore, this project is on hold until the required funding can be sourced.  The project has been developed sufficiently to be classified as being <b><i>“shovel ready”</i></b> .

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Project	Budget	Expend	Resp	Comment
<b>Planned Future Capital Works Continued</b>				
<p>Rehabilitation Warren Road Regional Road.</p> <p>This Project is Relevant to the 2016/17 Fixing Country Roads Grant Application and the 2020/21 ROSI Grant.</p> <p>Existing Asset Upgrade.</p>	1,679,000	Nil	DMES	<p>Several meetings have been held with Engineering Department representatives of the Coonamble Shire Council (CSC). Negotiations with the various Federal and State Departments is required to ensure that the proposed new scopes of works are agreed.</p> <p>Consultation has been ongoing with the Federal Government, Infrastructure NSW, NSW Transport and Coonamble Shire Council Representatives in an endeavour to have the deeds released. At this point in time, it is considered that a resolution has not been determined. Project has been included in the 2021/2022 Estimates.</p> <p>Council has resolved to make representations to the Local Member Mark Coulton and Transport for NSW Western Manager on this matter.</p>
<p>Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) Nevertire – Bogan Road Segment 4 and Segment 6 Rehabilitation</p>	876,160	Nil	DMES	<p>Project programmed for late 2021/2022 and waiting in abeyance for other funding opportunities if they arise in 2021/2022.</p>

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Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
<p>Rehabilitation Warren Road Regional Road.</p> <p>This Project is Relevant to the 2016/17 Fixing Country Roads Grant Application and the 2020/21 ROSI Grant.</p> <p>Existing Asset Upgrade.</p>	<p>3,684,320</p>	<p>Nil</p>	<p>DMES</p>	<p>Several meetings have been held with Engineering Department representatives of the Coonamble Shire Council (CSC). Negotiations with the various Federal and State Departments is required to ensure that the proposed new scopes of works are agreed.</p> <p>Consultation has been ongoing with the Federal Government, Infrastructure NSW, NSW Transport and Coonamble Shire Council Representatives in an endeavour to have the deeds released. At this point in time, it is considered that a resolution has not been determined.</p> <p>Project has been included in the 2021/2022 Estimates with a budget of \$1,679,000.</p> <p>Council has resolved to make representations to the Local Member Mark Coulton and Transport for NSW Western Manager on this matter. This is a further application for the appropriate level of funding for what works are actually required which is the rehabilitation of the 6km immediately south of the Bullagreen Lane including replacement of 12 culverts.</p>

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Carinda Rd no.333</b>			
<b>Location</b>		Segment 00 top of levee bank			
<b>Period of Operation (Days)</b>	20	12/10/2021 to		1/11/2021	
<b>Total count both directions</b>	11208				
<b>AADT (vehicles per day)</b>	560				
<b>Percent of commercial vehicles</b>	1.75%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	10298	91.9	139.5	62.28
Non Articulated	3-5	714	6.4	159.60	71.46
Articulated	6-10	188	1.7	109.00	81.84
B-Double/Road Train	11-12	8	0.1	38.20	0.00
<b>Total</b>	<b>1-12</b>	<b>11208</b>	<b>100</b>	<b>159.60</b>	
Average percentile across classes			53.90	Km/H	

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Warren Rd no. 7515</b>			
<b>Location</b>		Segment 04			
<b>Period of Operation (Days)</b>	24	8/10/2021 to		1/11/2021	
<b>Total count both directions</b>	5635				
<b>AADT (vehicles per day)</b>	235				
<b>Percent of commercial vehicles</b>	20.05%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	3565	63.3	151.20	114.84
Non Articulated	3-5	940	16.7	142.90	114.48
Articulated	6-10	659	11.7	124.90	103.14
B-Double/Road Train	11-12	471	8.4	110.00	99.76
<b>Total</b>	<b>1-12</b>	<b>5635</b>	<b>100</b>	<b>151.20</b>	
Average percentile across classes			<b>108.06</b>	Km/H	

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Carinda Rd No.333</b>			
<b>Location</b>		Segment 142			
<b>Period of Operation (Days)</b>	20	11/10/2021 to		31/10/2021	
<b>Total count both directions</b>	959				
<b>AADT (vehicles per day)</b>	48				
<b>Percent of commercial vehicles</b>	22.00%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	591	61.6	158.70	116.28
Non Articulated	3-5	157	16.4	141.50	118.44
Articulated	6-10	127	13.2	129.10	101.88
B-Double/Road Train	11-12	84	8.8	109.70	99.05
<b>Total</b>	<b>1-12</b>	<b>959</b>	<b>100</b>	<b>158.70</b>	
Average percentile across classes			108.91	Km/H	



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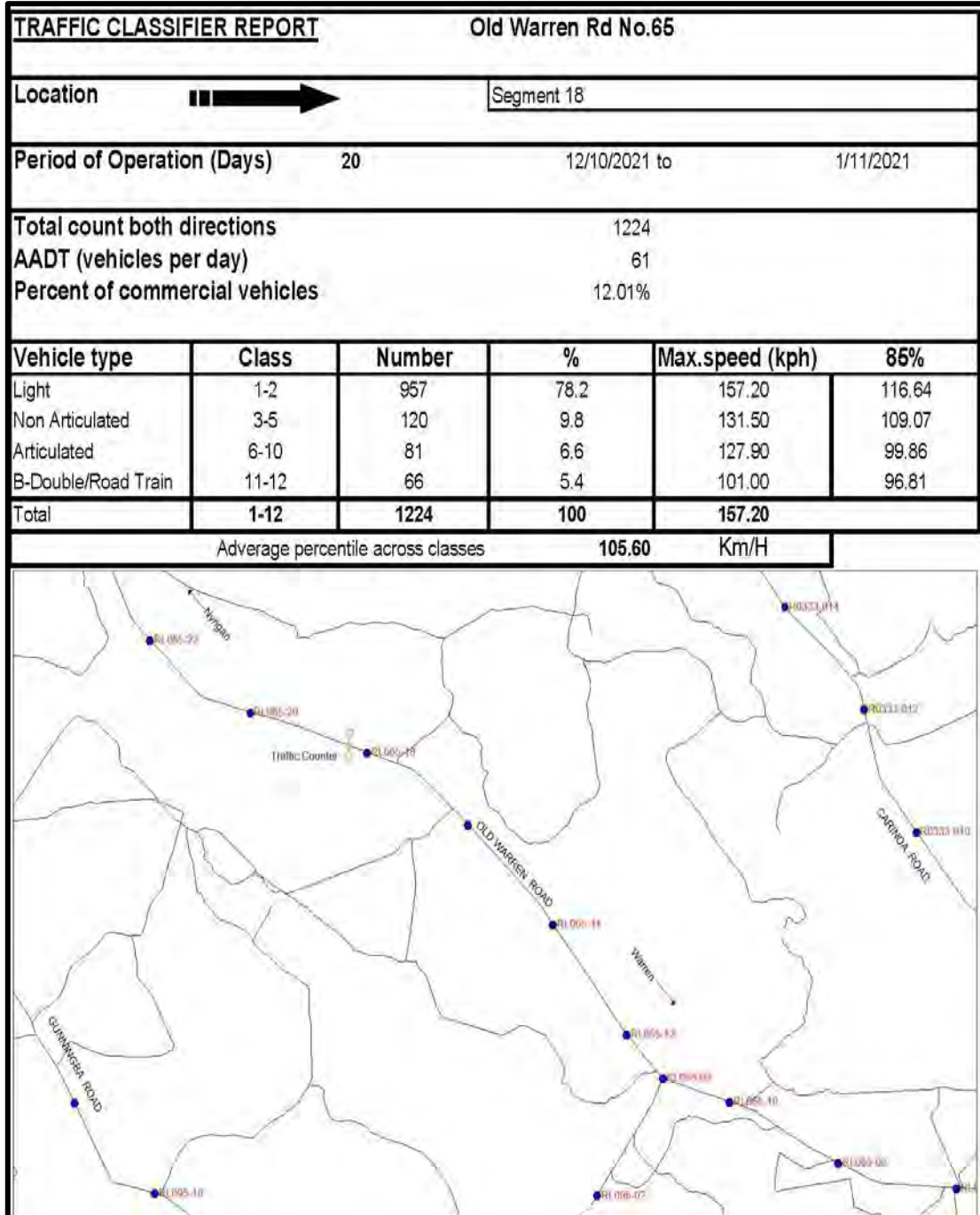
<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Ellengerah Rd No. 64</b>			
<b>Location</b>		Segment 02			
<b>Period of Operation (Days)</b>	23	9/10/2021 to		1/11/2021	
<b>Total count both directions</b>	1801				
<b>AADT (vehicles per day)</b>	78				
<b>Percent of commercial vehicles</b>	2.22%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	1576	87.5	148.20	103.32
Non Articulated	3-5	185	10.3	130.20	108.00
Articulated	6-10	38	2.1	101.20	94.30
B-Double/Road Train	11-12	2	0.1	82.40	0.00
<b>Total</b>	<b>1-12</b>	<b>1801</b>	<b>100</b>	<b>148.20</b>	
<b>Average percentile across classes</b>				<b>76.41</b>	<b>Km/H</b>

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Bullagreen Lane No.27</b>			
<b>Location</b>		Segment 30			
<b>Period of Operation (Days)</b>	24	8/10/2021 to		1/11/2021	
<b>Total count both directions</b>	986				
<b>AADT (vehicles per day)</b>	41				
<b>Percent of commercial vehicles</b>	11.46%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	603	61.2	114.00	96.48
Non Articulated	3-5	270	27.4	116.50	92.04
Articulated	6-10	56	5.7	101.50	78.53
B-Double/Road Train	11-12	57	5.8	69.60	61.02
<b>Total</b>	<b>1-12</b>	<b>986</b>	<b>100</b>	<b>116.50</b>	
Average percentile across classes			<b>82.02</b>	Km/H	

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Collie-Dubbo Rd No.37</b>			
<b>Location</b>		Segment 04			
<b>Period of Operation (Days)</b>	23	9/10/2021 to		1/11/2021	
<b>Total count both directions</b>	1889				
<b>AADT (vehicles per day)</b>	82				
<b>Percent of commercial vehicles</b>	13.02%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	595	31.5	134.70	107.93
Non Articulated	3-5	1048	55.5	143.70	109.98
Articulated	6-10	205	10.9	114.00	89.55
B-Double/Road Train	11-12	41	2.2	90.40	81.09
<b>Total</b>	<b>1-12</b>	<b>1889</b>	<b>100</b>	<b>143.70</b>	
Average percentile across classes			<b>97.14</b>	Km/H	

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Collie-Trangie Rd No.347</b>			
<b>Location</b>		Segment 20			
<b>Period of Operation (Days)</b>	23	9/10/2021 to	1/11/2021		
<b>Total count both directions</b>	3307				
<b>AADT (vehicles per day)</b>	144				
<b>Percent of commercial vehicles</b>	13.64%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	2303	69.6	138.00	88.38
Non Articulated	3-5	553	16.7	120.90	92.70
Articulated	6-10	323	9.8	101.70	72.70
B-Double/Road Train	11-12	128	3.9	77.70	64.56
<b>Total</b>	<b>1-12</b>	<b>3307</b>	<b>100</b>	<b>138.00</b>	
Average percentile across classes			<b>79.59</b>	Km/H	



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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Industrial Access Rd No.91</b>			
<b>Location</b>		Segment 02 near the cotton gin			
<b>Period of Operation (Days)</b>	20	12/10/2021 to		1/11/2021	
<b>Total count both directions</b>		6337			
<b>AADT (vehicles per day)</b>		317			
<b>Percent of commercial vehicles</b>		17.56%			
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	4443	70.1	136.50	74.34
Non Articulated	3-5	781	12.3	136.70	76.45
Articulated	6-10	695	11.0	154.90	69.30
B-Double/Road Train	11-12	418	6.6	96.60	67.35
<b>Total</b>	<b>1-12</b>	<b>6337</b>	<b>100</b>	<b>154.90</b>	
Average percentile across classes			<b>71.86</b>	Km/H	

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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>Marthaguy Road No. 202</b>			
<b>Location</b>		Segment 10			
<b>Period of Operation (Days)</b>	24	8/10/2021 to		1/11/2021	
<b>Total count both directions</b>	4284				
<b>AADT (vehicles per day)</b>	179				
<b>Percent of commercial vehicles</b>	10.48%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	3561	83.1	156.70	111.06
Non Articulated	3-5	274	6.4	129.20	104.40
Articulated	6-10	245	5.7	110.10	95.04
B-Double/Road Train	11-12	204	4.8	106.20	92.88
<b>Total</b>	<b>1-12</b>	<b>4284</b>	<b>100</b>	<b>156.70</b>	
Average percentile across classes			<b>100.85</b>	<b>Km/H</b>	

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**ITEM 2**

**WORKS PROGRESS REPORTS – TOWN SERVICES**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager.

**ACRONYMS**

DMES Divisional Manager Engineering Services  
 TSM Town Services Manager  
 MHD Manager Health & Development  
 IPM Infrastructure Project Manager  
 TSO Town Services Overseer

**TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET AS AT 15<sup>th</sup> November 2021**

Project	Budget	Expend	Resp	Comment
<b>General</b>				
Warren Lawn Cemetery Stage 3.  3330-4120-0100  <div style="border: 1px solid black; padding: 5px; width: fit-content;">C/Over \$76,894 2021/2022 \$60,000</div>	136,894	67,073	MHD / TSM	Upgrade drainage along western side and installation of drainage along eastern side.  Extension of river water main for future lawn cemetery expansion. Project awarded. Work will be finalised later this year.  Developing Cemetery Master Plan for future lawn cemetery expansion.



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CONTINUED

Project	Budget	Expend	Resp	Comment
Warren Lawn Cemetery Installation of Toilet 3360-4050-0035 (Drought Communities Extension Program)	67,639	59,959	MHD / TSM	Supply of "Access toilet" was listed on VendorPanel 8 <sup>th</sup> January 2021 and closed 18 <sup>th</sup> January 2021. Awarded to Modus Australia.  Pathways and gardens complete.  Installation of on-site sewer management system complete.  Toilet complete and open to the public.
Works Depot CCTV Installation 3210-4000-0200	21,190	Nil	DMES	Investigations being undertaken.
<b>Water Supplies</b>				
Nevertire Reservoir Refurbishment 4580-4320-0005	668,783	627,230	TSM	Tender closed 16 <sup>th</sup> April 2021. Evaluation complete.  Tender awarded to RMP Abrasive Blasting.  Roof structure has been removed. Internal abrasive blasting commenced.  External spot priming, intermediate and first topcoats applied.  Internal blasting and coating is 90% complete. Waiting on the roof to be delivered and installed.  Project completion expected late November or early December 2021.

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CONTINUED

Project	Budget	Expend	Resp	Comment
Oxley Park River Water Pumping Station 4580-4320-0015	138,720	49,495	TSM	<p>Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure.</p> <p>Ryan Mason Engineering to carry out the fabrication and installation works.</p> <p>New pump casing has been fabricated and will be picked up from Newcastle in the week of 15/11/2012.</p> <p>New Pumps have arrived.</p> <p>Subject to weather and the river height, the works should be complete late 2021.</p>
Water Extraction Meter Compliance 4580-4320-0003	17,000	14,727 (Committed)	TSM	<p>Installation of telemetry to all water extraction points meters to comply with Water NSW requirements.</p>
Water Assets Revaluation 4300-2210-0000	15,000	11,693	TSM	<p>APV through the Orana Water Utilities Alliance have been engaged to undertake Council's Water Assets Revaluation.</p>

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CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Sewerage Services</b>				
Works to Gunningbar Estate, and Nevertire Sewerage Pumping Stations.  5580-4320-4010 5580-4320-4100	218,182	218,182 (Committed)	TSM	Replacement of pumps, starters and miscellaneous items to improve reliability.  Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations as well as minor electrical and telemetry works at Thornton Ave, Wilson St and Garden Ave pumping stations. New control cabinets delivered 17/11/2021.
CCTV and Smoke Testing of Sewer at Warren and Nevertire  5580-4320-0002	200,000	Nil	TSM	Quotation documents under development.
Sewer Assets Revaluation  5300-2210-0000	15,000	2,690	TSM	APV through the Orana Water Utilities Alliance have been engaged to undertake Council's Sewer Assets Revaluation.

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CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
Warren Levee Bank Rehabilitation	6,000,000	Nil	DMES / TSM	<ol style="list-style-type: none"> <li>1. Funding currently being pursued for repairs to the reported section of the Warren levee.</li> <li>2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section.</li> <li>3. Works to be undertaken in-house using Council staff and local contractors if possible.</li> <li>4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application.</li> </ol>
Tiger Bay Wetlands Effluent Reuse Scheme for Drought Protection. (Priority 1 of 3)	504,000	Nil	TSM	Installation of Ultraviolet (UV) Disinfection System and pipeline between New Sewerage Treatment Plant and construction of a Reed Bed at Tiger Bay Wetlands to ensure water supply to wetlands under the Murray-Darling Healthy Rivers Program – Large Grants.
Stormwater Quality Improvement for Warren (Priority 3 of 3)	1,720,000	Nil	TSM	Installation of 25 Stormwater Quality Improvement Device's (SQIDS) at stormwater locations that discharge directly into the Macquarie River and Gunningbar Creek under the Murray- Darling

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Activity	Required Interval	Details	
<b>Water System Planned Maintenance</b>			
		Healthy Rivers Program – Large Grants.	
River mains flushing	As required	Sections are done where and when found necessary	
Water main flushing (Bore)	As required	Sections are done where and when found necessary	
Hydrant covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed		Done as required	
Bore Inspections		Conducted by Natural Resource Access Regulator (NRAR)	
Warren, Nevertire and Collie water chlorine and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Oxley Park Ellengerah Rd Racecourse	Breakdown maintenance only
Reservoir cleaning	5 years	Ellengerah Bore	Next Diver inspection and clean 2024
		Nevertire Bore	
		Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2022/2023
		Ellengerah River	

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Activity	Required Interval	Details
<b>Sewerage System Planned Maintenance</b>		
Warren Sewerage Treatment Works	Quarterly	Samples of treated effluent collected monthly for laboratory analysis against EPA licence requirements for PH, Total Suspended Solids (TSS), Total Nitrogen (N), Total Phosphorus (P), Oil & Grease (O&G) and Biochemical Oxygen Demand (BOD). Results are published on Council website quarterly.
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.</p> <p>Develop a sewer main replacement/relining program.</p> <p>Identify stormwater infiltration locations.</p> <p>Develop a program to educate property owners and residents about stormwater infiltration prevention.</p> <p>Develop a stormwater infiltration rectification program for Council assets and private property.</p>
<b>Water and Sewerage Works Subject to Funding</b>		
Location	Work Under Development	
Collie Water Supply (Reliability)	Commission the two, 125,000 litre Pioneer water tanks located west of the tennis court. Construct a 10m high tank stand to support two, 25,000 litre water tanks at the Pioneer tank location. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the elevated tanks.	
Collie chlorine dosing	Install new gaseous chlorination system at the Pioneer water tank location.	
Nevertire chlorine dosing	Install new gaseous chlorination system in the new building at Nevertire. Install new dosing point to ensure chlorination is possible from either bore.	
Warren chlorine dosing	Install new gaseous chlorination system in the new buildings at Bore Flat and Ellengerah.	
Replacement of Telemetry System	Replacement of the water and sewerage telemetry system and Firmware upgrade of the Clearwater SCADA.	

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**ITEM 2                      WORKS PROGRESS REPORTS – TOWN SERVICES                      CONTINUED**

Account	Budget	Expenditure
Water Fund Maintenance and Repair	642,539	219,221
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	362,206	65,966
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

**Water and Sewer Works**

<p>Warren round about cut in and install (2) 10" valves  Daily water quality testing.  Sewerage Treatment Plant Daily Operations.  Water leak at the Warren showground 1 ¼" poly  Water leak Orchard St, both river/bore services damaged  Dubbo Street service leak  Hydrant flushing in Warren.  Installed fencing at Carter oval for special projects  Water leak in Narromine St Nevertire irrigation service 1 ½" poly  Water leak Nevertire Cemetery 1 ¼" poly  Water leak Nevertire Bogan Rd (1 mile) 2" poly  Water leak Nevertire showground ¾ poly  Water leak in Narromine St under house  Water leak in Cremorne Street  Water leak Macquarie park  Meter reading water leak at Nevertire cemetery  Water leak at Ellengerah Rd (service)  Chester St water leak  Water meter replacements in Warren  Water leak Nevertire showground  Nevertire water pump station, had a pump technician come out on 2/10/2021 to check and reset pump settings</p>	<p>Installed a safety eye/shower wash station at the racecourse storage shed  Oxley parade river service leak  Airport service repair  Repaired a sewer riser in Gillendoon St  Carried out ongoing sewerage sample collection for COVID Testing.  Leaking service in Gunningbah St  Water leak at 3 Narromine St Nevertire  Installed a small trough at the racecourse/stock route area  Shut off Stafford Street reservoir from town mains  Sewer choke at the sewer treatment plant  Repair sprinkler s at the racecourse main area  Water leak at 6 Bundemar St  Repaired water leak at Saunders park  Repaired a water leak near hospital  Repaired leaking meter at Wonbobbie St  Repaired valve tops around Warren  Repair service river water 6 Milson St  Repair bore water service Thornton Ave  Repair bore water service in Gobabla St  Water leak Myra St</p>
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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Warren Sewerage Treatment Works in Flow		Sewerage Year – 1st June to 31st May		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2021	911	661	14.25	14.25
July 2021	1254	441	13.67	27.92
August 2021	776	393	12.19	40.11
September 2021	1337	471	14.13	54.24
October 2021	843	455	14.10	68.34

**Rainfall in Warren for the month of October 2021: 47.7mm**

**Rainfall in Warren for year 2021-22: 248.6mm**



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ITEM 2      WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

## Bulk Water Reading per Quarter

WATER SOURCE	FIRST QUARTER READING 1/07/20 - 31/09/20	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/20 - 31/12/20	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/21 - 31/03/21	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/21 - 30/06/21	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
<b>Warren Bores</b>										
Bore 1 (Bore Flat) Lic. 80AL703155	0.45	0.45	0.00	0.45	0.00	0.45	0.00	0.45		
Bore 2 (Ellengerah) Unlicensed	62.90	62.90	17.93	80.83	0.00	80.83	0.00	80.83		
	<b>63.35</b>	<b>63.35</b>	<b>17.93</b>	<b>81.28</b>	<b>0.00</b>	<b>81.28</b>	<b>0.00</b>	<b>81.28</b>	<b>11.61%</b>	700
<b>Warren River</b>										
Oxley Park Lic. 80AL700017	7.99	7.99	1.98	9.97	0.00	9.97	0.00	9.97		
Ellengerah Rd Lic. 80AL700017	11.68	11.68	10.38	22.06	0.00	22.06	0.00	22.06		
	<b>19.67</b>	<b>19.67</b>	<b>12.36</b>	<b>32.03</b>	<b>0.00</b>	<b>32.03</b>	<b>0.00</b>	<b>32.03</b>	<b>4.27%</b>	750
<b>Showground (Racetrack)</b> Lic. 80AL700645	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	234.2
<b>Nevertire Bore</b> Lic. 80AL703158	<b>11.04</b>	<b>11.04</b>	<b>1.98</b>	<b>13.02</b>	<b>0.00</b>	<b>13.02</b>	<b>0.00</b>	<b>13.02</b>	<b>32.55%</b>	40
<b>Collie Bore</b> Unlicensed	<b>0.78</b>	<b>0.78</b>	<b>0.40</b>	<b>1.18</b>	<b>0.00</b>	<b>1.18</b>	<b>0.00</b>	<b>1.18</b>	<b>4.74%</b>	25
<b>Macquarie Park</b> 80AL700996	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	14.2

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**ITEM 2                      WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

**Parks and Gardens – Routine Works**

Due to changes of Covid-19 restrictions, the disinfection and extra cleaning of playground equipment finished Monday 1<sup>st</sup> November 2021.

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	813,393	336,389
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		

The maintenance mowing and weeding of the Parks and Gardens is carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
<b>Week One and Three</b>	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon St	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson St Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
<b>Week Two and Four</b>	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Medium Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston St Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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**ITEM 2                      WORKS PROGRESS REPORTS – TOWN SERVICES                      CONTINUED**

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQ's at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed.

Bore Flat	Sewer Pumping Stations
Bore Flat Levee	Shire Housing
Carter Oval	Town Medians and approaches
Other Reserves	Water Pumping Stations and Reservoirs
Readford Street Levee	Weed Spraying
WOW Centre	Tiger Bay Walking Track

**Parks and Gardens Works**

Covid spraying/cleaning	Wood chipped the flying fox in Macquarie park
Manning of the waste management Facility	Cricket pitch preparation

**Event Preparations – October**

Nil

**Event Preparations – November**

Cotton Cup Race meeting	Remembrance Day
FWSA Rugby League and Netball Trials	

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**ITEM 2**

**WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

**Town Crew Works**

<p>Installed temporary fencing at the pool (subsidence in the grassed area)</p> <p>Washing of footpaths Dubbo St, Burton St, Hale St</p> <p>Constructed temporary fencing at the Stafford street reservoir</p> <p>Installed fencing around the cenotaph for special projects</p> <p>Filled in holes in Burton street (near roundabout)</p> <p>Assist water/sewer in a water leak in Chester St (river water)</p> <p>Assist water/sewer in the installation of a trough at the stock route next to the racecourse</p> <p>Clean out wash bay area at depot</p> <p>Repair a sign at the corner of Burton/Thornton Ave</p> <p>Repair driveway at 200 Dubbo St</p> <p>Tree removal in Frawley St</p> <p>Cut down tree near the hospital</p> <p>Trim tree's over footpath in Chester St</p> <p>Fill in holes on log retaining wall near golf club</p> <p>Assist water/sewer with a leak at hospital</p> <p>Covid spraying/cleaning</p> <p>Rubbish removal at the Airport</p> <p>Spraying in Zora St, Coonamble St, Chester St and the carpark at the shire chambers</p>	<p>Wood chipped the flying fox in Macquarie park</p> <p>Installed fencing at Carter oval for special projects</p> <p>Picked up "bog pads" from Nevertire reservoir and delivered to Stafford St res</p> <p>Assisted water/sewer with major water leaks at Nevertire</p> <p>Fill in wheel tracks at Stafford St reservoir</p> <p>Assist water/sewer in a water leak Ellengerah road service leak</p> <p>Install barriers on the levee at the end of hale stand at the wow centre</p> <p>Remove rubbish from depot yard</p> <p>Assist water/sewer with a leak at 6 Bundemar St</p> <p>Clean out stormwater grates around Warren</p> <p>Top up graves at the Warren Cemetery</p> <p>Install sign at Stafford St reservoir</p> <p>Grave duties (2) funerals</p> <p>Assisted water/sewer with valve installation</p> <p>Weed spraying in Dubbo St, Burton St</p> <p>Chester St medians cleaning</p> <p>Remove tree limbs in Stubbs Ave, Dubbo St</p>
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**ITEM 3**

**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

**(C14-7.2)**

**RECOMMENDATION**

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
<b>Plant Repairs</b>				
P3601	2020 Toyota Hilux	Fit new battery, test charging rate all ok.	1 hour	1 hour
P32	1988 Value Liner Mack Truck	R&R secondary fuel filter and prime system all ok now.	2 hours	2 hours
P32	1988 Value Liner Mack Truck	Welded new locking pins to turntable explained to operator their purpose.	3.5 hours	3.5 hours
P1042	Isuzu Water Tanker	Source, pickup and fit new radiator for machine, stick has gone through old one.	8 hours	8 hours
P2801	Toro Mower	Tyre repair	0	1 hour
P79	Iseki Mower	Tyre repair	0	1 hour
P58	Hino Tender Truck	R&R clutch	0	6 hours
P58	Hino Tender Truck	Drop off to Ritchie Bros Auctions for sale 20-10-21	0	1.5 hours
P3502	Toyota Fortuner	Picked up from Ritchie Bros and taken to Windscreens Obrien's for windscreen replacement.	0	2 hours
P3606	2018 Toyota Hilux	Taken to Windscreens Obrien's Dubbo for windscreen replacement.	1.5 hours	1.5 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P3508	2021 Toyota Fortuner	Taken to Windscreen Obrien's for windscreen replacement.	2.5 hours	2.5 hours
P78	6-Foot John Berends Slasher	New clutch plates fitted operator advised again on correct adjustment and operation.	1.5 hours	1.5 hours
P1042	Isuzu Water Tanker	Welded and plated crack on left hand side of water tank.	3 hours	3 hours
P1049	Isuzu Tender Truck	X2 new batteries fitted.	1 hour	1 hour
P1049	Isuzu Tender Truck	Assisted operator with 110,000km service.	3 hours	3 hours
P236	2016 Toyota Hilux 2wd	90,000km service done.	2.5 hours	2.5 hours
P236	2016 Toyota Hilux 2wd	Assisted with toolbox repairs and additions.	2 hours	2 hours
P3608	2020 Toyota Hilux	Service done.	2.5 hours	2.5 hours
P32	1988 Value Liner Mack Truck	Turntable locks broken again discussing taking wedge block off trailer, decision to put wedge block on float to make for easier transition when changing from float work to tanker work.	0	1 hour
P61	HINO Tender Truck	260,000km service done.	3 hours	3 hours
P32	1988 Mack Value Liner	X2 new turntable lock pin locators added to machine.	4 hours	4 hours
P3606	2018 Toyota Hilux	Toolbox modifications for ease of working.	2 hours	2 hours
P3503	2018 Toyota Kluger	Damage assessment from a kangaroo hit. Operator took to smash repairs for a quote. \$2566.85 quote should we use insurance?	1 hour	1 hour

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Unit 242	Hired Pneumatic Tyred Roller	Bogged on road edge with 2 flat tyres. Remove from bog and repair tyres.	8 hours	8 hours
P3606	2018 Toyota Hilux	Fit cell fire phone booster to Ute.	2 hours	2 hours
P1063	Isuzu Tender Truck	Tyre repair done by Tyreright Warren	0	1 hour
P103	Bomag Pulvi Mixer	Coolant leak diagnosis seems to be failed water pump seal.	0	2 hours
P2120	John Deere 6140m Tractor	Flat tyre left hand side rear, started repair Tyreright finished.	4 hours	2 hours
P3601	2019 Toyota Hilux	30,000km service done.	2.5 hours	2.5 hours
P3610	2020 Toyota Hilux	40,000Km service done.	3.5 hours	3.5 hours
P2380	Paveline Tar Truck	Front delivery nozzle worn and fell off replacement parts ordered will fit when arrive.	3 hours	3 hours
P1041	Isuzu Water Truck 13,000ltrs	Brake light repairs righthand side.	1 hour	1 hour
P1041	Isuzu Water Truck 13,000ltrs	Weld crack in water tank.	1.5 hours	1.5 hours
P2121	John Deere 6140m Tractor	1,250hr service done.	0	4 hours
P2120	John Deere 6140m Tractor	Replaced left hand side rear view mirror.	0	1 hour

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P90	Isuzu workshop Truck	Two way fitted for roadside maintenance use with the slashers.	0	2 hours
P93	Cw34 Caterpillar Pneumatic Roller	Took delivery of roller in a broken condition. Not driving as expected		.5 hour
P14	432f Caterpillar Backhoe	Replaced fuel lift pump, reprime system and check for power improvement still lagging a little turbo to be replaced.	3 hours	3 hours
P79	Iseki Mower	Seat air bag repairs, front deck spindle repaired.	4 hours	4 hours
P2380	Paveline Truck	80,000km service done.	4 hours	4 hours
P93	Cw34 Caterpillar Pneumatic Roller	Diagnosis on wheels grabbing.	8 hours	8 hours
P3606	2018 Toyota Hilux	Replaced front brake pads.	2 hours	2 hours
P90	Isuzu workshop Truck	Locate and repair air leak.	1 hours	1 hours
P14	432f Caterpillar Backhoe	3,250hr service done.	4 hours	4 hours
P14	432f Caterpillar Backhoe	Right hand side door strut replaced, x2 bonnet struts replaced.	2 hours	2 hours
P2380	Paveline Tar Truck	New parts replaced on front spray nozzle.	4 hours	4 hours
P2141	6" Superior Slasher	Removed and replaced bearings in rear wheel.	2 hours	2 hours
P3508	2021 Toyota Prado	Fit new phone kit aerial to vehicle.	2 hours	2 hours
P1238	Toyota Kluger	Picked up from office ready for a clean and to be sent to pickles for sale.	1 hour	1 hour
P154	Water Tanker	Swap pump out for spare unit from P1042 pump to be repaired or replaced.	1 hour	1hour
P70	Iseki Mower	Repaired front deck wheel.	1 hour	1 hour



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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
<b>Outside Work</b>				
	Organising service parts for vehicles	P236, P3611, P3610, P3608, P3605	1 hour	
	Wash pad Pump	Unblock suction screen and prime pump.	1 hour	
	Plant Committee Meeting	Attend meeting.	2.5 hours	
	Prices and availability	Looking for options around a large slasher for use at Racecourse and possible roadsides.	2 hours	
	Cold Saw Repairs	Water system to cold saw in workshop repaired.	1.5 hours	
	Cleaning workshop	Washing bird poo and general clean-up.	4 hours	
	New Tractor specifications	Done specification sheets for x2 new tractors to replace P21 and P15.	4 hours	4 hours
	Mini Excavator Specifications	Started specification sheet for replacement of P1168.	1 hour	1 hour
	Suspension concerns	Looking into replacement shocks for Hilux's options, prices.		1 hour
	Parts order	Service and repair, parts ordered for Isuzu Tender Trucks and water carts. Service parts ordered for Hilux utes.		2 hours
	Workshop stock	Stock order nuts and bolts etc consumables.	1 hour	1 hour
P1064	Isuzu Tender Truck	Order new fuel cap to replace lost one.		
	cleaning of workshop			
	Workshop Co-Ordinator on holidays from Wednesday 27-10-21			

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Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
<b>Plant Repairs – Work to be Completed</b>				
P50	Isuzu Tipper Tar Truck	Fan on condenser for a/c need replacing.	1 hour	1 hour
P301	Sykes River Pump	Put back together new parts to be sourced and fitted.	0	6 hours
P31	Nissan UD Truck	Add blue level sensor to be replaced or repaired.		3 hours
P61	HINO tender truck	Service due.		4 hours
P14	432f Caterpillar Backhoe	Leaking rams to be repaired, Power issue to be diagnosed.		
P1064	Isuzu Tender Truck	Condenser fans to be replaced.		1 hour
P1047	ISUZU/ Schwarze Street Sweeper	Seals to be replaced in side brush motors.		
P15	Kioti Tractor	Clutch issue to be diagnosed and repaired.		
P90	Isuzu Truck	New spare wheel required old rim dented and tyre wont seal.		
P93	Cw34 Caterpillar Pneumatic Roller	Repairs to be made to drive train.		
P2180	Sterling Truck	Service parts to be ordered.		
P43	Float trailer	Brake pads need replacing.		8 hours
P8	Workshop Air Compressor	Have repairs made to compressor currently not working. Waiting on electrician to access.		
P236	Hilux 2wd	Service to be done.		2.5 hours
P3610	2020 Hilux	Service due.		
P241	2018 Hilux single cab	Service due .		
P93	Cw34 Caterpillar Pneumatic Roller	Injector seals to be replaced and wiring harness to be built.		

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**ITEM 3**

**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

**CONTINUED**

**ACRONYMS**

WC      Workshop Coordinator  
TBD     To be determined

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**ITEM 4      USE OF OXLEY PARK WATER RESERVOIR INFRASTRUCTURE FOR INSTALLATION OF TELECOMMUNICATIONS FACILITIES – FIELD SOLUTIONS GROUP,**  
**(T2-1, W2-1)**

**RECOMMENDATION:**

That Council agree to the installation of Telecommunications Facilities on the Oxley Park Water Reservoir Infrastructure by the Field Solutions Group for \$1,040.00 plus GST per annum with an annual CPI increase.

**PURPOSE**

The purpose of the report is to obtain approval from Council for Field Solutions Group to install antennas and associated equipment and cabling to the Oxley Park River Water Reservoir infrastructure.

**BACKGROUND**

As part of the Regional Connectivity Program, Field Solutions Group are finalising sites across Warren and Narromine to build towers. Field Solutions Group approached Council with the hope to install radio equipment on to one of the reservoirs in Warren as they have done in many other Council areas. This equipment would connect across to Nevertire and provide broadband services to those on the edge of town outside of the NBN footprint.

**REPORT**

The installation of the radio equipment on the Oxley Park Water Reservoir will assist in the provision of broadband services to Warren Shire Residents. Council Engineering Services Staff have no concerns with the proposal.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Field Solutions Group have agreed to pay Council \$1,040.00 plus GST per annum to be invoiced in advance. The term of the agreement is ten years unless Council receives 12 months written notice of termination from the Field Solutions Group. The fee should be on the basis of an annual CPI increase.

**LEGAL IMPLICATIONS**

No legal implications identified. The attached Facility Agreement from Field Solutions Group is being reviewed by Council Solicitors for any required amendments.

**RISK IMPLICATIONS**

No risks are identified. Previously it has been reported to Council that the installation of this type of facility on Water Reservoirs was not recommended as the equipment attracted bird scat that could contaminate drinking water. This reservoir is for non-potable water and the problem is not applicable.

**STAKEHOLDER CONSULTATION**

NA

**OPTIONS**

Council does not necessarily have to agree for the use of Councils infrastructure in this way.

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**ITEM 4      USE OF OXLEY PARK WATER RESERVOIR INFRASTRUCTURE FOR INSTALLATION OF TELECOMMUNICATIONS FACILITIES – FIELD SOLUTIONS GROUP,**  
**(T2-1, W2-1)**

**CONCLUSION**

It is recommended that Council approve the installation of Telecommunications Facilities on to the Oxley Park Water Reservoir Infrastructure

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.1.1 Local access to essential services.

**SUPPORTING INFORMATION**

A list of Special Conditions that apply to the installation of the radio equipment is included in the Facility Agreement.

**ATTACHMENTS:**

The DRAFT Facility Agreement.

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**ITEM 4 USE OF OXLEY PARK WATER RESERVOIR INFRASTRUCTURE FOR INSTALLATION OF TELECOMMUNICATIONS FACILITIES – FIELD SOLUTIONS GROUP, (T2-1, W2-1)**

Field Solutions Group Facility Agreement

**DETAILS**

1	Agreement Date	15 <sup>th</sup> November 2021
2	Effective Date	Date of last parties signature
3	Telco	Field Solutions Group Pty Ltd ACN 155 490 074
4	Telco Service Address	38/23 Narabang Way, Belrose, NSW 2085
5	Owner	Warren Shire Council ABN – 87 198 932 652
6	Owner Service Address	115 Dubbo Street, Warren, NSW, 2824
7	Land	See item 1 of Attachment 1
8	Building	See item 2 of Attachment 1
9	Site	See item 3 of Attachment 1
10	Facility	See Attachment 2
11	Monthly Facilities Fee – Year 1	\$1,040.00 per annum, to be invoiced in advance.
12	Monthly Facilities Fee – Annual Increase	If Telco's standard charges for the DCS supplied to Owner have increased during the previous Year, the in kind rebate will increase by the same percentage for the next Year.
13		

**EXECUTION**

Executed by **Field Solutions Group Pty Ltd**  
 ACN 155 490 074 in accordance with section 127 of the Corporations Act

_____ <small>Signature – Director</small>	_____ <small>Signature – Secretary</small>
_____ <small>Name (PLEASE PRINT)</small>	_____ <small>Name (PLEASE PRINT)</small>

Executed by **Warren Shire Council**

\_\_\_\_\_

Signature

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**ITEM 4 USE OF OXLEY PARK WATER RESERVOIR INFRASTRUCTURE FOR INSTALLATION OF TELECOMMUNICATIONS FACILITIES – FIELD SOLUTIONS GROUP, (T2-1, W2-1)**

Field Solutions Group Facility Agreement	
<p><b>Date and parties</b></p> <p>1 This Agreement is made on the Agreement Date (see item 1 of the Details) between Telco (see item 3) and Owner (see item 5).</p> <p><b>Background</b></p> <p>2 Telco is a Carrier.</p> <p>3 Owner owns the Land where the Building (if any) and the Site are located.</p> <p>4 Telco may operate Facilities at the Site in accordance with this Agreement.</p> <p><b>Facilities Rights</b></p> <p>5 For the Term, Telco may:</p> <ul style="list-style-type: none"> <li>(a) operate the Facility at the Site;</li> <li>(b) use any existing power supply to power the Facility;</li> <li>(c) if it chooses, cause a separate power supply and electricity meter to be installed for the Facility;</li> <li>(d) access the Site and the Facility via the Land and the Building;</li> <li>(e) operate cabling in or through the Land, the Building, the Site and their surrounds to support the operation of the Facility;</li> <li>(f) share the Site with and sublicense its rights to CSPs and other Carriers; and</li> <li>(g) comply with any law applicable to it – under this Agreement (<b>Facilities Rights</b>).</li> </ul> <p><b>Term</b></p> <p>6 The Term starts on the Effective Date and ends:</p> <ul style="list-style-type: none"> <li>(a) on the expiry of at least 12 months' written notice of termination by Owner to Telco (but Owner cannot give that notice before the tenth anniversary of the Effective Date); or</li> <li>(b) on the expiry of at least 12 months' written notice of termination by Telco to Owner.</li> </ul> <p><b>Facilities Fee</b></p> <p>7 For the Term, Telco must pay the Monthly Facilities Fee in advance by the first day of each Month. (But the first and last payments can be <i>pro-rated</i> if the Effective Date is not the first day of a Month.)</p> <p>8 The Monthly Facilities Fee for Year 1 is in item 11.</p> <p>9 On each anniversary of the Effective Date, the Monthly Facilities Fee for the Year starting on that anniversary will increase in accordance with item 12.</p> <p><b>Facilities Fee in kind</b></p> <p>10 Item 11 may provide for a Monthly Facilities Fee that is payable 'in kind' eg provision of discounted telecommunications goods and/or services by Telco to Owner. In that case:</p> <ul style="list-style-type: none"> <li>(a) That benefit in kind is the Monthly Facilities Fee unless and until clause 10(b) applies.</li> <li>(b) If it becomes impractical for Telco to provide that benefit in kind (eg because Telco ceases to offer the</li> </ul>	<p>exact discounted product that Owner acquires), Owner will either (i) by agreement with Owner, supply an alternative product at a discount of the same value) or (ii) pay a cash Monthly Facilities Fee of equal value to the discount.</p> <p><b>Telco's other obligations</b></p> <p>11 Telco must reimburse Owner's cost of any electricity used by the Facility.</p> <p>12 If any amount payable by Telco under this Agreement is subject to GST, Telco must pay the GST if Owner delivers a valid tax invoice for it.</p> <p>13 In exercising the Facilities Rights, Telco must:</p> <ul style="list-style-type: none"> <li>(a) comply with the Carrier Obligations and all other all applicable laws;</li> <li>(b) give Owner at least 5 days' written notice (<i>Installation Notice</i>) of the installation of a Facility;</li> <li>(c) comply with Owner's reasonable rules and directions about safety;</li> <li>(d) maintain public liability insurance of at least \$20m and provide to Owner (within 30 days after a request) proof of currency of such insurance;</li> <li>(e) at the end of the Term, remove the Facility and repair any damage caused by the removal (unless Telco is otherwise lawfully entitled to maintain the Facility in place);</li> <li>(f) comply with its obligations to Owner without unreasonable delay; and</li> <li>(g) except as otherwise stated by this Agreement – pay its own costs and expenses.</li> </ul> <p><b>Compensation</b></p> <p>14 The Monthly Facilities Fee is the compensation in connection with the Facilities Rights and their exercise.</p> <p>15 Otherwise, this Agreement does not limit Owner's rights under section 42 of the Telco Act.</p> <p><b>Owner's obligations</b></p> <p>16 Owner must:</p> <ul style="list-style-type: none"> <li>(a) at Telco's expense – give Telco any assistance it reasonably requires to exercise the Facilities Rights;</li> <li>(b) sign any document (eg consent to separate power supply (if available) or meter; consent to application for local council approval) etc required by Telco for the purposes of enjoying the Facilities Rights;</li> <li>(c) keep the Land and the Building in a safe and serviceable condition, but is not obliged: <ul style="list-style-type: none"> <li>(i) to improve them relative to their condition at the Agreement Date;</li> <li>(ii) to repair any damage that is caused by Telco; or</li> <li>(iii) to maintain any structure or part of a structure that was constructed or installed by Telco;</li> </ul> </li> <li>(d) if the Land is sold – notify Telco of the details of the new owner;</li> </ul>

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Field Solutions Group Facility Agreement

**TERMS** *(Continued)*

- (e) except as otherwise stated by this Agreement – pay its own costs and expenses of an in connection with this Agreement.

**As Built**

- 17 If item 10 of the Details indicates that the Facility has already been installed as at the Agreement Date, item 3 of Attachment 1 and Attachment 2 shall be taken to specify the Site and the Facility where and as the Facility is in fact installed at that date, and Telco's records as to the location and details of the Facility at that date are taken to be accurate unless they are proven to be otherwise.

**Ownership of Facilities**

- 18 All Facilities are and shall remain the sole property of Telco, except as expressly agreed otherwise in writing by the parties.

**Making good**

- 19 If a party (**Defaulting Party**) fails to do anything required of it by this Agreement (**Default**), the other party (**Innocent Party**) may give the Defaulting Party notice to cure the Default.
- 20 If the Defaulting Party does not cure the Default within 30 days, the Innocent Party may (at its election):
- (a) cause the Default to be cured and recover its reasonable costs of doing so from the Defaulting Party; or
  - (b) take any other action available to it under law.

**Owner warranties**

- 21 Owner warrants that it is the owner of the Land and is legally competent to enter this Agreement.
- 22 Owner gives no warranty that the Site is suitable for Telco's intended purposes or as to the use to which the Site may be put. Telco must satisfy itself about and is taken to have entered into this Agreement with full knowledge of and subject to any prohibitions or restrictions on the use of the Site under any laws or requirements of any statutory or other relevant authority.

**Application of Telco Act**

- 23 To the fullest extent under law, the Facilities Rights are an exercise of Carrier Powers. To the extent Carrier Powers do not apply, the Facilities Rights apply by agreement.
- 24 If a Facility is not, or may not be, a Low-impact Facility, Telco and Owner shall have the same rights and obligations with respect to it as if it was a Low-Impact Facility and, without limitation, Telco must comply with all Carrier Obligations and enjoys all.
- 25 Nothing in this Agreement limits, modifies or excludes Telco's Carrier Powers, whether during or after the Term.

**Assignment**

- 26 Telco may assign this Agreement to:
- (a) another Carrier; or
  - (b) Telco's Related Body Corporate – by notice to Owner.
- 27 Subject to clause 26, Telco may not assign this Agreement without Owner's prior written consent (not to be unreasonably withheld or delayed).

**Notices**

- 28 Any notice in connection with this Agreement:
- (a) must be in writing;
  - (b) may be delivered by hand delivery, fax, email or post to the party's Service Address.
- 29 Until further notice, the parties' Service Addresses are as set out in the Details.
- 30 Subject to clause 31:
- (a) a notice delivered by hand is taken to be received when delivered;
  - (b) a notice delivered by fax is taken to be received when the sender's fax machine records that the fax has been successfully delivered;
  - (c) a notice delivered by email is taken to be received four hours after despatch, as long as the sender has not received a delivery failure notification; and
  - (d) a notice delivered by post is taken to be received on the third Business Day after posting.
- 31 A notice that is received, or is taken to be received, on a day that is not a Business Day, or after 4:30 pm on a Business Day, is taken to be received at 9am on the next Business Day.

**Applicable law and courts**

- 32 This Agreement is subject to, and shall be construed in accordance with, the law of the State or Territory in which the Land is located (including applicable Commonwealth laws), and the parties submit to the non-exclusive jurisdiction of the courts of that State or Territory in connection with it and disputes arising under or in connection with it.

**Special Conditions**

- 33 Any Special Conditions in Attachment 3:
- (a) are part of this Agreement; and
  - (b) override anything else in this Agreement except clause 25.

**Dictionary and interpretation**

- 34 In this Agreement, unless the context suggests otherwise, the following definitions and rules of interpretation apply:
- (a) **Agreement** means this agreement and the rights and obligations it provides for.
  - (b) **Agreement Date** means the date in item 1 of the



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**TERMS** *(Continued)*

- Details.
- (c) **Building** means the building (if any) described by item 2 of Attachment 1.
  - (d) **Business Day** means Monday to Friday, excluding public holidays, in the place where an action is to be performed or, in the case of a notice, the notice is received.
  - (e) **Carriage Service Provider** means the same as in the Telco Act.
  - (f) **Carrier** means a licensed telecommunications carrier under the Telco Act.
  - (g) **Carrier Obligations** means Telco's obligations and duties under the Telco Act (including Schedule 3) and any applicable instrument having force pursuant to the Telco Act including the *Telecommunications Code of Practice 1997* and Industry Code C564:2011 *Mobile Phone Base Station Deployment*.
  - (h) **Carrier Powers** means Telco's rights, powers and immunities under the Telco Act, including Schedule 3.
  - (i) **Corporations Act** means the *Corporations Act 2001*.
  - (j) **CSP** means a Carriage Service Provider.
  - (k) **Details** means the part of this Agreement so titled.
  - (l) **Effective Date** means the date in item 2 of the Details.
  - (m) **Facility** means each facility (within the meaning of Schedule 3) described in Attachment 2 or in an Installation Notice or otherwise agreed in writing by the parties to be a Facility (including any ancillary equipment reasonably required for the operation of the facility) as supplemented, modified or replaced from time to time.
  - (n) **Installation Notice** means a notice under clause 13(b).
  - (o) **Land** means the land at the address in item 1 of Attachment 1.
  - (p) **Low-impact Facility** means the same as in the Telco Act.
  - (q) **Month** means each of January, February, etc. during the Term.
  - (r) **Monthly Facilities Fee** – see clauses 8 and 9.
  - (s) **Owner** means the person named in item 5 of the Details and its heirs and successors in title.
  - (t) **Related Body Corporate** means the same as in the Corporations Act.
  - (u) **Schedule 3** means Schedule 3 of the Telco Act.
  - (v) **Service Address** – see clause 29.
  - (w) **Site** means the part/s of the Land and/or Building described by item 3 of Attachment 1.
  - (x) **Telco** means the person named in item 3 of the Details.
  - (y) **Telco Act** means the *Telecommunications Act 1997*.
  - (z) **Term** – see clause 6
  - (aa) **Year** means each year during the Term starting on the Effective Date or its anniversary.
  - (bb) **Year 1** means the year starting on the Effective Date.
  - (cc) A reference to an 'item' means a numbered item in the Details, identified by number.
  - (dd) Anything that is unenforceable must be read down, to the point of severance if necessary.
  - (ee) Anything a party can do, it may do through an appropriately authorised representative.
  - (ff) Any matter in a party's discretion is in its absolute and unfettered discretion.
  - (gg) Words like 'eg', 'includes' and 'including' are to be read as if they were followed by 'without limitation'.
  - (hh) The words 'in writing' include any communication sent by letter, fax or email or any other form of communication capable of being read.
  - (ii) A reference to a document includes the document as modified from time to time and any document replacing it.
  - (jj) If an expression is defined in this Agreement, grammatical derivatives of that expression have a corresponding meaning.
  - (kk) The word 'operate' includes 'access, install, operate, maintain, repair, power, update, upgrade, supplement and/or replace'.
  - (ll) Headings are only for convenience. They are to be ignored when interpreting this Agreement.
  - (mm) A provision of this Agreement will not be construed against a party because that party proposed or drafted it.
  - (nn) Money amounts are stated in Australian currency and exclusive of any applicable GST unless otherwise specified.
  - (oo) A reference to the singular includes the plural and vice versa.
  - (pp) There is no significance in the use of gender-specific language.
  - (qq) A 'person' includes any entity which can sue and be sued.
  - (rr) A 'person' includes any legal successor to or representative of that person.
  - (ss) A reference to a law includes any amendment or replacement of that law.

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Field Solutions Group Facility Agreement

Attachment 1 – Location

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- 1 Land address  
Lot 1 DP1012134  
GPS: -31.696350°, 147.839917°
  
- 2 Building  
Oxley Park Water tower and communications building
  
- 3 Water Reservoirs  
The telco will need access to install and attach antennas and associated cabling to the Warren Oxley Park Water Reservoir Infrastructure. The telco will require access to a 16Amp general purpose Power circuit. The telco at its own cost will cover the costs of this connection.  
The Telco will need access to the existing telecommunications building.  
The Telco will also need to install associated cabling from the Ground Communications Cabinet to Antennas Mounted on the Reservoirs.

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Attachment 1– Location

Oxley Park Water Tower



Field Solutions will engage a structural engineer at Field Solutions' cost to assess whether to place a pole attached to cross beams and side of the structure or on the existing guyed mast structure and receive approval from Council on the preferred option.

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Attachment 1– Location

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Communication Building

Field Solutions will place a communications cabinet on the wall on the communications building.



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- ITEM 4      USE OF OXLEY PARK WATER RESERVOIR INFRASTRUCTURE FOR INSTALLATION OF TELECOMMUNICATIONS FACILITIES – FIELD SOLUTIONS GROUP,**  
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Attachment 2 – Facility

- 1    Data transmission and associated equipment

FACILITY EQUIPMENT - example



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Attachment 3 – Special Conditions

**SPECIAL CONDITIONS**

1. Telco acknowledges that Council uses sites 2, 3 & 4 identified in Attachment 1 as a reservoir for the supply of water for the general public and that accordingly it covenants with Council that it must not, when accessing and using the land or the premises, do anything which in anyway poses a risk of contamination of the water contained in the reservoir, and that where Telco causes water in the reservoir contaminated the agreement may be terminated.
2. Council will remedy any defects caused by Telco's equipment and/or actions of its workers, if deemed to be an emergency situation e.g. site security, public health, water quality, WHS issue of environmental incident. The cost and overheads of any rectification works is to be paid by Telco.
3. Council reserves the right to operate, maintain, repair or replace all services, structures and fittings on the water supply reservoir at all time.
4. Council will provide and maintain site access locks and provide access to Field Solutions as required.
5. Telco will provide an engineering assessment of buildings or structures for all installation, modification, replacement works.
6. Telco will ensure that its activities and workers do not impede Council in the operation, maintenance, repair or renewal of the water reservoir.
7. Telco will erect and regularly maintain in good order all signs or notices required by Statute, also ensuring that signage is clearly legible at all times.
8. Telco will undertake regular site and equipment inspections, at least every 6 months or following any major local storm events and then provide an equipment condition assessment report to Council.
9. Telco will keep and leave the site in a clean and tidy condition following any site inspection, and/or work activities, removing all waste materials.
10. Telco will remove from the premises all decommission or redundant equipment including above ground fixtures, fittings, plant, machinery, cables and other equipment erected or bought onto the premises.
11. Telco will immediately remove and make good all equipment that becomes redundant, decommissioned and or non-operable.
12. Telco will remove all equipment and reinstate the site after expiration/termination of the agreement.
13. Telco and its workers or subcontractors will not use any materials, chemicals and/or substances on the water supply reservoir, which do not comply with relevant Australian and Water Industry Standards such as AS/NZS 4020:2005 and WSAA Codes.
14. Telco will provide site diagrams and illustrations to accurately identify radiation exclusion zones (if any) in relation to all ladders, walkways, access hatches and covers, and other infrastructures on-site.



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**ITEM 1                      DEVELOPMENT APPLICATION APPROVALS**

**(B4-9)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To inform the Councillors of the approved Development Applications by Council for the previous month.

**BACKGROUND**

Council received Development Applications from residents in the Warren Shire area to seek approval.

**REPORT**

Development Applications that have been received for approval for October and November 2021.

<b>FILE</b>	<b>LOCATION</b>	<b>WORKS</b>	<b>RECEIVED</b>	<b>APPROVED</b>
P16-21.24	87a Dubbo St Lot 1 DP108408	Lean to Roof	15/9/2021	21/10/2021
P16-21.19	7451 Marthaguy Road Quambone Lot 4 DP872320	Subdivision of 7451 Marthaguy Road	12/10/2021	9/11/2021
P16-21.23	322A Udora Road Lot 16 DP752595	Erection of Shed	15/9/2021	11/11/2021
P16-21.03	10439 Mitchell Highway Lot2 DP10439	Establishment of Solar Farm	23/2/2021	05/11/2021

**LEGAL IMPLICATIONS**

Council is required under the EPA Act to assess and determine applications within established timeframes.

**RISK IMPLICATIONS**

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

**STAKEHOLDER CONSULTATION OPTIONS**

Council issues a S101 EPA Act list of approvals monthly for the community to review.

**CONCLUSION**

This report is provided to allow Council and the community to see the applications determined each month.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

5.2.1 Quality customer service focus by Council staff.

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**ITEM 1            DEVELOPMENT APPLICATION APPROVALS**

**(B4-9)**

1.4.4    Help ensure safe and sustainable development.

**SUPPORTING INFORMATION/ ATTACHMENT**

Nil.



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**ITEM 2           WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

2020 Projects	Budget	Expend	Resp	Comment
Construction of two (2) x Council dwellings 21 Deacon Drive and 8 Deacon Drive	88,000	23,854 Committed	MHD	Completed July 2020.  New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.  Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.  Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works.
Warren Support Services (Previously Community Builders Grant (CB) and Early Intervention Placement Prevention (EIPP) Service Programs				
Outback Arts, Aboriginal Cultural Art, Ceramics and Mentoring March 2021	4,000	Nil	MHD	Event not complete. It was postponed due to unforeseen circumstances, will be completed by week 8 of the school term.
Early intervention Prevention Program (EIPP)	10,000	10,000	MHD	MOU with Warren Youth Support Group – Complete with successful employment engagement sessions.

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**ITEM 2                      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**  
**CONTINUED**

2021 Projects	Budget	Expend	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	303,747	23,672	MHD/TSM	Final design complete. Contractor engaged to install drainage pipework at the end of November.
Wireless Scoreboard at Warren Sporting and Cultural Centre.	8,000	9,045	MHD	Used to replace airconditioner units.
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	5,000	Nil	MHD/DMES	Works program to be determined.
Community Building Partnership Program Grant - Waterproof lockers and changeroom double sided seating for Warren War Memorial Swimming Pool.	16,031	Nil	MHD	\$9,702 Grant successful that will be for lockers.
Community Building Partnership Program Grant – Electronic Scoreboard	10,847	Nil	MHD	\$5000 grant has been successful Council and other contributions to be determined.
Targeted Early Intervention (TEI)	30,000	Nil	MHD	Warren Youth Support Group successful with their ongoing programs.
Music Wellbeing Program (Warren Central School)	5,000	Nil	MHD	Approved 21 <sup>st</sup> July 2021.
Purchase of new gym Equipment	9,720	6,950	MHD	Received and installed.
Roof anchor Points for Council owned buildings	25,000	Nil	MHD	Quotations received from Vendor Panel Market place. Contractor engaged. Works to begin end of November.

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**ITEM 2                      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**  
**CONTINUED**

2021 Projects	Budget	Expend	Resp	Comment
Electricity to Animal shelter	6,000	Nil	MHD	Easement to be created.
3 x Defibrillators	10,000	6,885	MHD	One unit installed at waste Depot, one unit installed at works depot and training to be provided to grader staff for third unit.
Swimming Pool CCTV	16,000	Nil	MHD	Discussion held with supplier on specification requirements.
Swimming Pool Double access gates	3,000	Nil	MHD	Quote being obtained.
Swimming Pool – shelving and concreting	5,000	Nil	MHD	Part shelving purchased. Awaiting invoice.
Improvement of roof and guttering at the Warren Sporting and Cultural Centre	40,000	Nil	MHD/CM	Quotes being obtained. Council resolved at October Council Meeting to allocate \$40,000 from the restricted funds for infrastructure improvement/replacement.  Listed on vendor panel marketplace Closes 4.00pm Thursday 18 <sup>th</sup> November 2021.